Associate of Applied Science

Medical assistants are instrumental in helping patients feel at ease in the physician’s office and play a proactive role in presenting patients’ concerns and questions to physicians. The Medical Assisting Technology (MAT) Program at Ohio University Lancaster prepares competent entry-level medical assistants to perform those administrative and clinical tasks found in ambulatory health care. Graduates of the program are equipped with the knowledge and skills necessary in both the scientific/clinical areas and the business/administrative areas of the medical assisting field. Medical assistants are allied health professionals who work in a variety of health care settings. Employment opportunities are best for medical assistants with recognized training and professional certification in this rapidly growing field. Ohio University Lancaster’s MAT students are well-prepared to seek those job opportunities upon graduation.

Program Description

The Medical Assisting Technology Program offers courses that will provide instruction in the front and back office procedures that health care professionals require of medical assistants. Upon graduation, graduates may sit for the CMA (AAMA) exam. MAT students will become competent in cognitive (knowledge), psychomotor (skills), and affective (behavior) domains that will make them a valued part of a health care team. Job shadowing experiences and a 210 hour supervised practicum are included in the program.

Some of these duties include:
- Using computer applications
- Coding and insurance claims submission
- Electronic health records management
- Following HIPAA standards
- Medication administration
- Drawing blood
- Performing Clinical Laboratory Improvement Amendments (CLIA) waived tests
- Height/Weight/BMI
- Pediatric length and head circumference
- Assisting with minor office surgery
- Removal of sutures
- Electrocardiograms
- Prepare patients for X-rays and imaging
Degree Requirements

Core Requirements
ENG 1510 Writing and Rhetoric I
Tier I Quantitative Skills Course
BIOS 1030 Human Biology I
BIOS 1300 Human Anatomy and Physiology I
BIOS 1310 Human Anatomy and Physiology II
COMS 1030 Public Speaking
CTCH 1250 Introduction to Computers
HLTH 2170 Health System Organization
OTE C 1210 Keyboarding I
PSY 1010 General Psychology

Major Requirements
MAT 1010 Introduction to Medical Assisting
MAT 1400 Medical Terminology
MAT 1700 Administrative Techniques I
MAT 2000 Pharmacology and Disease Processes
MAT 2010 Clinical Techniques I
MAT 2020 Clinical Techniques II
MAT 2100 Law and Ethics
MAT 2300 Administrative Techniques II
MAT 2920 Practicum

Associate’s to Bachelor’s Degree Options
Graduates may choose to continue their education by pursuing a bachelor’s degree in Healthcare Administration, Technical and Applied Studies, Communication Studies, or Specialized Studies. All of these degrees may be completed at the Ohio University Lancaster Campus.

Admission Requirements
To qualify for admission, a student must be a high school graduate or have completed the requirements for a GED. Visit www.ohio.edu/lancaster/futurestudents/admissions.cfm for more information.

Student Services
Ohio University Lancaster Campus
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www.ohio.edu/lancaster

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