BMT Concentration Requirement

I. Requirements
   A. 6 credit hours
   B. 2 courses
   C. Must be approved by BMT Coordinator (e-mail documentation from Coordinator for approval is acceptable)
   D. Concentration courses can’t be courses required or from select from lists in other program requirement areas (BMT and non BMT)
   E. Concentration courses must receive approval before you take the class.

II. Guidelines
   A. The concentration requirement is part of the BMT program as an opportunity to develop skills and/or experiences that will supplement your management course work. The concentration courses should be intentional course selections…and stray course work (randomly completed) courses previous to concentration approval may not be approved for the concentration requirement
   B. Courses used for your concentration can be from the BMT program (but not a BMT class required in another area). Note that SAM classes can’t be used as concentration courses.
   C. Courses used can be from other programs (recommended) including Org. Comm., ATCH, CTCH, Electronic Media, Industrial Technology…courses from other programs can be submitted for approval
   D. Students are responsible for identifying a concentration area of interest and searching for courses that “fit” in that concentration area.
   E. Students should submit a concentration request with a list of several classes (at least 4) that are in the concentration area. Submitting a list of 4 or more classes provides some scheduling flexibility for you when you are attempting to fulfill a concentration requirement. Submit your rationale (career focus or skill focus) along with your list so I can interpret your list.
   F. Your advisor will approve the concentration and each class on the list (some may not be approved). Once your concentration and class list is approved you can register for your concentration requirement when it fits your schedule.

III. Tips for selecting concentration courses
   A. Career focus – research desirable careers and then search for skills required in those career areas…then identify classes that focus/cover those skill areas.
   B. Skill focus – consider skills that you would like to develop and then identify classes that focus/cover those skill areas
   C. Baccalaureate degree focus – if you are interested in pursuing a Baccalaureate Degree after completing your Associate Degree you can review the program and select courses that prepare you for that program (prerequisites) or may even be requirements in the baccalaureate degree program. Note that SAM courses can’t be used to meet concentration courses or as substitutes for BMT classes