

Ohio University

Gordon K. Bush Airport

Airport Rules and Regulations

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Ohio University Airport

Rules and Regulations

Section 1 – Airport Owner and Operator

1.01 Airport Owner

Ohio University is the owner and operator of Ohio University Airport, also known as Gordon K. Bush Airport and Snyder Field, located in Athens County, State of Ohio. Ohio University has the responsibility, under purview of the Federal Aviation Administration, to operate the Airport as a public facility.

1.02 Airport Director

The daily operations of Ohio University Airport are under the management, direction and control of the Director, Airport Operations (Airport Director). The Airport Director has, at all times, the authority to take such actions as deemed necessary to protect and safeguard all persons and property, and to control operations or any other activity, at the Airport as may be necessary to provide for the safe and efficient operation of the Airport in accordance with federal and state guidelines. Whenever these Rules and Regulations require, permit or allow for action to be taken by the Airport, it is intended that such action shall be taken by and through the Airport Director or a designated representative.

1.03 Establishment of Rules and Regulations

These Rules and Regulations are adopted and established in accordance with Ohio Revised Code Section 3345.21, which authorizes the Ohio University Board of Trustees to adopt rules, not in conflict with general law, as it finds necessary or incidental to the performance of its duties and the execution of its powers under Chapter 3345 of the Code. The rules, regulations and conditions established herein shall govern the use, operation and maintenance of the Airport and all appurtenances, facilities, equipment, improvements and services constructed or established in connection therewith.

Section 2 – Purpose and Scope of Rules and Regulations

2.01 Purpose

To fulfill the obligations imposed by federal, state and local governments on owners and operators of public airports, Ohio University has adopted these Rules and Regulations to promote the safe use, operation and maintenance of the Airport and the development of Airport facilities and services to meet the needs of the community.

2.02 Scope

These rules shall govern the use, operation and maintenance of the Airport, the activities of persons while on Airport property, and the operation of aircraft flying within the vicinity of the Airport, other than such conduct or activity specifically regulated or controlled by federal or state statutes or regulations. These Rules and Regulations are believed to be in conformity with all applicable federal, state and local statutes, regulations and directives; however, in the event of any conflict federal and state statutes, regulations and directives shall control.

2.03 Conflicts

In the event of any conflict between these Rules and Regulations and the provisions of a written lease or other written agreement between the Airport and other parties, the provisions of the written lease or written agreement shall control.

2.04 Enforcement

These Rules and Regulations shall be binding on all persons whether they have knowledge of the contents of the rules or not. Law enforcement officers, Airport management and other representatives as designated by the Airport Director are empowered to require compliance with these Rules and Regulations. The Airport Director, or an appointed representative, is authorized to interpret and construe these regulations whenever necessary, either by directives of general or specific application, and his interpretations and construction shall be binding upon all persons.

2.05 Distribution

Copies of these Rules and Regulations may, from time to time, be provided to those persons using the facilities of the Airport on a daily or frequent basis. The complete text of all Rules and Regulations adopted by the Airport shall be maintained at the Airport administrative offices, and shall be made available during business hours for inspection and a reasonable number of copies shall be made available to members of the public at no cost to the public.

Section 3 – Definitions

3.01 Aeronautical Activity

Any activity conducted on Airport premises which involves, makes possible or is required for the operation of aircraft or which contributes to, or is required for the safety of such operations.

3.02 Air Operations Area (AOA)

All areas within the airfield perimeter fencing that are reserved for the operation, placement, movement and storage of aircraft and all areas adjacent thereto as defined by federal regulations.

3.03 Aircraft

A device that is used or intended to be used for flight in the air. For the purpose of this document, whenever a vehicle is attached to an aircraft for the purpose of moving the aircraft, the two shall be considered one aircraft.

3.04 Aircraft Movement Area

The runway, taxiways and other areas of the Airport which are used for taxiing, takeoff and landing, or surface movement of aircraft, exclusive of loading ramps and aircraft parking areas.

3.05 Aircraft Owner

The Federal Aviation Administration registered owner, or the operator, lessor, lessee (or their agents) of an aircraft or any authorized person using or operating any aircraft.

3.06 Airport

The entire real property owned or under the control of Ohio University and designated as Ohio University Airport, also known as Gordon K. Bush Airport and Snyder Field.

