

Overview:

A Resident Advisor (RA) is a student staff member who is responsible for a floor or living area within a residence hall. As the front-line staff member in the assigned area, the RA is responsible for serving as a mentor and guide to their residents while also cultivating a cooperative and inclusive community. This is a position in which the RA is expected to be a community builder, educator, conflict and policy manager, equity and inclusion advocate, role model and team member. Successful candidates will demonstrate a commitment to working effectively with students, faculty and staff from diverse backgrounds.

Roles and Responsibilities:

Team Member and University Representative:

- Become a valued member of the team by treating others with respect and working to uphold the mission, vision, and values of the University and Department
- Maintain strict confidentiality and sensitivity with all student information
- Establish and maintain working relationships with all members of the residential community, including housekeeping and maintenance staff
- Maintain a high level of integrity
- Provide exceptional customer service to all residents

Community Builder and Educator:

- Assist residents in adjusting to the living area and campus community
- Maintain a high level of visibility and availability to the residents of the floor and building
- Build positive and long-lasting relationships with residents through frequent personal contact
- Act as an information resource on the floor and in the residence hall
- Encourage residents to become acquainted with and care about others in their community
- Implement social, educational, and informal engagements and bulletin boards that adhere to the needs of the residents in the community

Conflict and Policy Manager:

- Participate in duty coverage in your residence hall
- Maintain the safety and security of the assigned residence hall
- Respond to and accurately document policy violations in a fair, professional, and consistent manner
- Hold students accountable for adhering to the University Code of Conduct and the Student Housing Handbook
- Respond to any situation needing attention, even if “off duty” or if present in another residence hall

Equity and Inclusion Advocate:

- Cultivate and uphold communities that are inclusive of all lived experiences.
- Appropriately confront and address all bias-related incidents and comments in the community
- Develop and utilize skills to work with diverse student populations
- Support and advocate for students of diverse backgrounds
- Promote an appreciation of differing perspectives and identities

Leader & Role Model:

- Act as a positive role model for your residents, the Department, and the University both on and off campus
- Attend all meetings and trainings scheduled by Housing and Residence Life and the Division of Student Affairs
- Promote the development of leaders in your community by encouraging residents to be involved on campus
- Encourage resident participation in Hall Council and tRAC (the Residents’ Action Council)
- Empower others to be responsible and engaged citizens in the community

- Develop strong sense of time management, including the ability to successfully integrate academic, professional, and social responsibilities

Qualifications:

- Minimum of two (2) completed semesters of on-campus living experience by start date
- Must be enrolled as a full-time student for the 2019-2020 academic year
- Must be in good standing with The Office of Community Standards and Student Responsibility and Housing and Residence Life
- Must maintain a 2.50 cumulative grade point average at time of application through first semester
- Attend one information session

Remuneration:

- Stipend: Minimum \$3,223/academic year
- Room: Single room
 - Cost paid by Housing and Residence Life
 - This benefit is provided as a condition of staying on campus. It is not afforded if campus housing is closed or made unavailable due to emergencies or other unplanned disruptions.
- Tutoring: 3 hours a week at the Academic Achievement Center
 - Paid by Housing and Residence Life

*By signing the **Student Staff Signature Form**, I acknowledge that I understand the above expectations and agree to abide by such expectations. Failure to abide by these minimum expectations may result in employee discipline including termination.*