Regional Deans Meeting
January 8, 2013

Present: Jim Fonseca, Rosanna Howard, Jim Smith, Bill Willan and Marty Tuck

Excused: Rich Greenlee

Announcements:

Congratulations to Marty Tuck who was appointed Dean for the Chillicothe campus effective January 1, 2013.

Discussion Items:

OUE/OUZ Cambridge Center: Fonseca shared the seller has accepted the offer and the purchase has been completed.

Dean Searches for OUE and OUZ: There will be two separate Dean searches for the two campuses. As a result, there will not be an Associate Dean at OUE.

Education Program Coordinators: The Deans discussed Education Program Coordinators at the respective campuses and stipend pay.

Program Reviews: The Program Reviews will be presented to the Board of Trustees and Fonseca will provide a summary to the Provost.

PSEOP Admissions and Guidelines: Fonseca met with Craig Cornell and shared staff from all campuses wants to be involved in the discussion.

Recreation and Sports Studies (RSS) update: Fonseca, Greenlee, and Kathy Normansell met with the college to discuss the program.

Associate Deans Tasks: Smith shared the Associate Deans will be meeting at the Lancaster campus on Friday, January 11th.

Ohio Health Sponsorship: Fonseca shared information and will be meeting with Legal Affairs.

Alumni Relations: Fonseca shared Jennifer Neubaurer has been appointed as Alumni Asst. V.P. and she will be meeting with the Development Officers for the campuses.

Alumni of the Year: Fonseca reminded Deans for each campus to select and honor an Alumnus of the Year for their campus.

Proposed OUC Student Success Center: Tuck shared the plans for restructuring of the Student Success/Academic Success Center at OUC as it is part of the campus campaign goal.

West Virginia Tuition Reciprocity Meeting: Fonseca shared information regarding the meeting to be held. Fonseca will follow up with Craig Cornell as this is a University concern, not specifically regional campuses. Willan will follow up with information from previous agreement.

AURCO Conference: The Conference will be held April 12-13 at the Lancaster campus.

REAL courses at OUL: Discussion took place on the Real Estate courses moving to the Lancaster campus. An MOU needs to be developed.
CEU’s at OUS: Willan shared OUS is in the transition of taking over the CEU process.

Staffing Plans: The Deans discussed staffing plans at the campuses.

Compensation for advising: The Deans discussed compensation for exceptional advising at various levels.

Disabilities Cost sharing: The Deans discussed the FTE and cost share for the positions at the campuses.

Summer Teaching Guidelines: The Deans discussed the summer teaching guidelines.

Dashboard Measures: Fonseca is working putting the measures together.

RHE International Travel Grant: The Deans discussed the grant. The guidelines are every other year with a maximum of $1,000 award to match campus funds. The form will be reviewed for updates and posted on the website.

Website: There are campuses that still need updated. (Chillicothe and Southern). Will follow up with OIT.

On-line course seats: Discussion took place. The Associate Deans are working with Deb Gearhart of eLearning. Seats need reserved for the originating campus.

Winter Closure Debriefing: Fonseca is on the committee. The Deans discussed. There were no major concerns. The website was helpful.

Campus Bookstore/Food Service Contracts: Proposals from auxiliary services will be coming out soon for review.

Program Coordinator Evaluation matrix and process: The Deans reviewed the proposed evaluation matrix drafted by the Associate Deans and made suggestions. Fonseca will follow up.

Customer Service degree and minor: No updates. Fonseca and Howard are working on RHE’s cost share.

Group II Outstanding Professor Award: Fonseca and Howard will review the form for awards beginning next year.

Administrators teaching during the day: The Deans discussed current practices and guidelines.

Budget Overview: Howard provided Deans an overview. Reports will be sent out.

Group III Faculty Teaching Clarification: Deans clarified Group III teaching over the academic year that was documented in the Deans Notes for December 18, 2012. Campuses should limit the number of hours group III faculty can teach to less than 30 hours over a two year period.

Campus Updates:

OUC

- Bill Modzelewski began his work on the OUC campus as the new Director of Information Technology. Bill has extensive experience in IT both as a business owner, consultant and a former IT administrator at Hocking College.
- Dr. Martin Tuck has been appointed as the Dean of the Chillicothe Campus. Tuck has been serving this role on an interim basis since May 2011.
- The OUC Student Juried Art Show is currently on display in the Patricia Scott Art Gallery on the OUC campus.
OUS

- OUS will honor the memory of Martin Luther King, Jr. with several events, including a Monday afternoon Interfaith Dialogue panel discussion, an evening celebration at the Ironton Campus, an essay contest, and a Friday luncheon at the Proctorville Center.
- Several Blackboard training sessions for faculty were provided over the break.
- Campus personnel are participating in a number of campus wellness programs and supporting initiatives such as the Lawrence County Health and Wellness Initiative and Healthy Choices Kentucky

OUL

- Active Shooter Training Wednesday
- Jan 24 – Solo Percussion Performance by Joseph Van Hassel
- Southeast Office Ohio Coalition for the Education of Children with Disabilities is presenting a program on January 29th on campus to help educators and parents gain an understanding of the history of AD/HD and some statistics on AD/HD and the population. It is open to the public.