Excerpt from our Mission: “to provide information and academic services to the University community in an efficient, user-friendly manner while ensuring accuracy, integrity, and confidentiality of academic records”

The Office of the University Registrar provides unit record data to support the operational needs of the academic units. The data obtained are for internal use only. Most of the data are confidential and protected under the Family Educational Rights and Privacy Act (FERPA). For more details about this Federal law, please visit the FERPA FAQ here: https://www.ohio.edu/registrar/ferpa-faqs.cfm.

- If you need aggregate or longitudinal data or if you need official data to report outside of Ohio University, then you will need to obtain that data from Institutional Research. Institutional Research provides a significant amount of data on their website http://www.ohio.edu/instres/index.html and in OBI (Oracle Business Intelligence) on the Institutional Research dashboard. If the website and OBI do not meet your needs, contact the office directly at 740.593.1059.

- If you need data for Responsibility Centered Management (RCM), then your college Chief Financial and Administrative Officer (CFAO) or the Office of Institutional Research is your data source.

OBI = Oracle Business Intelligence. OBI is the central system supported by the Office of Information Technology for providing access to data and reports at Ohio University.

Delivered Reports, aka “Dashboards”

1. Class Schedule – Provides details about each class section offered for the current term and any future term.
2. Historic Course Enrollment – Provides comparative numbers of class size (max size) and enrolled for like terms. For example, see how many students enrolled in ACCT 1010 Fall 12-13 vs. Fall 13-14.

3. Enrolled Students by Term – Provides a list of students enrolled for a selected term beginning Summer 2010-11. For each student it includes their name, major, email, address, phone, accumulative and term statistics, probation status, advisor name, advisor email. The list may be filtered to identify students who meet specific criteria.

4. Applications for Graduation - Provides a list of students that have applied for graduation for a particular term. The listing of students who applied for graduation for the current term will be available approximately 1 week after the graduation application deadline. The list may be filtered by the fields listed below.
5. Degrees Awarded – Provides a list of students that graduated in one or more terms based on the term(s) selected. The report will return one record per student, per degree. The list may be filtered by the fields listed below.

![Term Selection Table]

6. Grade Distribution – Provides total number or percentage of grades assigned by grade. There are six report types: Campus; College; College, Department, Course; College, Department, Level; Instructor; Instructor and Course.

![Grade Distribution Table]

7. Ad Hoc Reports – Provides access to individuals to run a prompted report or report for current term based upon the need of the individual. If you have a need for an ad hoc report we are prepared to provide that report to you. If it is a one-time report, the output will be delivered to you, password-protected via email or via an email from Filelocker. If there is an on-going need for the same report, it will be set up so that the individual can run the report when he/she needs it. Those ongoing reports are available from the Ad Hoc Reports tab.
If you have an ad hoc report or other data need to support your office, please contact Lita Ohlinger (burt@ohio.edu) or 740.593.4128. Please include as many details about the criteria for the report as possible and include a desired completion date. We will try to meet your deadline; however, it is best to submit your request at least two weeks in advance of your deadline.