3.07 Approval or Authorization

Prior written or verbal consent of the Airport Director or other specifically designated Ohio University official to conduct a specific activity on Airport property.

3.08 Apron or Ramp

The area of the Airport designated for the loading unloading, servicing, or parking of aircraft.

3.09 Based Aircraft

Any aircraft regularly stored at the Airport, either in an aircraft hangar or tie-down space, for which the required application has been submitted by the aircraft owner and approved by the Airport Director.

3.10 Commercial Activities

Any activity conducted at or from the Airport for the purpose of securing earnings, income, compensation, or profit, whether or not such objective is accomplished.

3.11 Commercial Operator/Concessionaire

A person engaged in commercial activities from or in facilities on the Ohio University Airport premises when the purpose of said business is to secure earnings, income, compensation or profit.

3.12 Debt

All financial responsibilities and charges incurred at the Airport, including but not limited to those involving storage, fuel, maintenance, miscellaneous services and supplies.

3.13 Employee

An individual performing services for a person or company for compensation in an employment relationship such that the employer is responsible for items such as F.I.C.A. taxes, state workers compensation benefits, issuance of a W-2 form for purposes of federal income tax law, and does not include an independent contractor.

3.14 FAA

The Federal Aviation Administration

3.15 FAR

Federal Aviation Regulations

3.16 FCC

The Federal Communications Commission

3.17 FOD

Foreign Objects or Debris

3.18 Flight Instruction

To teach, inform, supervise, give direction to, or train an individual seeking to obtain aeronautical certificates and ratings, including but not limited to classroom instruction, simulator instruction, instrument competency checks and biennial flight reviews.

3.19 Flight Instructor

A Federal Aviation Administration certified flight instructor or ground instructor possessing a valid instructor certificate.

3.20 Fuel Handling

The transporting, delivering, storing, fueling, or defueling of fuel or fuel waste and other petroleum products.

3.21 General Aviation

All aviation activities other than military and commercial air carrier operations.

3.22 Ground Vehicles

All automobiles, trucks, busses, motorcycles, tugs, transporters, bicycles, pushcarts, and any other device by which any person or property is or may be transported, carried, or drawn upon land, except properly certified aircraft.

3.23 Liability Insurance

Any policy of insurance covering liability, issued by a person licensed to issue such insurance in the State of Ohio.

3.24 Minimum Standards

The minimum standards for conducting commercial activities on the Airport as established under separate document.

3.25 NFPA

The National Fire Protection Association.

3.26 NTSB

The National Transportation Safety Board.

3.27 ODOT, Aviation

The Ohio Department of Transportation, Office of Aviation.

3.28 Person

Any individual, partnership, corporation, association, entity, limited liability company, governmental entity or other organization, including an assignee, receiver, trustee, or other representative thereof.

3.29 Private Operator

Any person engaged in aeronautical activities on the Airport premises when the purpose of these activities is not to secure earnings, income, compensation or profit.

3.30 Public

The community at large, all persons of the general populace.

3.31 Restricted Areas

Any area of the Airport designated as not generally open to the public, unless authorization has been granted to enter.

3.32 Runway

A defined area of the Airport used for landing and takeoff of aircraft.

3.33 Secured Area

An area of the airport that has been designated as secured in the Airport Security Program, and to which access is controlled by a system, method or procedure.

3.34 Spill or Release

Any discharge of fuel, hydraulic fluid, oil, or other contaminant, onto or into an area or container not designed to hold such materials, accidental or otherwise. Also, any dispensing of aircraft deicing and anti-icing materials, accidental or otherwise, that is not applied directly to aircraft within a designated area.

3.35 TSA

Transportation Security Administration

3.36 Taxilane or Taxistreet

Airport surfaces designated for ground maneuvering of aircraft between aircraft parking locations, aprons, and taxiways.

3.37 Taxiway

Airport surfaces designed for the ground maneuvering of an aircraft under its own power between aprons and the runway.

3.38 Terminal

The building designated by the Airport as a passenger facility for the purpose of air travel.

3.39 Tie-Down

To moor an aircraft by no less than three attachment points (usually both wings and tail) to ground anchor points provided by the Airport.

3.40 University

Ohio University

3.41 Vehicle

Every device in, upon, or by which any person or property is or may be transported or drawn upon land, excepting devices used exclusively upon stationary rails or tracks, or wheel chairs.

