Add or Edit Course Banner in Bb 9.1

This document will explain how to add a banner image to your Blackboard course’s Home Page. By default, the course shells are generated without a banner, but you can easily add an image to the top of the Home Page to personalize a course site.

Add a Banner to Course Homepage

1. Log in to Blackboard 9.1 and enter the course to which the banner will be added.
2. On the Home Page, click on the gray circle with a down arrow located next to the page title “Home Page” to reveal a drop-down menu. Select Page Banner from the menu:

3. Use the text editor to create text and/or images that you want to display at the top of your Home Page. If adding an image, use the Attach Image icon in the editor tool tray:
4. You can provide an image URL, upload your own image, or browse your course files for an image. Click **Insert** once you have the parameters set as desired:

   ![Image insertion interface](image_url)

   a. If you are uploading an image file, you may need to save the desired image in an acceptable file type (.gif, .png, and .jpg) in order for it to be viewable on the Home Page.
   b. Some images may need to be re-sized to be smaller or larger in order to fit the banner area. You can use your own program or the tools within the text editor for this function.
   c. It may take a few tries and adjustments before your banner looks as desired. See the next section in this guide, just below.

5. Once you have designed the desired page banner in the text editor, click the **Submit** button.

### Edit or Remove a Banner from Course Homepage

1. Log in to Blackboard and select the course containing the page banner to be adjusted.
2. On the Home Page, click the **gray circle** with down arrows located next to the page title “Home Page” to reveal a drop-down menu.
3. Select **Page Banner** from the menu.
4. Use the text editor to adjust the text and/or images that display at the top of the Home Page.
5. Once you have made the desired adjustments, click the **Submit** button to save changes.