

Instructions for Registering for Courses

Before you register, ask yourself the following questions:

Have I met with an advisor?

Have I activated my OHIO ID and email?

If the answer to both questions is **YES**, please proceed.

If both or either answers are **NO**, please get the attention of a staff member.

1. Open the internet and go to **SIS.OHIO.EDU**
2. Click **SELF SERVICE**
3. Click **STUDENT CENTER**
4. Click **ENROLL** (Under "Academics" on the left side)
5. If prompted, select the term in which you are enrolling
6. Add the **COURSE NUMBER** (previously known as "call number")
7. Click **NEXT**
8. Continue adding your courses to your cart
9. Once finished, click **PROCEED TO STEP 2 of 3**
10. Click the **OHIO UNIVERSITY FINANCIAL AGREEMENT**.
11. Read and click **I AGREE**, if you do
12. Click **FINISH ENROLLING**
13. Check all classes for a green check mark (If you have a red X you are not registered-ask for help)
14. Click **MY SCHEDULE**
15. Click **PRINTER FRIENDLY**
16. **HIGHLIGHT** entire schedule
17. Click **FILE** and **PRINT**
18. Check **PRINT SELECTION**
19. **PRINT!**