RHE Deans’ Meeting
Tuesday, March 4, 2014: 10:00 am – 3:00 pm, Baker 356

Attendees: Willan, Tuck, Evans, Fonseca, Smith, Abraham, Howard, Anderson
Guests: n/a

10:00 am – 12:00 pm Updates & Discussion

Academic Leadership Update: (Willan)
- Modern Thought Survey used by the Chronicle of Higher Ed to assess “Best Universities to Work For” will go out to assess staff satisfaction. Results will be distributed, but only the winners are published in the Chronicle.
- Faculty compensation pool will be distributed to colleges based on national comparative data within disciplines. The data was developed for the Athens campus schools and departments. Regional campuses are encouraged to develop a separate model with national regional campus information. Deans will discuss how to best approach the process at future meetings.
- Digital Measures: the Provost is encouraging the use of an electronic portfolio for faculty to input publication and presentation data. Willan will be confirming with the Provost how this option can be made available to regional faculty.
- OHIO Guarantee: details of the Guarantee are still being determined, particularly for students who enroll on multiple campuses. The potential impacts on the regional campuses still need to be determined. Howard will follow up with John Day and Sherry Downs.

OUS Dean Search: (Willan)
Two candidates have been on campus. The remaining three are scheduled for the upcoming weeks.

Emergency Alert Procedure: (Willan)
According to UCM, staff members on each campus have the (technical) access to update the Alert notification on the Athens site. Willan asked each Dean to confirm that the campuses are utilizing the newest instructions provided by UCM. The campuses not currently on the “new” web format may need to update the Alert information in two locations: Athens and campus site.

Sport and Lifestyle Studies: (Fonseca)
Update provided on the draft curriculum for the to-be-proposed Bachelor of Science degree. The degree title has been confirmed and the “SLS” code has been created by the Registrar’s office. Smith asked if, once approved, information will be distributed that highlights delivery method(s) for courses within the degree. Fonseca indicated that this type of information could be developed once the degree approval is complete. Tuck inquired about the requirement of a minor/certificate. Fonseca will follow-up on it and report back.

Health Minor: (Fonseca)
CHSP is willing to work with the regional campuses on a Community & Public Health Minor instead of a Health Minor. This option is being considered, as is the option of a Health Certificate.

RHEOP: (Willan)
Three campuses have nominees. Since the due date has now passed, only one award will be determined.

Healthy OHIO Discounts: (Howard)
Will be following up with more information throughout the spring. Contacts have been provided for each campus.

**Media Buy:** (Fonseca)
Zanesville talked with Mark Krumel in UCM about proposed special media buy deals through the “central” buy options. Willan suggested that the Deans find out how campus marketing/communication staff are working with UCM on the idea of central buys. Howard noted there is more information that needs to be clarified. Willan will invite Mark Krumel to an upcoming meeting to further explain the options and intent, re: central media buys.

**Universal Studies:** (Fonseca)
Zanesville and Chillicothe have faculty who are interested.

**Math:** (Willan)
MATH 1200 questions are being reviewed between Abraham and Howard: placement method variations for students who placed directly into MATH 1200 vs. performance.

Smith: MATH D300 – course accompanies Pre-Calculus; enrollment option on Athens. The Ohio Transfer Module for pre-calculus, beginning summer 2014, requires MATH D300 and MATH 1300 in order to meet the OTM requirement. More information is needed about MATH D300 and how it can be implemented on the regional campuses.

Deans affirmed that OULN may need to be utilized to achieve teaching needs. Most faculty contracts include a notation about alternative delivery methods, so these courses can be part of load.

**RBCA:** (Smith)
Web site traffic is down compared to last year. Smith indicated that speakers and presentations are still being confirmed. There is still another week to get these finalized. The theme is “The New Normal.” Evans suggested panel discussions might be an option. Willan has offered to present on RCM.

