RHE Deans Notes  
Tuesday, February 26, 2013

Campus updates

OUC
- In celebration of Black History month, Leonne Hudson, Ph.D., professor of history at Kent State University, will discuss “Supplying the Missing Pages in African American History” at 11:30 a.m. on Feb. 28 in the Bennett Hall auditorium at Ohio University-Chillicothe.
- OUC Political Science Assistant Professor Nicholas Kiersey coedited a recently published book entitled *Battlestar Galactica and International Relations*. The book is part of the popular culture and world politics series from Routledge Press, a firm based in New York City and London.
- A Survivor Advocacy Training Day is scheduled at OU-C on Feb. 27. In collaboration with the OU Women’s Center in Athens, OU-C is offering faculty, staff and students the opportunity to join an active community engaged in addressing issues of violence that impact the larger community.

OUE
- The Cultural Life and Diversity Committee is presenting a free public lecture, funded by the Ohio University Kennedy Lecture Series, on Wednesday, February 27th at 7pm in the Shannon Hall Theater. Dr. Aaron Sheehan-Dean, the Eberly Professor of Civil War Studies at West Virginia University, will be the featured speaker, presenting, "Was the Civil War a Just War?"
- Underground Railroad Museum artifacts and documents will be on display in the Art Gallery until February 27th. They are provided by John Mattox, museum owner and OUE Coordinating Council member.
- Hosting Belmont County Spelling Bee on February 28th.

OUL
- Feb 28 – Black History Month event, Jazz flautist and Kent State Civil War speaker
- March 6 – Career Fair at OUL – Job and Family Services
- March 13 – Spout Film Festival at OUL. Films about people with developmental disabilities featured
- March 28 – Lancaster Athletic Director Jeff Whitehead to be honored at Celebration of Possibilities banquet

OUS
- The first annual Dean’s Gala, which honored the 10th anniversary of the Nursing program at OUS, was held on Saturday, February 23rd. One hundred and forty attendees packed the Riffee Rotunda to enjoy an evening of cool jazz and warm companionship.
- The campus is continuing its participation in Recyclemania.
- Ohio University Southern Equine Studies Program is featured in the Winter 2013 magazine “The Instructor” published by the Certified Horsemanship Association.
- The Third Annual Tri-State High School Juried Art Exhibition is currently on display in the campus gallery.
OUZ

- The Future Educators of OU Zanesville have set up a Scholastic Book Club for faculty, staff and students at OUZ to purchase books for children ages preschool through 9th grade.
- OU Zanesville Psychology faculty is starting a chapter of Psi Beta, the National Honor Society in Psychology for Community and Junior Colleges. Students who have completed 12 semester hours of coursework, including one Psychology course, and who maintain a G.P.A. of 3.25 are eligible to join.
- Joseph Van Hassel, solo percussionist, will be performing pieces written specifically for him on vibraphone, snare drum with electronic accompaniment, orchestra bells with spoken text, and bass drum at a free concert on Thursday, March 21st, at 7 p.m. as part of Ohio University Zanesville’s Third Thursday Events Series.

Announcements and Updates

Update on Deans searches
- OUE and OUZ Committees appointed. Willan and Smith to serve. Ad ready to be posted.
- Executive Dean Search - Faculty nominations for Executive Committee have been made. Discussed other committee members yet to be added.

Recreation and Sports Studies (RSS) update
- Next step is a MOU. Will need to subdivide MOU to address various issues. Would need to go to RCC and UCC.

Biology program update
- MOU to propose offering of Biology on regional campuses sent to Biology Chair. A formal proposal would need prepared to go to RCC and UCC.

Associate Deans tasks
- Associate deans did not meet due to weather at OUZ. May try to meet this Friday. Fonseca had sent email message on not wanting to move forward on a POLS program offering at this time
- Fonseca also shared with Adeans the dean’s thoughts that the program coordinator evaluation form needs to be more of an activity list.

RHE International Travel form revision
- Believe we are close to finishing this.
- Discussed faculty applying to Athens fund but amount is small and timing of application process proved to be challenging in past attempts to do this.
- A campus may require applying for Athens funds but it will not be a condition of RHE awards.

RHE/A&S Faculty teaching conference update
- To be called “Spotlight on Learning”
Upcoming real estate course meeting
- Howard, Anderson, Smith and Fonseca will discuss details today at 3:00. Only pertains to OUL.

Bob Bulow discussion item with Associate deans
- One issue to discuss is seat set asides for web courses. Perhaps ADeans can plan to discuss or briefly meet at A&R.

Bobcat Buy insurance compliance issues
- Fonseca to compile information for Golding on insurance issues at regional campuses.