Section 4 – General Rules and Regulations

4.01 Closed or Restricted Areas

No person shall enter any area of the Airport posted as “closed” or “restricted” or “no trespassing” nor shall any person pass beyond the airport perimeter fence, except:

- Airport employees or agents assigned to duty therein.
- Persons so authorized by the Airport
- Passengers under appropriate supervision entering the apron areas only for the purpose of entry to or exit from a parked aircraft.
- Police or fire personnel in case of emergency, fire, safety requirement, or for investigative purposes.
- Persons escorted by a properly authorized employee of the Airport.

4.02 Solicitation of Funds

No person shall solicit funds for any purpose, or offer merchandise or services for sale, on the Airport without the prior permission of the Airport Director or designee.

4.03 Signs, Advertisements, Circulation of Printed Matter

No person shall post, distribute or display signs, advertisements, circulars, printed or written material in public areas of the Airport except with the prior approval of the Airport Director or designee and in such a manner as may be prescribed.

4.04 Travel Areas/Routes

Other than emergency or Airport service vehicles, no person shall:

- Traverse on Airport property other than on roads, walks or places provided for the particular class of traffic.
- Use roads or walkways in such a manner as to hinder or obstruct their proper use.

4.05 Animals

No person shall enter upon Airport property with an animal unless such animal is restrained by a leash, harness or other means of actual physical control, excepting search dogs used by and under the control of emergency services personnel in the performance of their duties.

4.06 Personal Property

No person shall abandon personal property on the Airport. Property so abandoned shall be disposed of in the manner prescribed by applicable state statutes and the owner shall be billed for disposal costs. Any person found dumping may be prosecuted in accordance with these Rules and Regulations and state and local codes.

4.07 Disorderly or Indecent Conduct

No person shall commit any loud, disorderly, obscene, indecent or unlawful act or commit any public nuisance upon the Airport.

4.08 Disposal of Trash, FOD

No person shall dispose of trash, garbage, paper, junk debris or other refuse or materials except in containers and at locations designated for such purpose. All Airport users shall make a reasonable effort to contain FOD around Airport buildings, hangars and areas of operation.

4.09 Property Damage

- No person shall destroy, vandalize, injure or disturb in any way any room, building, sign, equipment, pavement, marker of other structure, tree, flower, lawn or other public property on the Airport. Any and all Airport property damaged or destroyed, by accident or otherwise, shall be paid for by the party or parties responsible.
- No person shall alter, make additions to, or erect any building or sign or make any excavation on Airport property without prior written authorization by the Airport Director or designee.
- Damage or destruction of property shall be immediately reported to Airport Operations (740) 597-2600 and Ohio University Police Department (740) 593-1911.

4.10 Accidents

Persons involved in, or witness to, an accident of any nature whatsoever including vehicle and ground support equipment collisions, environmental incidents, and injuries to persons on the Airport shall make a full report of the accident to the appropriate law enforcement agency and the Airport as soon as possible.

4.11 Alcoholic Beverages

No person shall consume any alcoholic beverage, or possess an open container of alcohol, upon any portion of the Airport without the prior written consent of the Airport Director or designee. Such written consent shall be in accordance with Ohio University Policy and Procedure number 24.001: Alcoholic Beverages on University Property.

4.12 Firearms and Weapons

No person, except law enforcement officers with verifiable identification and those authorized by the Airport Director or designee, shall convey weapons or explosive ordnances on the Airport, except:

- General Aviation aircraft operators may bring sporting arms into the General Aviation portions of the Airport if cased and unloaded (without ammunition) for the purpose of placing the firearms in their aircraft prior to flight departure, or to transport the firearms from an arriving aircraft to other means of transportation.
- All transporting of firearms shall be in accordance with applicable federal and state law.
- No person shall discharge any firearm or weapon on the Airport except in the performance of official duties.
- No person shall furnish, give, sell or trade any firearm or weapon on the Airport without prior written authorization of the Airport Director or designee.

All activities involving weapons and explosive ordnances will be conducted in accordance with Ohio University Policy and Procedure number 41.135.

4.13 Damage to Persons or Property

Persons using the Airport do so at their own risk. The Airport is not an insurer of the safety of persons or property at the Airport. The Airport assumes no liability or responsibility for the loss, injury or damage to persons or property on or at the Airport including injury or damage resulting by reason of falls, fire, theft, vandalism, collision, or acts of third-parties.

