In Attendance: Fonseca, Howard, Greenlee, Smith, Tuck, Willan

Chief Information Officer Brice Bible report at the Regional Deans Meeting:

Bookstore Servers- With OU Auxiliaries/Bobcat Essentials (BE) taking over the operation of many of the regional campus bookstores, Bible reported there will be a separate server installed at each bookstore location to manage the NBS textbook transactions. OU IT will manage the servers. The Bursar’s Office will have the responsibility of regulating the credit card transactions. There are issues related to the server interfacing with the Student Information System which will need to be worked out. The servers installed by IT will replace the ones operated by Follett’s.

Lecture Capture- The Panopto Lecture Capture Pilot project is progressing. Bible reported RHE faculty have been heavily engaged in the project. Three vendors were initially considered for the pilot and Panopto was selected from the RFP. So far, the individuals involved in the pilot have been pleased with Panopto. If selected this will be the product used on both the Athens and Regional Campuses. Campuses will need to decide on the number of offices/classrooms equipped for lecture capture. The Panopto software will need to be loaded on the classroom computer along with the installation of cameras and microphones. Bible encouraged the deans to converse with their representative faculty who have participated in the pilot. Hopefully a final decision regarding Panopto’s purchase will be made by end of spring semester.

New Phone System- Bible reported the decision to purchase the new phone system resides in Legal Affairs. He reported the new system will provide voice over IP and other features.

Redesign of Campus Web Sites- The deans expressed concern over the lack of progress in converting the remainder of the regional campuses to the new web site design. Lancaster and Zanesville are complete. Bible reported the plan remains to convert the remaining campuses to the new design together and he will look into the delay.

There are a number of other issues related to IT such as On Base and the launching of the new web sites designs which Bible suggested should be addressed in a meeting between Athens and Regional IT staffs. There was a consensus that such a meeting should take place.

Bible reported that an SIS Steering Committee has been created to address issues related to the new People Soft SIS system installation and that regional campuses will have representation on this committee.

It was reported that the Talisma Customer Support System is only being used on one regional campus. The university is unhappy with the product and is looking to make a change.
The deans enquired about the status of the phone and data lines on the campuses being converted to Horizon. Bible will check on the status.

**Discussion Items**

**Bookstore Conversion** - Mohamed Ali in an e-mail to Rosanna Howard reported on the Bookstore conversion progress. All Bookstore Managers have been hired. The minor renovations, phone IT line installation, inventory transfer and the stocking of apparel items is progressing. Bookstores should open on time but may not be able to process credit card interactions immediately after reopening.

**Learning Outcomes/Assessment** - Deans discussed the Learning Outcomes and Assessment Plans/Timeline for the Associate Degree programs. Fonseca has created a draft of a plan and timetable which will need to be submitted to the Board of Trustees Academic Committee at their next meeting in April.

**Web Alert Page** - Fonseca reminded the deans to send Renee Morris in Communication and Marketing their campuses’ contact to manage the campus Web Alert page and other information requested by Renee.

**Electronic Media** - The Deans discussed financial deficits which routinely occur within the Electronic Media Programs offered on the various regional campuses. All campuses who offer the program consistently run a deficit.

**Scholarship Match Program** - Athens College Deans and the Provost have been discussing instituting a scholarship match program by which the colleges would match a donor’s contribution to the scholarship fund. The deans discussed whether the regional campuses would want to participate in such a program. It would require the campuses to create a “quasi-endowment” to fund the matches.

**Associate Degree Course Offerings on Campuses who do not offer the Program** - The deans discussed issues related to certain regional campuses offering courses required for completion of associate degree programs if the campus offering the course(s) does not offer the degree program. Many of these courses are being offered in on line and blended formats and there is concern that majors from campuses offering the degree will take these courses in place of the course offerings on their home campus. In addition, adjunct instructors for these courses may not have gained approval from the system coordinator of the degree program. The deans agreed that these offerings should be closely monitored by the campus associate deans to avoid unnecessary duplication and the adjunct instructors should all receive approval from the system coordinator of the program before the course is offered.