RHE P&T review committee
- Deans discussed the need for progress on the review and updating of RHE P&T Guidelines.

29-hour Federal Rule and impact on adjunct health care policy
- Fonseca is asking for analysis of impact on this issue that is to occur in January, 2014. YSU has addressed this. The rule is not just class hours but includes preparation time outside of class. IUC indicates it must be a per institution rule. Perhaps L. Lonsinger should review this issue.

Associate degree DARS are done
- Fonseca advised running DARS on students that are in bachelor’s programs and create awareness of completion of the requirements of a 2+2, AA, or AS credential and how students can apply for those degrees if they want. Campuses could waive $50 application fee.

Group III 30-hour rule clarification
- The Senate has indicated accounting of load is by campus or departmental unit. This has been confirmed by the Senate President. There is currently no mechanism to accurately track adjunct loads across campuses or multiple departments.

RBCA update
- Smith indicated keynote speakers set up. Proposals from speakers to be reviewed on Thursday.

NABCA update
Discussion Items:

Discussed website emergency page regarding UCM and OIT input.

- Proposed format by UCM is acceptable. It appears some links on the Athens page to our campuses will need adjusted as emergency pages are developed at regional campuses.

RHE Outstanding Professor selection committee membership

- Guidelines state that the committee membership is to give preference to previous recipients. Discussed committee membership.

Possible tuition increase for 2013-14

- Reviewed proposal to work towards level tuition model (lower and upper division)
- Dual enrollment programs in the schools will continue to operate on zero tuition for next year.

Flextime and flexplace

- The deans discussed recent information on flex schedules and how lean staff at regional campuses considerably limits application of this policy.

UCC proposal to standardize a procedure to offer existing programs at alternate departments/campuses

- Proposal is being adjusted. Tuck to send latest revised version on Wednesday.

Clustering of RHE program reviews - proposal to UCC

- Proposed cycle for program reviews by occupational clusters similar to what is used by the Board of Regents has been forwarded to UCC.

On-line class scheduling coordination with A&S/SOC

- Issue being worked on is how we coordinate who is offering what web courses in particular when Athens is offering an on-line course and regional campuses also have an offering. A solution would likely to be applied to all terms and become a model that will be applied elsewhere in A&S.

P&T Guidelines Review Committee

- Committee has not met yet. A number of issues need to be addressed and updated in the documentation such as a single vote for promotion and tenure, converting all language and timelines to semesters, etc.
- Discussed the role of a RHE committee comprised of representation of all campuses so that units under that are consistent. This is the same approach as used by colleges. Specifically the procedure used in A&S was discussed.
**Updates on Operations and Budget**

Status of campus bookstore/ food service contracts
- Ongoing. Need to separate contracts due to issues at each campus.

I-9 compliance
- Discussed recent messages from HR on importance and audit of I-9 forms being completed before an employee starts work. This includes adjuncts and student workers. All new hires need to see BUM/HR person who handles I-9 for campus.

Budgeting process re RCM
- March 12 (as part of regional dean meeting) will be the date to kick off the RCM budget process for regional campuses. John Day, Chad Mitchell, Finance staff, Huron Consulting will participate. April 9 at the RHE Deans meeting will wrap-up process.

Budget update
- Working with Payroll on overload tracking. Deans discussed items that can be part of Presidential contract and those that cannot.

Non-resident tuition
- Discussed non-resident tuition headcounts for OUS and OUE and the accuracy of those numbers and what might be counted.

Strategic planning for budget process
- Provost indicates strategic planning drives staffing plan and budget.

Fund raising/naming rights
- Fonseca recently had a meeting with Jim Hill regarding revising guidelines for naming rights on regional campuses. Naming of existing space is at a lower level than Athens. If new construction same rules as Athens apply.

Change in Email platform
- Two weeks after commencement, students will go into “Office 365” that will be fairly transparent other than simple actions such as reentering passwords. It is unknown at this point if faculty and staff will join this process.

**Upcoming Items:**

- March 22 Spring Relocate Day in Athens
- March 25 Provost visit to Lancaster
- April 5 A&R Meeting
- April 10-13, NABCA at Long Branch NJ
- April 12-13 AURCO at OUL
- April 19 BOT Meeting
- April 20 Spotlight on Learning (RHE/A&S Faculty Teaching Conference)
• May 3 IUC Deans Meeting in Columbus
• May 8 Voinovich State Government Luncheon in Columbus
• June 16-19 RBCA at Longboat Key
• June 21 BOT Meeting
• August 21-22 (Weds.-Thurs.) RHE Faculty Conference at OU Eastern

Prepared by Smith