**Human Biology (B.A.):** (Tuck)
The request to offer the program on the regional campuses has passed through UCC Programs, with only one question, re: access to materials through regional campus libraries. First reading at full UCC should occur on 3/11/14. The proposal was initiated by Zanesville and Eastern; however, discussion included the ability to offer the program on all campuses. Other campuses, Chillicothe, Lancaster and Southern, simply need to notify the Department of Biological Sciences in Athens. The MOU indicates all campuses.

**Financial Updates:** (Howard)
Howard distributed modeled information for proration, scalable rates (2014-2015), summer rates (2015), FY13 campus expenses, and a five-year financial analysis. The Deans discussed the models and reviewed the expenses and analysis. Howard will run additional proration modeling for review. Future discussions on these subjects will include the Associate Deans.

Deans believe the Laboratory Hour Recommendations and Regional Campus Arranged Course Policy/Procedure information should be re-evaluated, particularly because they were originally developed under the quarter-based system. Abraham will distribute the current information to the Associate Deans. Recommendations will be provided to the Deans for review and adoption. Updated documents will be posted online.
Deans continue to discuss how future overload opportunities for faculty on a course release will be determined. More discussion is needed. The intent is to develop an updated policy that will be implemented across the system.

Bad debt data will be reviewed in greater detail. Willan has asked for more information from Craig Cornell. Upon receipt, strategies will be discussed for reducing the bad debt numbers.

_Lunchtime Discussion: Zemsky, Chapter 7_

1:00 pm – 3:00pm Discussion Items

**LET on Athens Campus:** (Tuck)
Previous questions: How would students be advised? Would UCC need to approve offering the program on Athens?
Responses from McKean: Students from the Athens campus would (likely) be pre-BCJ. LET meets requirement for admission into BCJ. LET courses would be offered on regional campus call numbers. Advisors could be UNC pre-BCJ advisors.

New questions: course delivery method, approval processes, program logistics? More discussion is needed. McKean may be invited to a subsequent Deans meeting.

**Noel-Levitz:** (Willan)
Howard noted that all campuses should be finished with the student survey. Initial numbers seem somewhat low. More data will be provided in future meetings.

**OTO:** (Willan)
The Deans discussed the timing of when OTO money will be available. Howard indicated more information from each campus is needed in order to provide reasonable projections, and explained that OTO money carries over from one fiscal year to the next. Willan confirmed that OTO information (date available and amount) will be provided as soon as it’s known.

**Retention Committee:** (Willan)
Willan has been serving on a university-wide retention committee. The group is looking at efforts that could be implemented, with the intent of retaining more students. Looking at expanding the use of MapWorks to all freshman students; the Provost has indicated support. Willan has a MapWorks demo scheduled with the Allen Student Help Center. The group is also considering requiring participation in a learning community or introductory course for all students.

**Promotion & Tenure:** (Willan)
There are 7 Group I dossiers in development across the system. There may be as many as 30 Group II portfolios submitted for review.

**RHE Guidelines Revision:** (Willan)
Willan will be meeting with a group of faculty from across the system to discuss uniform RHE Guidelines. Faculty Senators will also be involved. The product will not identify specific processes.

**Prior Learning Assessment Conference:** (Smith)
Willan has the item on his agenda for the Provost. Anderson may attend the spring conference.
History Collaboration: (Tuck)
Chillicothe would like to be able to offer the History major. To do so, reliance on OULN and online will be required. Willan reinforced that we need a pool of faculty for each program offered through the regional campus system; we cannot rely on one faculty member to teach an entire program. Abraham noted that the history program was recently discussed among the Associate Deans and that an effort to collaborate on scheduling by having RHE Program Coordinators draft 4-year schedules of offering for all campuses is underway.

Topics for Provost: (Willan)
- Finances for “swirling” students in relation to the OHIO Guarantee
- PLA conference and initiative: notification / participation
- Dean evaluation
- Scholarship pool
- CTCH program review and outcomes
- Campus strategic and staffing plans
- Subvention for FY15

Other:
- Smith: Due to the regional course schedule, Pickerington Center is largely empty on Friday. What options exist for the Center on Fridays?
- Zanesville and Chillicothe both have faculty are working with ISFS to resolve some questions about Visas and residency.

Adjourn @ 2:50pm