

Office of the University Registrar

Excerpt from our Mission: “to provide information and academic services to the University community in an efficient, user-friendly manner while ensuring accuracy, integrity, and confidentiality of academic records”

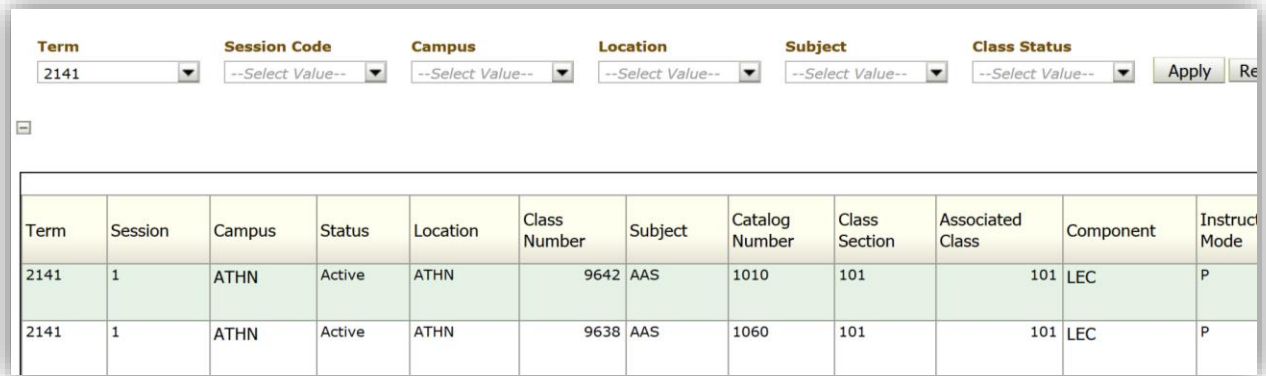
The Office of the University Registrar provides unit record data to support the operational needs of the academic units. The data obtained are for internal use only. Most of the data are confidential and protected under the Family Educational Rights and Privacy Act (FERPA). For more details about this Federal law, please visit the FERPA FAQ here: <https://www.ohio.edu/registrar/ferpa-faqs.cfm>.

- If you need aggregate or longitudinal data or if you need official data to report outside of Ohio University, then you will need to obtain that data from Institutional Research. Institutional Research provides a significant amount of data on their website <http://www.ohio.edu/instres/index.html> and in [OBI \(Oracle Business Intelligence\) on the Institutional Research dashboard](#). If the website and OBI do not meet your needs, contact the office directly at 740.593.1059.
- If you need data for Responsibility Centered Management (RCM), then your college Chief Financial and Administrative Officer (CFAO) or the Office of Institutional Research is your data source.

OBI = Oracle Business Intelligence. OBI is the central system supported by the Office of Information Technology for providing access to data and reports at Ohio University.

Delivered Reports, aka “Dashboards”

1. Class Schedule – Provides details about each class section offered for the current term and any future term.



The screenshot shows a web-based report interface. At the top, there are several dropdown menus for filtering: Term (set to 2141), Session Code (set to --Select Value--), Campus (set to --Select Value--), Location (set to --Select Value--), Subject (set to --Select Value--), and Class Status (set to --Select Value--). There are 'Apply' and 'Re' buttons to the right of these filters. Below the filters is a table with the following columns: Term, Session, Campus, Status, Location, Class Number, Subject, Catalog Number, Class Section, Associated Class, Component, and Instruct Mode. The table contains two rows of data.

Term	Session	Campus	Status	Location	Class Number	Subject	Catalog Number	Class Section	Associated Class	Component	Instruct Mode
2141	1	ATHN	Active	ATHN	9642	AAS	1010	101	101	LEC	P
2141	1	ATHN	Active	ATHN	9638	AAS	1060	101	101	LEC	P

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- Historic Course Enrollment – Provides comparative numbers of class size (max size) and enrolled for like terms. For example, see how many students enrolled in ACCT 1010 Fall 12-13 vs. Fall 13-14.

