Regional Deans Meeting

12-18-12

Present: Jim Fonseca, Roseanna Howard, Rich Greenlee, Jim Smith, Bill Willan and Marty Tuck

Announcements:

Computer Technology (CTCH) Academic Program Review: The Deans who have CTCH on their campus should provide information or a narrative to Dean Fonseca for him to prepare the Dean’s response to the review. The review is scheduled to be discussed at the January University Curriculum Council (UCC) meeting.

Spring Tuition: Fonseca will be working with Rosanna Howard on the best way to notify affected RHE students completing lower division courses about the spring semester tuition decrease; from the fall semester rate charged. The deans felt strongly that in order to avoid confusion, a blanket statement to all students should not go out, only the students who are affected by the decrease should receive notice.

RHE Website Update: Jim Smith reported the RHE web site continues to be updated/revised. Drafts of the site will continue to be sent to the deans for review. Any suggestions should be communicated as soon as possible.

Equity Training Powerpoint/Quiz: All campuses reported 100% completion of the equity training and pass rate on the subsequent required quiz.

QUE/OUZ Cambridge Center: Greenlee reported the state controlling board has approved the purchase of the center.

Thirty Hour Credit/Adjunct Rule: Deans discussed the parameters of the rule which limits the number of hours a group III/adjunct faculty member can teach before being converted to group II faculty status. The current RHE group II teaching workload defines 30 credits as 0.5 fte, which is the threshold for conversion to group II status. Campuses should limit the number of hours group III faculty can teach to 29 hours each academic year over a 2 year average.

On-line Course Evaluations: Fonseca reported for fall semester many course evaluations from on line courses originating from regional campuses were administered by e-Learning, however e-Learning reported information technology issues which surfaced in certain colleges prevented 100% of the courses being evaluated.

Athens Denial Letters: RHE Student Services employees on each campus have access to students who were denied admission on the Athens campus. As a recruitment initiative, regional campuses may want to access this information and contact these students with information about their specific campuses.
**PSEOP Admission Guidelines:** There will be a group formed with representation from the Athens and Regional campuses to review the PSEOP guidelines for admission to the Athens and the RHE PSEOP program.

**Recreation and Sport Sciences (RSS) Program Update:** There is a meeting scheduled with Roger Gliders to discuss the curriculum of the program as part of the initiative to move the program to the regional campuses.

**Lecture Capture:** The deans discussed equipment and facility upgrades required to bring Lecture Capture to each of the regional campuses. The deans will request more information and details as to where the equipment should be located on each of the campuses and the costs involved in the installation.

**Water Shutdown Procedure:** As a result of the recent water main break which affected the Eastern Campus, Fonseca reminded the deans a campus can generally stay open 2 hours in case of a water shortage; after this time period the campus would need to close or make arrangements (bring in bottled water, portable restroom facilities, etc.) to cope with the water outage.

**Group IV Hiring Procedures:** The deans discussed the university procedure to conduct a search for Group IV faculty and in some cases request a waiver from advertising the position.

**Elevator Maintenance:** Fonseca reported the university is currently renegotiating the university elevator maintenance contract. The Thyssen Krupp contract at OUS, OUC and OUL may be renewed if satisfactory terms can be arranged.

**LiftEd Conference:** Greenlee reported on the recent LiftEd conference he attended; the focus of the conference was on offering short term stackable certificate programs.

**Relocate Scholarships:** Fonseca reminded the deans that RHE offers three $2500 annual scholarships per campus for students to relocate to the Athens campus. These scholarships are offered to students on a competitive basis to those who must relocate to the Athens campus in order to finish courses required for their degrees.

**Vice Provost for Diversity, Assess and Equity Search:** The Provost has requested an RHE representative to serve on the Vice Provost for Diversity, Assess and Equity Search Committee. Suggestions should be sent to Dean Fonseca. It is unclear whether the Provost is requesting only faculty representation from RHE or if staff employees can be recommended; he will check into this question.

**Discussion Items**

**Personnel Plan/Campus Staffing:** The deans discussed issues related to the approval of the RHE campus staffing plans and the staffing decisions made from the Provost Office.

**Group II Evaluations:** Fonseca reported this issue is partly “in flux” considering the pending senate resolutions related to Group II rank, promotion and evaluation; however most regional campuses are
moving forward with procedures for group II faculty evaluations and the deans felt this process should continue.

