Blackboard Wikis

A Wiki is a collaborative tool that allows students to create and contribute to pages of course related materials. The Wiki tool keeps track of page editing history and can be used for a variety of collaborative projects.

Create a Blackboard Wiki:

1. Login to Blackboard.
2. Select the course within which you wish to work.
3. Navigate to the Content Area in which you would like to create the Wiki.
4. From the Action Menu, select Tools, then select Wikis:

5. From the new page in section one, click the Create New Wiki button.
6. On the Create Wiki page:
   a. Section 1, name the Wiki and enter any necessary instructions.
   b. Section 2, select whether to make the Wiki available to students and optionally limit the availability of the Wiki by date and time.
   c. Section 3, select participation. Can the students edit the Wiki? Can the students comment on the Wiki?
   d. Section 4, select whether to grade the Wiki. If the Wiki is to be graded:
      i. Enter the number of points possible.
      ii. Select the frequency of grading based on the number of page saves.
      iii. Optionally add a rubric to the assignment.
   e. Section 5, click Submit to save these settings.

Create a Blackboard Wiki Link:

After the Wiki is created, a link must be created to access it from a Content Area within the course.

1. Choose to link to the Wikis Page (all Wikis are located there) or to a specific Wiki, then click Next.
2. Enter Link Name if it differs from the Wiki name and select optional settings.
3. Click the Submit button to save these settings.

Grading a Blackboard Wiki:

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1. In the Control Panel, click to expand **Grade Center**, then select **Full Grade Center**.
2. Find the grade column associated with the Wiki.
3. Mouse over a grade cell in the column and click the **gray circle with the down arrow** icon, then select **Grade User Activity** from the drop-down menu.
4. On the right side of the screen you will see a box called Wiki Grade.
5. Click the **Edit Grade** button:

6. Enter the grade in the appropriate box.
7. Add feedback as needed.

8. Click **Save Grade**.