**Exam Proctoring** - The offering of the on line RN to BSN program has resulted in a large number of students coming to the satellite campuses, such as Pickerington Center, for exam proctoring. Such large numbers of students are putting a strain on the staff of the testing centers. The deans discussed whether regional campuses should begin charging for these services. Jim Smith will investigate the extent of these issues further and report back at a later meeting.
Discussion of the OU Strategic International Plan

Director of International Studies Ming Li and OUC faculty member Barbara Trube reported to the regional deans on the University Strategic International Plan. The creation of the plan was requested by President McDavis and the initial plan created by former Director of International Studies Dan Weiner. The Provost expressed concern that there was little input from the Provost Office or academic units in the creation of the initial plan. Li has been charged with gathering broad input and revising the plan.

The visit to the regional deans meeting was a means to gather input for the revised plan.

One of the objectives of the plan is the expectation that OU alumni will become global leaders and must have developed global competencies.

The deans discussed the many challenges regional students face in obtaining global experiences. Study abroad programs are cost prohibitive for many regional campus students. Discussion centered on activities and programs that could be brought out to the regional campuses from the Athens campus to provide regional students with global experiences and achieve the goals and objectives of the plan.

Announcements

RCM Meeting- Fonseca will meet with Steve Golding towards the end of the week to discuss issues related to RCM implementation on the regional campuses. The deans would like assurances that the RHE overhead rate currently paid to the Athens campus will not increase once RCM is implemented.

Liability Insurance Requirement in BobCat Buy- Fonseca also has a meeting planned with George Wendt and Joe Adams on issues the regional campuses are having with the insurance liability requirement currently being required of vendors in Bobcat Buy.

RHE Dean searches- Search Committees have been appointed and the searches are progressing.

Recreation and Sport Sciences Program- Greenlee reported that a letter has been received from Sharon Rona, Associate Director of the Exercise Physiology supporting the program. The curriculum for the program has been proposed and is currently being considered by the Zanesville Campus Curriculum Committee.

Biology Program- Fonseca reported there is an MOU to offer the program on the regional campuses, Ralph DiCaprio, chair of the Biological Sciences department supports the MOU and is conversing with Arts and Sciences Dean. The new location would then need approval from the University Curriculum Council (UCC).

Upper Division Theater Courses- Fonseca reminded the Deans that upper level (3-4000) theater courses should not be offered on the regional campuses as these courses are reserved for BFA/performance theater majors.

UCC Program Review update- Tuck provided the deans with an update of the regional campus program reviews which are currently being discussed in UCC.
Granting Associate Degrees - Because state subsidy is now linked to degree completion, Fonseca encouraged the deans to have their campus advisors encourage junior/senior students who are completing bachelor’s degrees on the regional campus, when possible, and considering their curriculum, to also complete an Associate’s degree “along the way”.

Group II Faculty and FTE - Deans discussed FTE for group II faculty and how the teaching workload/FTE for Group II faculty should match and RHE Group II salary scale.

Records Retention Schedule - Fonseca reminded deans that the campuses should be working on their records retention schedule.

Learning Outcomes/Assessment - Fonseca reported the Learning Outcomes/Assessment meeting with Mike Williford and Joni Wadley and the regional campus Program Coordinators went well.

Associate Deans Meeting - The Associate Deans will meet again on April 5th. Work projects for the Associate Deans include the evaluation criteria for program coordinators and the regional campus facilities policy.

Cross Campus Tuition Waivers - Cross campus applications for tuition waivers will be discussed at the next A&R meeting and at a future Associate Deans meeting.

Board of Trustees Nomination - Fonseca encouraged the campus deans to consider nominating someone from their service communities to serve on the Ohio University Board of Trustees. Because the selection is a very involved process, Fonseca suggested speaking with Pete Mather first before discussing the topic with the individual being considered for the nomination.

Workload/Group I Scholarship Releases - The deans discussed workload and the process for granting group I faculty scholarship releases.

