Associate in Applied Business

The mission of the Business Management Technology program at the Ohio University Lancaster Campus is to provide a two-year program for students desiring entry-level, supervisory positions. The program is structured to enable the student to acquire the necessary knowledge and skills required for positions in a wide range of organizations and industry sectors.

Program Description
The AAB in Business Management Technology is designed for both the currently employed individual seeking skills and credentials leading to advancement and for students planning to enter the workplace for the first time. To qualify for admission, a student must be a high school graduate or GED recipient. The Business Management Technology curriculum may be pursued on either a full-time or part-time basis with day, evening and some online classes available. Students are advised to start Fall Semester, but may enter the program at any point during the academic calendar with an academic advisor’s guidance. Full-time students should enroll in 15 or more credit hours per semester. Part-time students may pursue the degree as desired.

Career Opportunities
Students completing the degree requirements will earn an Associate of Applied Business degree with a major in Business Management Technology. The program focuses on important supervisory skills, decision making, problem solving, software applications, and business reports and presentations. This associate’s degree offers an efficient pathway into the four-year Bachelor's of Science in Applied Management degree program.

Degree Requirements
General Education Requirements
Two Tier 2 classes are required that do not meet other BMT requirements.
Tier I English Requirement:
- ENG 1510 – Writing and Rhetoric I
Tier I Quantitative Skills (1M)
- (Math 1200 College Algebra recommended)

Non Major Requirements
- ATCH 1030 – Financial Accounting Procedures
- ECON 1030 – Principles of Microeconomics or ECON 1000 – Survey of Economics
- PSY 1010 – General Psychology
- Complete two of the following courses:
  - ATCH 1040 – Managerial Accounting Procedures
  - BUSL 2000 – Law and Society
  - COMS 1010 – Fundamentals of Human Communication
  - COMS 1030 – Fundamentals of Public Speaking
  - ECON 1040 – Principles of Macroeconomics
**Technical Requirements**

**Major Requirements**

Complete the following:
- BMT 1100 – Introduction to Management
- BMT 1150 – Foundations of Quality & Continuous Improvement
- BMT 1400 – Concepts of Marketing
- BMT 2100 – Managing Finance in Business
- BMT 2500 – Practical Personnel Procedures
- BMT 2600 – Business Report Writing
- BMT 2850 – Government and Business

**Related Technology Requirements**

Complete the following:
- BMT 2880 – Computer Applications for Management

Complete two of the following courses:
- BMT 1700 – Small Business Operations
- BMT 2000 – Introduction to Business Computing
- BMT 2750 – Managerial Planning
- CTCH 1250 – Introduction to Computers

**Concentration Requirements**

Complete six hours in consultation with your advisor.

**Associate to Bachelor Degree Options**

Students may wish to continue their studies toward the Bachelor of Science in Applied Management (BSAM).

**Admission Requirements**

To qualify for admission, a student must be a high school graduate or have completed the requirements for the GED. Visit www.ohio.edu/lancaster/futurestudents/admissions.cfm for more information.

**Student Services**

**Ohio University Lancaster Campus**

740.654.6711

www.ohio.edu/lancaster

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**The Possibilities are Endless**

Ohio University Lancaster offers all the benefits and services of a major university; the convenience of a community college; the affordability of state-assisted tuition; the hands-on learning opportunities of a technical school; and the academic foundation of a university education.

Situated on 113 acres on the northern edge of Lancaster, the campus serves students from throughout central Ohio. The two largest buildings, Brasee Hall and Herrold Hall, house classrooms, state-of-the-art laboratories, faculty offices, a library, art studios, an art gallery, a gymnasium, theatre, an exercise room, a dance studio, a student lounge, and a bookstore. The library offers more than 60,000 volumes, research databases, OhioLINK access, and a learning commons.

All of the Lancaster Campus faculty members hold at least a master’s degree in their fields. More than half of the professors teaching in traditional academic areas such as the humanities, the social/behavioral sciences, the natural sciences, and mathematics hold doctoral degrees. All of the technical faculty have master’s degrees and bring employment-oriented experience to their labs and classrooms.

To keep abreast of developments in their fields, professors actively conduct research, write and present papers at national and international conferences, and publish journal articles and books. Faculty members also advise students in selecting courses that meet degree requirements and assist students when they have difficulties understanding course materials.

People of all ages and all backgrounds take courses for credit and non-credit at Ohio University Lancaster and the Pickerington Center each year. Students, instructors, and professors believe this mix makes a vital contribution to the learning experience.

Many students work part- or full-time and find that scheduling classes around employment is indeed possible. Most students who are employed full time take less than a full course load. Students may choose day or evening classes.

Services available to Ohio University Lancaster students include career planning, job placement, basic skills education, a tutoring (Learning Resources) center, a bookstore, food services, babysitting for pre-school age children, financial aid counseling, and assistance with veteran’s benefits. Students attending the Lancaster Campus may take advantage of any services offered to Athens students.

www.ohio.edu/lancaster | www.ohio.edu/pickerington