4.14 General Insurance Requirements

Persons engaged in commercial activities or basing aircraft at the Airport are required to obtain and continuously maintain insurance coverage in amounts prescribed by the Airport for the specific activities undertaken. The types and amounts of coverage will be set forth in the operating and lease agreements authorizing the specific activity. A commercial operator can expect that the Airport will require that it be named additional insured in its insurance policy. A certificate of insurance is required from the insurer showing the types of insurance and limits of coverage afforded under the policy. The certificate must also show that the insurance is non-cancelable except upon 30-days prior written notice to the Airport.

4.15 Environmental Compliance

Persons using Airport property, and facilities located on Airport property, shall ensure their activities are in strict conformance with federal, state, and local environmental protection regulations. Liability for fines, restitution and/or cleanup resulting from improper use of property and facilities shall rest solely with the Airport user. The Airport reserves the right to perform audits of tenant activities and facilities for environmental compliance.

4.16 Smoking

Smoking is prohibited:

- Any place where smoking is specifically prohibited by signs.
- In the Air Operations Area of the Airport
- Within 50 ft of any aircraft or fueling vehicle

- Any area prohibited by OSHA, federal, state or any other agency with jurisdiction over the Airport.
- Inside all University owned or operated buildings.

Notwithstanding the above, smoking on Airport property will be in accordance with Ohio University Policy and Procedure number 44.113.

4.17 Storage

Long term storage of personal property or personal vehicles, including boats, cars, trailers mobile homes, etc. in hangars or on the Airport property is prohibited except with prior written approval of the Airport Director.

4.18 Lease or Permit Required

No person may engage in commercial activity on or from the Airport, including the transportation of people, cargo, mail or freight by aircraft or vehicle; or the provision of services without a written agreement or permit from the Airport.

4.19 Right to Inspect

To the Extent necessary to protect the rights and interests of interested parties or to investigate the compliance with these Rules and Regulations, the Airport Director, or designee, or any representative of the FAA or other governmental agency having jurisdiction, shall have the right to inspect all based aircraft, transient aircraft, structures, premises, facilities and improvements on the Airport.

4.20 Severability

If any specific rule or part thereof is designated or otherwise declared invalid or inappropriate, the remainder of these Rules and Regulations and parts thereof shall continue in full force and effect.

Section 5 – Motor Vehicle Regulations

5.01 State and Local Law, Federal Regulations

Motor vehicles shall be operated on the Airport in strict compliance with motor vehicle laws of the State of Ohio, local traffic laws and applicable federal regulations.

5.02 Vehicle/Equipment Parking

- Vehicles or equipment shall not be parked at the airport in any manner or any location prohibited by law, traffic signs, markings or any other means of indicating that parking is prohibited.
- No vehicle shall be parked within fifteen (15) feet of a fire hydrant or in such a manner as to impede access to the hydrant by emergency equipment or personnel.
- No vehicle shall be parked in such a manner as to impede access to the AOA through the vehicle access gates.
- Parking vehicles or equipment in areas used for taxiing, landing, takeoff and parking of Aircraft is prohibited unless prior approval is obtained from the Airport Director or designee.
- No person shall park any vehicle, equipment or apparatus within ten (10) feet of the interior of the perimeter fence
- The Airport may revise parking areas, or designate “no parking” areas as necessary to meet the changing operational needs of the Airport.

5.03 Requirement for Drivers License

No person shall operate any vehicle anywhere upon the Airport unless in possession of a valid driver's license.

5.04 Driving under the Influence

No person shall operate any vehicle, aircraft or other mechanized equipment upon the Airport while under the influence of alcohol, narcotics or other drugs.

5.05 Speed Limits

- Motor vehicles shall be operated on Airport property in a careful and safe manner and in compliance with posted speed limits.
- Speed limits do not apply to emergency equipment, public safety vehicles and Airport operations vehicles responding to emergency situations or as operationally necessary.
- The maximum speed limit for all vehicles and equipment operating on aprons/ramps is fifteen (15) miles per hour.

5.06 Accident Reports

All accidents in which a motor vehicle or mobile equipment is involved, shall be reported promptly by the driver or drivers involved to the Airport administrative offices and local law enforcement authorities. Names and witnesses to the accident shall be included in the report.

