Dear Student,

Our records indicate you are registered for spring semester classes at Ohio University. Please check your My OHIO Student Center to review your class schedule. If you are not attending Ohio University this spring semester and are still enrolled, please contact your academic college or the Allen Student Advising Center at 740-566-8888 or advisingcenter@ohio.edu.

To find specific deadline dates, such as last day to drop or last day to withdraw, click on the calendar icon in your weekly schedule in My OHIO Student Center. Please note: these dates can vary on a class-by-class basis depending on the class start date and end date.

**Reminder for Undergraduate students:** The “standard” course load is 15 hours. You will need to be enrolled on average in 15 hours per semester to graduate within four years for a baccalaureate degree or two years for an associate degree. Please see your academic advisor, your college or regional campus student services office, or the Allen Student Advising Center if you need assistance with choosing additional appropriate courses.

**Important dates from the Academic Calendar** (class specific deadlines are for classes that meet the full semester, 1/9/17 – 4/29/17):

Note: Deadlines are 5:00 p.m. EST on the date indicated (unless otherwise noted). However, online transactions may be processed beyond 5:00 p.m. EST if the online system is available.

- **Monday, January 9:** Spring semester classes begin – Athens and regional campuses
- **Friday, January 13:** Last day to add a spring semester class without instructor's approval
- **Monday, January 16:** Martin Luther King, Jr. Day holiday (University offices officially closed; classes not in session)
- **Friday, January 20:**
  - Last day to register for spring semester;
  - Last day to add a spring semester class (instructor's permission required);
  - Last day to remove (drop) a spring semester class from student's academic record with possible fee adjustment. Note: January 21 - March 24 students may withdraw from one or more spring semester classes, but the course will remain on student's academic record with WP/WF grade and no fee adjustment;
  - Last day to receive partial fee adjustment (80%) of registration fees for complete withdrawal from the University for spring semester (all spring semester courses removed from the student's academic record);
  - Last day to apply for audit grading option for spring semester class (apply at your college student services office or regional campus student services office);
• Last day to apply for pass/fail grading option for spring semester class (apply at your college student services office or regional campus student services office);
• Last day to change a grading option for spring semester class (credit to audit, audit to credit, pass/fail to regular grade option, or regular grade option to pass/fail);
• Last day for removing Incomplete grades incurred during last enrollment (if not removed, I grade will change to F)

Monday, February 13: Last day to apply for graduation for spring semester

Friday, February 24: Last day to change college/major for spring semester

Friday, March 24: Last day to withdraw from (drop) an individual class on your spring semester schedule. Note: Course remains on student's academic record with WP/WF grade and no fee adjustment

Friday, April 21: Last day to withdraw (drop all classes) from the University for spring semester (contact college or regional campus student services offices). Note: Courses remain on student's academic record with WP/WF grades and no fee adjustment

Saturday, April 22: Last day of classes for spring semester

April 24 - 28: Spring semester examination period

Friday, April 28:
• Official degree conferral date for graduate degrees
• Spring Graduate Commencement

Saturday, April 29:
• Official degree conferral date for undergraduate degrees
• Spring semester closing date
• Spring Undergraduate Commencements

Thursday, May 4: Spring semester grades available

Saturday, May 6:
• Spring semester probation status available
• Heritage College of Osteopathic Medicine Commencement and official degree conferral date

Click here for the complete Academic Calendar

Best wishes for a successful spring semester,

Debra M. Benton
University Registrar
Ohio University