**BSAM Revenue Sharing**: It is expected that 10% of the net revenue generated by the BSAM program will be shared with the College of Business in Athens for their support and help with RHE developing and offering the program.

**Disability Services Cost Sharing**: The deans discussed changes in the way Student Disability Services will be offered on the regional campuses. There will be a great degree of centralization. Operating expenses (3-9 expenses) related to Disability Services have been suggested, in the future, to be paid centrally.

**RHE International Travel Grant**: The deans discussed issues related to the International Travel Fund. Due to reduced budgets, the deans discussed limiting the grants to $1000, every other year, assuming an equal match is provided by the home campus. The criteria for the grants remain the faculty member would be “making scholarly presentations or serving in a leadership capacity for an international scholarly organization”.

**On Line Classes**: Many on line classes originating from the regional campuses are taken by students from the Athens campus and other regional campuses. The deans discussed the possibility of setting aside seats in on line classes, originating from an RHE campus, specifically for students from the originating campus. Jim will discuss this possibility with the Registrar and Deb Gearhart in eLearning.

**Bookstore Contract**: Negotiations are continuing with the Procurement Office regarding a contract to provide bookstore services to the regional campuses.

**School of Nursing BSN Workload**: Fonseca reported the School Of Nursing has discussed with the campus Associate Directors faculty hiring needs related to bringing the BSN on the regionals and issues related to faculty teaching in both the Associate Degree and BSN programs.

**Customer Service Degree**: RHE will establish an MOU with the Patton College related to revenue sharing and other issues regarding the customer service degree.

**Faculty Award**: The Deans discussed and are supportive of offering an RHE Outstanding Group II Faculty Award, similar to the existing RHE Outstanding Faculty Award for Group I faculty. A draft of the criteria for the award will be prepared and discussed at a future Deans Meeting.

**Adolescent and Young Adult (AYA) Curriculum**: The deans discussed the possibility of offering the AYA Education Curriculum on the regional campuses. It was felt that the campuses would not be able to offer the curriculum in all discipline areas but each campus could offer it in some of the disciplines where they have strengths.

**Pre-law Curriculum**: The deans discussed the offering of the Prelaw Degree Program, but agreed that the RHE campuses currently offering a number of programs (for example History) which if the proper prerequisite courses are completed in the students’ curriculum could be used for admission into Law School.
Campus Updates

OUC

- The OUC Nursing Pinning Ceremony was held December 13th at the Shoemaker Center. Forty students graduated with their Associate Degree in Nursing.

- Dywayne Nicely, OUC Assistant Professor of Mathematics has received a Baker Fund Award for his project entitled “A Word on Word Problems: How Improving Reading Comprehension Can Improve Performance on Mathematical Word Problems”.

- The fall graduation for the Southern Ohio Police Training Institute will be held on Friday evening, December 21st, in the Bennett Hall auditorium.

OUS

- OUS Professors Miki Crawford, Don Moore, and Brad Bear received a Baker Award for their documentary on Japanese War Brides.

- The Riffe cupola replacement and campus entryway projects have been completed.

- The 6th Annual LPN-RN Nurses Pinning Ceremony was held on Friday, December 14th.

OUL

- Members of Lambda Pi Eta conducted a "Support Your Troops Supply Drive" in honor of an Ohio University Lancaster Alum, Tommy Spellman who graduated and is now stationed overseas.

- Deaf Studies and Interpreting Assistant Professor Becky Brooks presented her dissertation research to a class at Gallaudet University in Washington D.C. from her office in Lancaster, communicating using American Sign Language.

- The Ohio University Lancaster Campus and Pickerington Center will partner to both become fitTOGETHER certified in 2013. The goal of fitTogether is to promote healthier eating habits and exercise to members of the community.

- OUL Students Conduct Communications Research at Comic Con in Columbus.

OUE

- The play, "A Christmas Carol" preformed at OUE had the second highest attendance in the history of the campus theatre.

- The OUE campus had an active shooter training on December 14th, conducted by Ms. Bethany Hayes, Director of Security at OUZ
• Guidance Counselor Luncheon was hosted on December 14th

OUZ

• Choral Union Performance occurred on December 10th
• Nursing Pinning Ceremony occurred on December 15th
• The OUZ Men and Women's Basketball Teams will have Home Games and players will be recognized on December 20th.