5.07 Abandoned Vehicles

The Airport Director, without liability, shall have the authority to tow or otherwise remove any vehicle that is parked or abandoned on Airport property whenever it is determined that such vehicle constitutes a public nuisance or safety hazard.

5.08 Access to the Air Operations Area

- Persons having a demonstrated operational need to access portions of the AOA may request authorization for this purpose. The Airport, upon determination of operational need will issue such authorization.
- Authorization shall be in the form of a nontransferable identification badge/gate access card that will remain valid until turned in by the operator or revoked by the Airport.
- Entering the AOA without an identification badge, an escort by a person having an identification badge, or other means of approval issued by the Airport, will be considered criminal trespass.
- Access to the AOA is restricted to those areas designated by the Airport at the time the access is approved. Access to the AOA does not include access to the Aircraft Movement Area unless so specified.
- Automatic gate users are required to stop their vehicle after passing through such gates and wait until the gate closes before leaving the area.
- Persons and vehicles entering the AOA may be subject to search.
- Transient pilots may present a current pilot's certificate as acceptable access authorization media. Transient pilots are required to remain on the general aviation ramp and in the direct vicinity of their aircraft. Persons using a pilot's certificate as access authorization may escort only their own passengers.

5.09 Right-of-Way

Aircraft in motion shall, at all times, have the right-of-way over vehicles and pedestrians. Pedestrians shall, at all times, have the right-of-way over vehicles.

5.10 Two-Way Radio Communications

- Vehicles authorized to operate in the Aircraft Movement Area, must either be (1) equipped with a functioning two-way radio capable of communicating on the Airport's UNICOM frequency or (2) escorted by vehicle so equipped unless another method of communication is approved, in advance by the Airport Director or designee.
- Vehicles operating in the Aircraft movement Area will broadcast their location and intentions on the designated UNICOM frequency.
- In cases of emergency response, vehicles not equipped for UNICOM communications shall be equipped with and utilize emergency lighting. Airport operations shall issue NOTAMS as appropriate to safeguard the movement of aircraft and vehicles in the Aircraft Movement Area.

5.11 Vehicle Requirements for Beacon

- Vehicles authorized to operate in the Aircraft Movement Area shall be equipped with a functioning flashing or rotating beacon mounted upon the highest part of the vehicle. This beacon must be in operation at any time the vehicle is in the Aircraft Movement Area.
- Vehicles requesting authorization to operate in the Aircraft Movement Area in daylight only may substitute, with approval of the Airport Director or designee, a three (3) foot square flag consisting of nine squares of alternating aviation orange and white.

5.12 Insurance

Commercial operators, tenants and contractors authorized to drive in the Aircraft Movement Area must maintain and provide satisfactory evidence of insurance coverage including general liability, aviation liability, automobile liability and public liability coverage at a minimum level specified by the Airport.

5.13 Liability for Damage, Destruction, Injury and Death

- Persons or agencies receiving authorization to operate in the AOA shall be solely responsible for damage or destruction of Airport property or the property of others and for injury or death to persons resulting from their actions.
- Access card holders shall be solely responsible for injury to any person(s) accompanying the cardholder while the cardholder is providing escort in the AOA.
- Access card holders shall be solely responsible for any injury to any person or damage to any property caused by any person without an identification badge that they have allowed into the AOA.
- Persons or organizations obtaining access to the AOA agree to hold Ohio University, its Board of Trustees, officers and employees harmless in the event of damage to or destruction of personal property, personal injury, or injury to accompanying persons that occurs while in the AOA.

Section 6 – Aircraft Operations

6.01 General Conduct

All aeronautical and aeronautical support activities at the Airport, or in the airspace constituting the airport traffic area, shall be conducted in conformity with the current provisions of the Federal Aviation Regulations as issued by the FAA and the laws of the State of Ohio.

6.02 Airport Traffic Pattern

Standard traffic pattern procedures shall be followed as outlined in the Airman's Information Manual and Federal Aviation Regulations.

- Traffic pattern altitude for turbine aircraft is 2300 MSL (1534 AGL).
- Traffic pattern altitude for multiengine piston aircraft is 2000 MSL (1234 AGL).
- Traffic pattern altitude for all other aircraft is 1800 MSL (1034 AGL).

