Managing Course List

Users can choose the courses that are displayed in the My Courses and Course List modules located on the My 9.1 Bb and My 9.1 Courses (respectively) tabs. There may be many courses displayed in the My Courses/Course List modules from previous quarters that aren't accessed very often. The My Courses/Course List modules can be managed so that they only display the courses you want to see on a regular basis.

Manage the Course List:

1. Login to Blackboard 9.1.
2. Click on the My 9.1 Courses tab and find the Course List module.

![My 9.1 Bb My 9.1 Courses](image)

3. Locate and click on the settings gear/wheel in the upper right corner of the Course List module title bar.

**NOTE:** Mouse over the gear/wheel to see the “Manage Course List Module Settings” label.

![Course List](image)

4. Place or remove a check mark in the row of the course you wish to modify. We recommend you choose to display at least the Course Name and Course ID for each course that you may need to access.

5. When finished making changes to the displayed courses, click the Submit button. Return to the My Courses/Course List module, the changes for displayed course(s) should now be implemented.