Date: January 10, 2014
To: Enrolled Students – Spring Semester
From: OHIO Registrar - Registration
Subject: Enrolled for Spring Semester

Dear Student,

You are receiving this email message because you are registered for spring semester classes at Ohio University. Please check My OHIO Student Center to review your class schedule.

Reminder for Undergraduate students: The “standard” course load is 15 hours. You will need to be enrolled on average in 15 hours per semester to graduate within four years for a baccalaureate degree or two years for an associate degree.

Some important dates to remember for classes that meet for the full semester (1/13/14 to 5/3/14):

- **Sunday, January 12, 2014, is the last day to cancel registration for spring semester (remove all courses and fees);**
- **Friday, January 17, 2014, is the last day to add a class without instructor’s approval**
- **Monday, January 20, 2014, Martin Luther King, Jr. Day holiday (University offices officially closed; classes not in session);**
- **Friday, January 24, 2014, is the last day to add a class (instructor’s permission required) and the last day to remove (drop) a class from your academic record with possible fee adjustment;**
- **Sunday, March 2, 2014 – Saturday, March 8, 2014, Spring Break (classes not in session);**
- **Friday, March 28, 2014, is the last day to withdraw from (drop) an individual class (course remains on student’s academic record with WP/WF grade and no fee adjustment);**
- **Friday, April 25, 2014, is the last day to withdraw (drop all classes) from the University (courses remain on student’s academic record with WP/WF grade and no fee adjustment).**

Click [here](#) for the complete academic calendar.

If your classes are not meeting for the full semester, please check the Course Offerings for specific deadline dates.

If you are not attending Ohio University this spring semester and are still enrolled, please contact your academic college or the Allen Student Help Center at 740-566-8888 or helpcenter@ohio.edu.

With best wishes for a successful spring semester,

Debra M. Benton
University Registrar