6.03 Noise Abatement Procedures

- Touch and go traffic or repeated takeoffs and landings shall not be permitted at the Airport between the hours of eleven p.m. (11:00 p.m.) through seven a.m. (7:00 a.m.) local time.
- Avoid overflight of noise sensitive areas:
 - church 1.8 miles northwest of Runway 25 threshold
 - Village of Albany 2 miles east of Runway 25 threshold

6.04 Suspension or Restriction of Aircraft Operations

The Airport Director or designee may close runways, taxiways, taxilanes, aprons or other areas of the Airport and suspend the use thereof for reasons of safety, repair, maintenance, improvement, expansion or such other reasons that may be determined to pose an operational need.

6.05 Unlicensed Aircraft

All aircraft parked, tied down, or stored on the Airport shall have a valid aircraft registration. Failure to display such registration upon request shall be grounds for immediate eviction from the Airport.

6.06 Registration of Aircraft

Aircraft hangared, parked, or remaining on the Airport shall be registered with the Airport. The owner/operator of any aircraft remaining on the Airport for more than thirty (30) consecutive days shall be required to present evidence of comprehensive general liability insurance coverage affecting the operation of said aircraft in accordance with Section 4.16.

6.07 Aircraft Accidents

- The owner or operator of an aircraft involved in an accident shall be responsible for organizing and conducting the crash removal activities. Aircraft accidents on the runway and taxiways shall be removed from such areas as soon as the scene is released by the FAA and/or the NTSB. All costs incurred for such removal shall be borne by the owner or operator of the aircraft involved. If the owner or operator fails, refuses or is unable to remove the aircraft within a reasonable time, as determined by the Airport Director or designee, the Airport shall, without incurring liability, cause the aircraft to be removed and stored off the active area. The owner or operator shall pay for the cost of the removal and storage.
- Owners or operators are responsible, financially and legally, for all damage or injury caused by their aircraft.

6.08 Permits for Air Shows

No air shows, air meets, fly-ins, aerial demonstrations, aerobatics, static displays or other special activities shall be held at or over the Airport without the prior written permission of the Airport Director or designee and the FAA Flight Standards District Office. No such permission shall be granted unless and until the applicant has secured insurance protection in an amount specified by the Airport and with the Airport named as additional insured. Such insurance and application

shall be presented at least 30 days in advance of the date of the event. The time period covered by the insurance shall be such that coverage is extended for the time required for setting up for the event and for take-down/cleanup activities. The Airport reserves the right to refuse such permission at its sole discretion.

6.09 Takeoff and Landing

Takeoffs and landings of fixed-wing aircraft shall be made only on the Airport's designated runway. Taxiways and the grass areas of the Airport are not designed to accommodate the landing of takeoff of fixed-wing aircraft and their use for this purpose is prohibited.

6.10 Aircraft Taxi

Aircraft taxi procedures will be conducted in a safe manner at all times. The primary requirements for safe taxiing are positive control, the ability to recognize potential hazards in time to avoid them, and the ability to stop or turn where and when desired, without undue reliance on the brakes. Personnel taxiing aircraft should proceed at cautious speeds on congested or busy ramps. Yellow taxiway centerline stripes will be observed where provided.

6.11 Restrictions on Aircraft Start-up

A qualified pilot or mechanic shall be at the controls of all aircraft whenever the engine is operated. Under no circumstances shall an aircraft engine be started or allowed to run with an unqualified pilot, mechanic, or other person or no person at the controls.

6.12 Unattended Aircraft

No aircraft shall be left unattended on the Airport unless properly locked, tied down, chocked or otherwise secured or hangared. Owners of aircraft shall be responsible for any and all damage resulting from failure to comply with this provision.

6.13 Aircraft Maintenance

- All aircraft maintenance at the Airport shall be performed by persons having all required certificates, permits, and authorizations from the Airport to perform such services on Airport property.
- Aircraft maintenance shall be performed only in areas or buildings designated for such purposes and shall be conducted in accordance with uniform building and fire codes.
- Owners of aircraft stored in hangars owned and operated by the Airport, who employ licensed and qualified mechanics for the express purpose of maintaining their specific aircraft shall maintain in force at all times liability insurance as specified by the Airport to cover the total loss of, or damage to, the entire hangar structure in which the aircraft is stored, to include any and all aircraft, equipment, supplies or furnishings normally housed in said hangar, and death or injury to any person or persons who may be in or near the hangar. Evidence of insurance, in the form of a certificate of insurance, shall be furnished to the office of the Airport Director and shall include the provisions of Section 4.14: General Insurance Requirements.
- Only special or emergency maintenance shall be performed on Airport aprons or adjoining areas and shall require the prior approval of the Airport Director or designee.

