



Request for Extension of Enrollment Print-Based Course (PBC) and Course Credit by Exam (CCE)

This form is used to request a four-month extension of a print-based course or course credit by exam. Please clearly print or type the course information in the fields below. In the Extension Request Number field, indicate whether this is the first or second time you have requested an extension for each course.

Course Dept. & Number (Example: ENG 1510)	Course Type (PBC or CCE)	Number of Lessons Completed to Date	Original Date of Course Expiration	Extension Request Number: 1, 2

**Course dates can be found in your Ohio University My OHIO Student Center or with your lesson cover forms.

By submission of this form, I am formally requesting to extend my enrollment in each listed course by four months. I understand that this request will be reviewed and approved or denied based on established course extension guidelines. I further understand that the **\$50 extension fee must be paid in advance for each listed course.**

Name: _____ Date: _____

Ohio University PID: _____ Birthday MM/YY: _____

Address: _____

City: _____ State: _____ Zip: _____

Check here if this is a new address

Signature: _____

Mail this form with \$50.00 for each course to: -or-

eCampus
Haning Hall 102
Ohio University
Athens, OH 45701-2979

Provide payer information:

Name: _____

Phone: _____