Faculty Externships

The Scripps College of Communication invites applications for funding in support of faculty externships that will take place over the summer or during the next academic year. We define an Externship as a fairly brief (1-2 weeks, maybe a bit longer during the summer) visit to a non-academic site where the faculty member can experience the practice of his or her discipline in a professional environment.

Similar to the process for a Fellowship Leave, the Externship application must include a well-considered plan, presented with a reasonable degree of specificity, showing how the Externship will contribute to the professional effectiveness of the faculty member and impact on the quality of the student experience in the Scripps College. Applications must be made to the faculty member’s School Director. The director will forward applications and a statement analyzing the benefits of the externship in support of the college’s educational mission to the Dean’s Office. For Externships that are to take place during the academic year, the director must include a plan for covering any teaching activities the applying faculty member will miss. If such coverage is, in the director’s opinion, not possible, the director will deny (not forward) the application, and work with the faculty member to find a more suitable time period for the Externship. Although priority will be given to Group I and Group II faculty, other faculty and staff in the college are eligible to apply, provided that a direct positive impact on the educational mission of the college can be demonstrated.

Applications for Summer 2015 are due April 30, 2015, in the Dean’s office. Electronic submissions are acceptable, to ferrierm@ohio.edu. Applications must be no more than 3 pages in length, and contain the following information:

- The proposed date for the Externship.
- The location and sponsor of the Externship. Attach a letter from the sponsor indicating the agreement to host the faculty member on those dates (e-mail is acceptable).
- A description of the activities the faculty member will be involved in.
- The specific benefits the faculty member will derive from these activities, and the impact the Externship will have on the Scripps College and its students.
- A budget for the Externship. The Faculty Externship funds will generally be restricted to travel and living expenses consistent with Ohio University travel policies. The requested amount cannot exceed $5,000. Faculty members who are funded for Externships are expected to make themselves available as speakers during Scripps College events, and at meetings with Scripps Howard Foundation representatives.

The College P&T Committee will review the applications and make funding recommendations to the Dean. Faculty members who receive funding must submit a
report detailing their activities during the Externship and the actual outcomes achieved. This report is due to the Associate Dean no later than 90 days after the conclusion of the Externship. Failure to submit the report leaves the faculty member ineligible for Scripps College funding until the report is completed.

For budgeting reasons, we prefer that all externship proposals be submitted and reviewed in the Spring, prior to the end of the academic year for externships that will be enacted during the following academic year. However, we recognize that unforeseen opportunities emerge and will consider applications as the year unfolds, provided that available funds have not already been allocated to other proposals. Faculty members cannot receive funding in consecutive fiscal years.

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