Dear Student,

In preparation for registering for spring semester, please be aware of the following:

1. **Your enrollment appointment** (registration access) time has been assigned and is now available in My OHIO Student Center. Your appointment is determined by the accumulated hours earned as of the end of summer semester. **Be sure to click on the details link to find your appointment time!**

2. **Your DARS has been updated in preparation for advising.** Please review your DARS report in advance of meeting with your advisor(s). Sign in [here](https://www.ohio.edu/students/handbook/advising/) to see the progress you are making toward graduation. You may also run a What-if DARS for a different major, minor, or certificate. To learn more about DARS, please visit this page of Frequently Asked Questions.

3. **Prior to registering for spring semester classes, undergraduate students must meet with their academic advisor(s).** If you need to identify your advisor(s), please check My OHIO Student Center. If you have questions or concerns about meeting with your academic advisor(s), here is some information about advising that may help you prepare: [https://www.ohio.edu/students/handbook/advising/](https://www.ohio.edu/students/handbook/advising/).

4. **Use the Schedule Planner and the Spring Course Offerings to help you determine your schedule.** Schedule Planner is a tool in My OHIO Student Center. It lets you compare all possible schedules for a list of courses you want to take. Use this tool to find your best schedule and add it to your My OHIO Student Center shopping cart. Use these resources for more help with Schedule Planner:
   - [How to use Schedule Planner video](#)
   - [How to use Schedule Planner (1-page PDF)](#)

5. **Please review your information in My OHIO Student Center:**
   - Enrollment appointment time: Available in the Enrollment Dates box to the right. Click on the details link to see your appointment time.
   - Registration holds: Available in the Holds box to the right. Click details for more information.
   - Priority Registration Advising hold: If this hold is displayed, you must contact your academic advisor(s) before registering for classes (advising begins Monday, October 17, 2016).
     - If you are pursuing more than one major then your hold must be released for each major.
     - You will be sent an email message when your Priority Registration Advising hold is released.
     - Once your Priority Registration Advising hold has been released, you may register for classes at or after your enrollment appointment time.
   - Advisor: Available in the Advisor box to the right.

If you have any questions about how to register for classes, please visit this website: [http://www.ohio.edu/registrar/Register.cfm](http://www.ohio.edu/registrar/Register.cfm).

Any other questions related to registration may be sent to registration@ohio.edu.
Best wishes for the rest of fall semester!

Debra M. Benton
University Registrar
Ohio University