Dear Student,

Our records indicate you are registered for spring semester classes at Ohio University. Please check your My OHIO Student Center to review your class schedule.

**Reminder for Undergraduate students:** The “standard” course load is 15 hours. You will need to be enrolled on average in 15 hours per semester to graduate within four years for a baccalaureate degree or two years for an associate degree. Please see your academic advisor, your college office, or the Allen Student Advising Center if you need assistance with choosing additional appropriate courses.

**Important dates for classes that meet for the full semester (1/12/15 to 5/2/15):**
Note: Deadlines are 5:00 p.m. EST on the date indicated (unless otherwise noted). However, online transactions may be processed beyond 5:00 p.m. EST if the online system is available.

- January 16, Last day to add a spring semester class without instructor's approval
- January 23
  - Last day to register for spring semester;
  - Last day to add a spring semester class (instructor's permission required);
  - Last day to remove (drop) a spring semester class from student's academic record with possible fee adjustment. Note: January 24 – March 27 students may withdraw from one or more spring semester classes, but the course will remain on student's academic record with WP/WF grade and no fee adjustment;
  - Last day to receive partial fee adjustment (80%) of registration fees for complete withdrawal from the University for spring semester (all spring semester courses removed from the student's academic record);
  - Last day to apply for audit grading option for spring semester class (apply at your college student services office or regional campus student services office);
  - Last day to apply for pass/fail grading option for spring semester class (apply at your college student services office or regional campus student services office);
  - Last day to change a grading option for spring semester class (credit to audit, audit to credit, pass/fail to regular grade option, or regular grade option to pass/fail);
  - Last day to change college/major for spring semester (contact your college student services office or regional campus student services office);
  - Last day for removing Incomplete grades incurred during last enrollment (if not removed, I grade will change to F).
- February 16, Last day to apply for graduation for spring semester. Note: Official degree conferral date is May 1 (graduate), May 2 (undergraduate, medical). Commencement is held at the conclusion of spring semester.
March 1 – 7, Spring Break – classes not in session

March 9, Classes resume

March 27, Last day to withdraw from (drop) an individual class on your spring semester schedule. Note: Course remains on student's academic record with WP/WF grade and no fee adjustment.

April 24, Last day to withdraw (drop all classes) from the University for spring semester (contact college or regional campus student services offices). Note: Courses remain on student's academic record with WP/WF grades and no fee adjustment.

April 25, Last day of classes for spring semester

April 27 – May 1, Spring semester examination period

May 2, Spring semester closing date

May 7, Spring semester grades available

May 9, Spring semester probation status available

Click here for the complete Academic Calendar.

If your classes are not meeting for the full semester, please check the Course Offerings for specific deadline dates.

If you are not attending Ohio University this spring semester and are still enrolled, please contact your academic college or the Allen Student Advising Center at 740-566-8888 or advisingcenter@ohio.edu.

Best wishes for a successful spring semester,

Debra M. Benton
University Registrar
Ohio University