



In an effort to protect students and insure their best interest, the U.S. Department of Education published new rules (34CFR668.161-167) via the Federal Register on October 30, 2015. The Program Integrity and Improvement rules require Ohio University to provide students the ability to opt out of course fees associated with books or supplies.

Ohio University reviews all requests for course fees and approves them only if there is a savings to the student or if it is not reasonable for the student to obtain the book or supply themselves. However, students have a right to opt out of the course fee and the student is responsible for obtaining the book(s) and/or supplies on their own. Please check the [Course Offerings](#) for the approved course fees. Ohio University will review all course fee opt-out requests and reserves the right to deny any request that may pose compelling health and safety concerns.

Name (Last, First):	
PID:	
Term (Fall, Spring, Summer, and Year):	

Subject	Catalog Number	Section	Class Number	Course Fee

I am requesting that the course fee(s) related to the above referenced class(es) be removed from my student account. I understand that by opting out of these fees, I am responsible for purchasing the book(s) and/or supplies necessary for participation in the above class(es). It is my responsibility to obtain these items in a timely manner and understand that failure to do so may affect my academic success.

Student Signature

Date

The department acknowledges that this student has opted out of the course fee and the book(s) and/or supplies will not be provided to the student. Furthermore, the student is approved to opt out of the course fee and there is no compelling health or safety reason for denying this request.

Department Approver Signature

Date

Department Approver Printed Name

Title

The Academic Department must submit the completed form to the Office of the Bursar, 010 Chubb Hall, scan/email to bursar@ohio.edu, or fax to 740-593-0767.