

OUC TESTING CENTER

The OUC Testing Center provides proctoring services for students and professors of Ohio University and surrounding colleges.

WHAT DO YOU NEED TO KNOW?

- **Appointments must be scheduled at least 24 hours in advance.** Students will be given only one same day appointment. The Testing Center encourages students to use it as a last resort and in an emergency situation.
- **A valid photo ID must be shown upon arrival.** Confirmation of student identity is important to the integrity of our testing services.
- **Students are required to check in with staff.** The check-in area is located inside the room. Enter the doorway, turn left, and head to the back of the room; continue past the glass panel window. The proctors will assist you there.
- **NO CELL PHONES, food, drink, or personal belongings are permitted at testing stations.** All personal belongings must be put in a cubby or set aside in the check-in area.
- **Students are not permitted to leave the testing center during testing without authorization from staff.** Students should visit the restroom prior to starting their exam.
- **Academic misconduct will be reported.** Any suspicious activity and/or academic misconduct will be reported to instructors.

HOW TO SCHEDULE AN APPOINTMENT

Schedule your own appointment online at <https://booknow.appointment-plus.com/1c26kkmq/10>. You may also call 740-774-7754 or stop in the office.

OFFICE HOURS - FALL/SPRING

Monday: 8:30 am – 5:00 pm
Tuesday: 8:30 am – 5:00 pm
Wednesday: 8:30 am – 8:00 pm
Thursday: 8:30 am – 8:00 pm
Friday: 8:30 am – 5:00 pm

OFFICE HOURS - Summer, during breaks, and when classes are not in session
Monday – Friday 8:30 am to 5:00 pm

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Mary Basham

bashamm@ohio.edu or oucetest@ohio.edu

Bennett Hall Room 274

(740)-774-7754

Testing Center Email: oucetest@ohio.edu