Overview:
A Resident Advisor (RA) is a student staff member who is responsible for a floor or living area within a residence hall. As the front-line staff member in the assigned area, the RA is responsible for serving as a mentor and guide to their residents while also cultivating a cooperative and inclusive community. This is a position in which the RA is expected to be a community builder, educator, conflict and policy manager, equity and inclusion advocate, role model and team member. Successful candidates will demonstrate a commitment to working effectively with students, faculty and staff from diverse backgrounds.

Roles and Responsibilities:

Team Member and University Representative:
• Become a valued member of the team by treating others with respect and working to uphold the mission, vision, and values of the University and Department
• Maintain strict confidentiality and sensitivity with all student information
• Establish and maintain working relationships with all members of the residential community, including housekeeping and maintenance staff
• Maintain a high level of integrity
• Provide exceptional customer service to all residents

Community Builder and Educator:
• Assist residents in adjusting to the living area and campus community
• Maintain a high level of visibility and availability to the residents of the floor and building
• Build positive and long-lasting relationships with residents through frequent personal contact
• Act as an information resource on the floor and in the residence hall
• Encourage residents to become acquainted with and care about others in their community
• Implement social, educational, and informal engagements and bulletin boards that adhere to the needs of the residents in the community

Conflict and Policy Manager:
• Participate in duty coverage in your residence hall
• Maintain the safety and security of the assigned residence hall
• Respond to and accurately document policy violations in a fair, professional, and consistent manner
• Hold students accountable for adhering to the University Code of Conduct and the Student Housing Handbook
• Respond to any situation needing attention, even if “off duty” or if present in another residence hall

Equity and Inclusion Advocate:
• Cultivate and uphold communities that are inclusive of all lived experiences.
• Appropriately confront and address all bias-related incidents and comments in the community
• Develop and utilize skills to work with diverse student populations
• Support and advocate for students of diverse backgrounds
• Promote an appreciation of differing perspectives and identities

Leader & Role Model:
• Act as a positive role model for your residents, the Department, and the University both on and off campus
• Attend all meetings and trainings scheduled by Housing and Residence Life and the Division of Student Affairs
• Promote the development of leaders in your community by encouraging residents to be involved on campus
• Encourage resident participation in Hall Council and tRAC (the Residents’ Action Council)
• Empower others to be responsible and engaged citizens in the community

Revised July 2020
• Develop strong sense of time management, including the ability to successfully integrate academic, professional, and social responsibilities

Qualifications:
• Minimum of two (2) completed semesters of on-campus living experience by start date
• Must be enrolled as a full-time student for the 2019-2020 academic year
• Must be in good standing with The Office of Community Standards and Student Responsibility and Housing and Residence Life
• Must maintain a 2.50 cumulative grade point average at time of application through first semester
• Attend one information session

Remuneration:
• Stipend: Minimum $3,223/academic year
• Room: Single room
  o Cost paid by Housing and Residence Life
  o This benefit is provided as a condition of staying on campus. It is not afforded if campus housing is closed or made unavailable due to emergencies or other unplanned disruptions.
• Tutoring: 3 hours a week at the Academic Achievement Center
  o Paid by Housing and Residence Life

By signing the Student Staff Signature Form, I acknowledge that I understand the above expectations and agree to abide by such expectations. Failure to abide by these minimum expectations may result in employee discipline including termination.