General Update
NCATE: review went well. All 6 standards (initial and advanced) were met. A few items for improvement were noted, but programs are approaching their target for each. Thank you to the campuses that participated in the effort!

Briefly discussed distributed 11/17/14 Moody article from the Chronicle of Higher Education

October Financials
Revenue and expense handouts were provided to and reviewed by the Deans. Information included initial end of year, 2014-2015 projections. Preliminary FY16 projections were also reviewed. Campuses are encouraged to thoughtfully consider how current and future expenditures are prioritized and how additional enrollment opportunities are pursued.

Howard provided an update on Group III administrative contracts and the current progress of the HR/Payroll led Group III committee. More information will be shared in early 2015 once recommendations have been finalized by the group.

Reminder: initial budget hearing meetings are coming up. Campuses should be actively engaged in preparing their FY16 budget requests.

Student enrollment numbers were reviewed by campus: fall 2014 compared to fall 2013.

Reminder: course fee requests are due to Howard no later than December 5. This information was shared with the campuses on 11/14/14. Further discussion is specifically needed about the fees for education courses.

Reminder: HealthyOHIO screening dates have been scheduled from 9am-1pm: Southern, 1/16/15; Chillicothe, 1/22/15; Zanesville, 2/11/15; Lancaster, 2/18/15; Eastern, 3/12/15. More information will be distributed to the campuses as it becomes available.

HR updates: FLSA communication was distributed by HR on 11/17/14. More information will be provided once decisions have been finalized. The Deans reviewed the updated rules for making “new hire” offers. ACA reports have been distributed as they have been made available; the Deans can expect to continue to receive regular updates.

Facilities Management: reviewed information prepared by Facilities Management regarding number of buildings and campus owned acreage. The Deans reviewed the facilities operating budget per campus.

Scheduling Summit Debrief
Notes were forwarded by Anderson to the Deans for review. Abraham has provided information about the discussed “common hour” for review and consideration; this should be reviewed more fully at a future Deans meeting.

Discussed and reviewed the post-summit meeting with the Arts & Sciences Department Chairs and Program Directors.

Date for the spring 2015 Scheduling Summit will be sometime in March or April.

CC+ Task Force
Task Force is continuing to work through OHIO processes in response to the state legislation. Smith brought up a question about how admission criteria will impact enrollment opportunities. Anderson noted that the conversation about admission standards/criteria will continue to be discussed at the upcoming A&R meeting on December 5. More information will be shared with the Deans following that meeting.

Administrative Teaching
Willan reminded the Deans that administrative teaching must be done after the employee’s work day. Administrative teaching conducted during the work day will not result in additional / overload compensation.
Scholarship Release Program
Willan discussed the feedback from the faculty committee: information previously emailed to Deans. Pending a final review and discussion, the final document will be posted on the RHE site. The program is specific to Group I faculty across the regional system.

RHE Guidelines for Divisional P&T Documents Revision
The Deans endorsed the current document as amended to establish guidelines by which divisional P&T criteria should be reviewed. The committee has recommended that the guidelines for review document be made available and that divisions be given an opportunity to review current criteria and their alignment to the updated guidelines. The Deans agreed that a review of divisional guidelines should be adopted by the end of spring semester 2015.

Real Estate Certificate
The Deans discussed the possibility of formally establishing a Real Estate (REAL) certificate. There was agreement that the idea should be pursued. Anderson will follow up with Janet Becker and Brian Hoyt about initiating the process.

Reporting Changes in Program Leadership and Faculty
Anderson will send annually request an update from each campus for RHE program coordinators in late July / early August. A request will be sent this month (November 2014) to get an initial update for all programs.

Outstanding Professor/Lecturer
One nomination has been received so far for outstanding professor; a minimum of three must be received in order to proceed with the award. Nominations are due by March 1, 2015.

Outstanding lecturer committee nominations need to be finalized. Once determined, the committee will be charged with developing the Group II outstanding lecturer criteria. The expectation is that the criteria will be developed in time for a 2015 award.

Summer Rates
Howard previously distributed information to campus Deans, Associate Deans, and budget managers. The information is also posted on the RHE site. The 2014-2015 overload rates were developed to be inclusive of summer. Future discussion will be initiated about 2015-2016 rates, which will also be inclusive of summer.

Leadership Meetings
Willan proposed a meeting with Deans, Associate Deans, Division Coordinators, and Faculty Senators once per semester to discuss issues of importance to faculty. The Deans were supportive. The first meeting is planned tentatively for Friday, January 30, 2015. The Deans were asked to let their campus representatives know to expect a meeting invitation.

Smith recommended the consistent scheduling of a system-wide Division Coordinator meeting each term. Tuck and Pennington shared that the group recently held a system-wide meeting, but it is unknown if this is or will be a regularly scheduled activity. Smith plans to follow up with John Prather at Eastern and will update the Deans at a future meeting.

Business Continuity and Disaster Recovery Plan
Postponed discussion until the next meeting.

Other
Inclement Weather and Class Cancellation: reviewed current processes. Email notification should be copied to Willan, Hayden, and Howard with exact time of closure and reopening. OULN administrator needs to be notified.

Foundation Board: the campuses have been asked to nominate an individual to serve on the Foundation Board. Smith discussed the background information of a potential nominee. The Deans agreed to move forward with the recommendation from the Lancaster campus.
3:00 – Adjourn

Upcoming Events:
November 21   IUC Meeting
December 1-18 Campus Budget Hearings
December 2   Adam Riehl
January 22-23 Board of Trustees Meeting

Note Taking Rotation: Tuck, Howard, Abraham, Willan, Pennington, Smith, Cushman, Anderson