Tuesday, April 24, 2012

RHE Deans’ Meeting Notes
10:15 – 3:00 Baker 236

10:15 – 10:45 Campus updates

Zanesville Campus hosted a very successful AURCO conference.

Eastern Campus will hold the annual Austin Furbee dinner on May 1 and will honor theater faculty member, Dennis Fox.

Southern Campus will host the Bernard Edwards golf tourney as a fund-raiser on May 7; The IMPIXX Electronic Media short film awards will bring in high school students from Ohio, W Virginia and Kentucky.

Chillicothe is co-hosting a Business Strategies webinar with OSU-South Center; Torlanda Brown will be the speaker at the second “Conversation with Successful Women Series” on May 26.

Lancaster has received an anonymous $1 M unrestricted gift; the campus will hold a community “disposal/recycling/shredding” day on April 28.

10:45 – 11:30 Announcement

The Ohio University Board of Trustees voted to require that they have final approval over all oil and gas leasing contracts associated with University property.

The provost announced a proposed 2.5% salary increase for next year. Salary adjustments for faculty should be based on merit. Classified staff will be across-the-board. Allocation method for administrators is still under discussion.

RHE is reviewing financial data associated with RCM budgeting.

Nursing retreat with RC Deans, Thursday May 3, 10:00-1:00 in Logan, Cedar Falls Inn

The president has approved closing the University between Christmas and New Years beginning in 2012.

Deans discussed the need for RHE P&T procedures to be updated for Q2S.

Deans have recommended committee review of procedures associated with external letter requests in P&T dossiers.

Jim Fonseca reported on his discussion with Dean of Students Ryan Lombardi regarding providing career service support to regional campuses.
Deans have recommended that faculty committees on each campus should be established on each campus to review and approve on-line and blended courses.

Regional campus deans have the authority to enter into clinical educational agreements when there are no financial agreements involved.

Deans were asked to assure that campus staff are submitting all registration and IR information regarding enrollments completely and in a timely manner to ensure all enrollments are reported to the Ohio Board of Regents for subsidy.

Deans were asked to remind faculty and staff to submit textbooks to the registrar’s course offerings page for Summer Quarter.

11:30 – Noon Discussion to finalize program coordinator duties and compensation

Deans agreed on the following annual compensation schedule for campus coordinators of associate degree programs (no course releases):

- Up to 24 majors: $2,000
- 25-49 majors: $4,000
- 50-74 majors: $6,000
- 75+ majors: $8,000

Deans agreed to annual compensation of $3,500 for system wide coordinators of associate degree programs.

Annual compensation for coordinators of baccalaureate programs have been agreed to as follows:

- Coordinators of RHE baccalaureate programs (BTAS, BSAM): $9,000
- Coordinators of Athens-based baccalaureate programs: $7,500

Noon – 1:00 Working lunch discussion items

Deans were asked to submit any comments on the Director of Operations and Budget draft job description (Steve’s position).

Deans agreed on the following policy for compensating faculty for teaching laboratories:

- Faculty teaching labs with no lab assistants will be paid one hour of load or overload (whichever is appropriate) for each clock hour of lab.
- Faculty teaching labs with lab assistants will be paid one hour of load or overload (whichever is appropriate) for each 2 clock hours of lab.
Several new baccalaureate programs were discussed:
  RSS—discussions are underway with the Patton College of Education
  Biology—a meeting is planned
  BSAM—in final stages of approval

The latest revisions to math placement/COMPASS procedures submitted by associated deans was reviewed and sent back to associate deans for further clarification

Deans agreed to waive tuition associated with the state approved Dual Enrollment program offered through Ohio University regional campuses

The process for selecting division coordinators on regional campuses was discussed.

The roles of community college relationship managers working with regional campuses was discussed

1:00 – 2:00 Operational issues

Enrollment and budget updates for the current spring quarter were reviewed—enrollments are slightly lower and financial positions have declined compared to spring of the prior year

The deans discussed continuing issues with the Follett bookstore contract.

Group II partial FTE Q2S conversion calculations were discussed

Summer Group II salary calculations were discussed

Withdrawals between the 15th and 35th day of classes under the Peoplesoft system all have to be submitted to the Office of the University Registrar.

2:00 – 3:00 Christopher Harris, Ardy Gonyer and Jessica White: Judicial Officer database and Managing Student Conduct cases

Christopher Harris, Director of Community Standards and Student Responsibility, and staff visited to inform deans of services associated with his office for managing student conduct cases on regional campuses. He encouraged campuses to contact his office as needed.