Historic Course Enrollment Report													
Athens Campus - Fall Term													
Business													
						LEGACY		PEOPLESOFT					
						2010		2011		2012		2013	
						Fall 09-10		Fall 10-11		Fall 11-12		Fall 12-13	
						Max Size	Enrolled	Max Size	Enrolled	Max Size	Enrolled	Max Size	Enrolled
ge	Subj	Cat #	GE 1	GE 2	Class								
	ACCT	101			FINANCIAL ACCT	500	428	475	401	450	383		
		1010			Foundations of Accounting							370	
		102			MANAGERIAL ACCT	441	398	325	325	340	336		
		1020			Decision Making with Account							330	
		2910			Internship							1	
		298			Internship	10	1	10	0	10	0		
		303			INTERMED ACCT 1	75	84	80	86	58	78		

- Enrolled Students by Term – Provides a list of students enrolled for a selected term beginning Summer 2010-11. For each student it includes their name, major, email, address, phone, accumulative and term statistics, probation status, advisor name, advisor email. The list may be filtered to identify students who meet specific criteria.

Term --Select Value--	Campus --Select Value--	College --Select Value--	Dept/School --Select Value--	Dept/School Code --Select Value--	Mjr/Min/Cert Type MAJ	Mjr/Min/ --Select V
Term Hours Enrolled Between		Term GPA Between		Dean's List --Select Value--	Non-Term Based Enrollment --Select Value--	Withdrawal Status --Select Value--
Probation Status --Select Value--	Accum GPA Between		Accum Hours Earned Between		Matriculation Term --Select Value--	Admit Type --Select Value--
EMPLID --Select Value--	PID --Select Value--	Full Name begins with				

For a list of currently enrolled students, click "Apply" or add filters to narrow your listing of students. This report will produce one row per student per major program code enrolled students pursuing minors or certificates, you will need to adjust the Mjr/Min/Cert Type filter above.

No Results
The specified criteria didn't result in any data. This is often caused by applying filters and/or selections that are too restrictive. Please check your filters and try again.

- Applications for Graduation - Provides a list of students that have applied for graduation for a particular term. The listing of students who applied for graduation for the current term will be available approximately 1 week after the graduation application deadline. The list may be filtered by the fields listed below.

* Application Term --Select Value--	Campus --Select Value--	Career --Select Value--	College --Select Value--	Dept/School --Select Value--
Intended Completion Term --Select Value--	Degree Code --Select Value--	Mjr/Min/Cert Type --Select Value--	Mjr/Min/Cert --Select Value--	Mjr/Min/Cert Code --Select Value--
Accum GPA Between	Accum Hours Earned Between	EMPLID --Select Value--	PID --Select Value--	Full Name begins with

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- 5. Degrees Awarded – Provides a list of students that graduated in one or more terms based on the term(s) selected. The report will return one record per student, per degree. The list may be filtered by the fields listed below.

* Term
 --Select Value--

Campus College Dept/School Code Dept/School
 --Select Value-- --Select Value-- --Select Value-- --Select Value--

Major Code Major Degree Code Degree
 --Select Value-- --Select Value-- --Select Value-- --Select Value--

- 6. Grade Distribution – Provides total number or percentage of grades assigned by grade. There are six report types: Campus; College; College, Department, Course; College, Department, Level; Instructor; Instructor and Course.

Show Percentages No

		Grades																
Dept/Schl	Course	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F	FN	FS	CR	P	I
		6	1	8	17	15	10	21	8	4	5	4	11		5			
		50	6	25	50	10	6	34	5	5	15	3	22	3	8			2
		20	19	20	45	33	10	24	14	10	14	1	10	2	5			1
		67	54	43	100	50	33	53	16	12	16	4	24	7	10			

- 7. Ad Hoc Reports – Provides access to individuals to run a prompted report or report for current term based upon the need of the individual. If you have a need for an ad hoc report we are prepared to provide that report to you. If it is a one-time report, the output will be delivered to you, password-protected via email or via an email from Filelocker. If there is an on-going need for the same report, it will be set up so that the individual can run the report when he/she needs it. Those ongoing reports are available from the Ad Hoc Reports tab.

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If you have an ad hoc report or other data need to support your office, please contact Lita Ohlinger (burt@ohio.edu) or 740.593.4128. Please include as many details about the criteria for the report as possible and include a desired completion date. We will try to meet your deadline; however, it is best to submit your request at least two weeks in advance of your deadline.