Social Work/HST - The deans discussed and are supportive of an HST associate degree track which could also lead to the Social Work bachelor’s degree. The deans agreed that representatives from the Social Work program should be part of these discussions however.

Group I Scholarship Releases - The deans reported the number of scholarship releases earned on their respective campuses.

Campus Security - The deans discussed how each campus approaches security on each campus and what is spent annually on security. Rosanna requested each campus place all security expenses in the security account project code.

Affordable Care Act/Providing Health Care to Adjunct Faculty - The Affordable Health Care Act requires providing Health Insurance to all employees who work more than 29 hours per week. Discussions are still on-going in Athens regarding the criteria of a 29 hour work week for adjunct faculty. Fonseca warned this issue could have a major effect on the use of adjuncts on the regional campuses.
Program Advisory Boards for BTAS and BSAM- Dean’s discussed the need and advantages to having advisory boards for the BTAS and BSAM degree programs. The discussions will continue.

Budget Report (Rosanna Howard)

Howard mentioned updated Budget Reports for each campus were sent to the deans electronically a couple of weeks ago.

She reminded the deans that summer tuition will appear of this fiscal year’s budget report as revenue but will not be assessed until April.

Howard reported that for Spring Semester, the RHE system FTE is down 331 compared to fall, however headcount is up by 153.

OULN charges- Howard and Fonseca reported the expenses for the OULN system are charged to RHE. The transfer is for $680,000 per year. Howard will investigate and report an accurate accounting for the OULN system operation.

Proposal to the Budget Planning Council for a tuition increase- Howard reported the Athens Campus is proposing a 1.6% tuition increase for 2013-14, the Regional Campuses plan to propose a lower division increase of 2% and 0.8% increase for upper division courses, which averages out to a 1.6% increase overall.

Campus Updates

OU-C:

- The OU-C Quinn Library hosted its second annual “Human Library” event on Wednesday March 20th. The Human Library allows one to “check out” a person for a 30 minute conversation to learn more about the person and their interests.

- Approximately 225 education majors from Ohio University’s main and regional campuses attended the 10th annual Rural Urban Collaborative (RUC) Symposium hosted by Ohio University-Chillicothe on March 22 in Bennett Hall.

- The work of Ohio University-Chillicothe art faculty members is currently being featured in “Approach,” an exhibit in the Patricia Scott Art Gallery at OU-C, which is on display from March 20 through April 12.

OU-L

- The Celebrate Women event held at the Pickerington Center on March 22 was a success. The Annual Women of Vision award was named after the late Dr. Jane Johnsen.

- March 28 – Congressman Steve Stivers’ roundtable being held at the Pickerington Center.
• April 13 - OUL Celebrates the Arts: A Reflection and A Glimpse.

• April 18 – 27 – Little Shop of Horrors theater performance.

OU-E

• Postsecondary Student Recognition Dinner will be held March 27th
• Information Night Open House will be held March 28th
• The Art of Design: Architecture Exhibit in the OUE Art Gallery, the public reception will be held April 4th.

OU-Z

• Dr. Daniel Jacobson, Professor of Philosophy, University of Michigan, will present a lecture entitled, “Incitement to Belief: Why (Most) ‘Hate Speech is Free Speech,” on March 26th.
• The Safety and Security Department at Ohio University Zanesville and Zane State College invites area school personnel in Coshocton, Guernsey, Licking, Muskingum, Morgan, Noble, and Perry counties to “Responding to Critical Incidents/Active Shooter Situations,” an hour-long free training session on April 5th. The presentation will be feature Alert, Lockdown, Inform, Counter, and Evacuate (ALICE) concepts to provide some insight as to response to critical incidents.
• The Annual Campus Safety Week will be held April 1st through the 4th.

OU-S

• On Saturday, May 4th Ohio University Southern and Ohio University Proctorville will be participating in the Fifth Annual Lawrence Countywide Cleanup Day.
• Pam Porter was featured in Compass for thirty continuous years of giving to Ohio University.
• Associate Dean Candidates will be on campus from April 1st-8th.
• The Red Cross will be holding a blood drive on campus on Thursday, April 4th.