Section 7 – Fuel Handling

7.01 Refueling, Defueling and Fuel Storage

- No aircraft shall be refueled or defueled while aircraft engines are running or being preheated, or while such aircraft is in a hangar or enclosed area, without the prior approval of the Airport Director or designee.
- No person shall operate any radio transmitter or receiver in an aircraft being refueled or defueled, nor switch on electrical appliances in the aircraft except as essential to the fueling operation.
- Prior to the fuel servicing of any aircraft or the transfer of fuel into storage, the fueling equipment shall be bonded to the aircraft or receiving vessel.
- All fuel products must be supplied from stocks maintained and approved by the Airport Director or designee.
- Only persons engaged in fuel handling or in the maintenance and operation of the aircraft being fueled shall be permitted in the immediate vicinity of the aircraft during fueling operations.
- Fuel products dispensed at the Airport into aircraft of other vehicles shall be delivered by authorized vehicles and personnel approved by the Airport.
- Aviation fuels shall not be dispensed into portable containers, private motor vehicles, etc. without the prior approval of the Airport Director or designee.
- Fueling operations will not be conducted during periods of dangerous thunderstorm or lightning activity at or near the vicinity of the Airport.

Section 8 –Fire Prevention/Hazardous Materials

8.01 General Conduct

No Person in or upon the Airport shall do or omit any act if such action or lack thereof endangers persons or property. All Persons using the Airport shall exercise the utmost care to guard against fire or injury to persons or property. Any Person who has knowledge of a fire, a fire hazard, or other property of life threatening situation shall immediately notify Airport personnel and/or the appropriate emergency assistance providers. All requirements emanating from the Airport, State Fire Marshal or local fire authorities shall be complied with by any and all tenants, lessees, commercial operators, invitees, and the public without delay.

8.02 Fire Extinguishers

All commercial tenants, lessees, and operators shall maintain adequate and readily accessible fire extinguishers approved by the National Fire Protection Association (NFPA) for the particular types of hazards normally created by tenant's, lessee's operator's activities or as may be recommended by the Fire Chief or Fire Inspector.

8.03 Compliance with Fire Prevention Signs

All Persons shall observe and comply with "No Smoking" and other fire prevention signs.

8.04 Storage of Waste or Debris

No rubbish, paper or other waste or debris shall be permitted to be stored in or near any structure, hangar, or Vehicle, except in approved metal receptacles, fitted with airtight covers. Continuous storage of oily waste, rags, and other flammable debris is not permitted. Such items shall be promptly disposed of in the place and manner required by applicable environmental regulations.

8.05 Use, Storage and Disposal of Flammable/Hazardous Materials

All flammable and hazardous materials shall be used, stored , and disposed of, in accordance with the Rules and Regulations and all applicable local, State and Federal rules, regulations and laws and at the sole risk of the user.

Section 9 – Enforcement

9.01 Enforcement Responsibility

The Airport Director is responsible for the day to day enforcement of the foregoing Rules and Regulations on behalf of Ohio University, the Airport Sponsor. The Airport Director may seek the assistance of law enforcement personnel as necessary. In accordance with FAA regulations, all persons with authorized access to the AOA shall be responsible for compliance with these rules, FAA regulations and the security of the AOA, and shall use every effort to prevent unauthorized access to the AOA.

9.02 Enforcement Process

Any Person violating these Rules and Regulations is subject to (1) removal from Airport property in accordance with the provisions of Section 3345.21 of the Ohio Revised Code; (2) charged with a violation of the applicable criminal codes; (3) fined in accordance with FAA regulations; and (4) subject to any other legal remedies that may be available to the Airport, or all of the above.

9.03 Liability for Fines

Any Person whose act, or failure to act, results in a fine or penalty being assessed against the Airport by any federal, state or local government agency having jurisdiction over the Airport shall be fully liability for the payment or reimbursement of such fine or penalty in addition to the costs including attorney fees associated with the restitution, repair, or clean-up of conditions resulting from such violations.