Programs with promise

OHIO UNIVERSITY
Lancaster | Pickerington

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Accounting Technology

Associate in Applied Business

The mission of the Accounting Technology Program (ATCH) at Ohio University Lancaster Campus is to provide a two-year program for accounting technicians leading to the Associate in Applied Business Degree. The goal of the program is to prepare graduates to enter the workforce in junior accountant positions in a number of job sectors, after fulfilling the degree requirements of accounting technology career courses and completing the Applied Business Core courses plus some electives.

Program Description

The AAB in Accounting Technology is structured to provide students the accounting skills needed to perform such duties as payroll, accounts receivable, accounts payable, general ledger, bookkeeping, auditing, and tax return preparation. First year students will take courses that focus on basic financial and managerial accounting concepts including financial statement preparation and analysis, budgeting and capital project evaluation. Second year students will apply basic knowledge utilizing practice sets and real world case studies. Spreadsheet packages and modern accounting specific software are heavily integrated into the program.

Career Opportunities

Graduates have obtained employment with hospitals, school boards, CPA firms, retail stores, and corporations, with duties including payroll accounts receivable/ payable, general ledger bookkeeping, auditing, and tax return preparation. Individuals who are logical, detail oriented and have some flair for numbers will find that accounting technology offers them solid careers with many job possibilities.

Degree Requirements

Core Requirements

ENG 1510	Writing & Rhetoric I
MATH 1200	College Algebra (or higher)
BUSL 2000	Law and Society
COMS 1010	Fundamentals of Human Communication
or COMS 1030	Fundamentals of Public Speaking
ECON 1030	Principles of Microeconomics
OTEC 2300	Business Communication
BMT 2000	Introduction to Business Computing
or CTCH 1250	Introduction to Computers or MIS 2010
	Information Analysis and Design
	Tier II Social Science Elective (2SS) (cannot be used to satisfy another requirement)

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1570 Granville Pike
Lancaster, OH 43130
740.654.6711

Ohio University Pickerington Center
12933 Stonecreek Dr
Pickerington, OH 43147
740.654.6711

Major Requirements

ATCH 1030	Financial Accounting Procedures
ATCH 1040	Managerial Accounting Procedures

Take six of the following:

ATCH 2030	Tax & Government Reporting Procedures
ATCH 2040	Electronic Data Processing Procedures
ATCH 2050	Manufacturing Accounting
ATCH 2090	Business Statistics
ATCH 2250	Federal Income Tax Procedures
ATCH 2330	Accounting Information Systems
ATCH 2410	Auditing
BMT 2100	Managing Finance in Business

Take one of the following:

BMT 1010	Business and Its Environment
or BMT 1100	Introduction to Management
or MGT 2000	Introduction to Management

Three of the following (none can be previously used in another category):

ECON 1040	Principles of Macroeconomics
PHIL 1200	Principles of Reasoning
or PHIL 1300	Introduction to Ethics
or PHIL 2350	Business Ethics
Any 3000 level BUSL	
Any 2000 level MGT or higher	
MATH 1350	Survey of Calculus
BMT 1400	Concepts of Marketing or MKT 2020 Marketing Principles (1) 2000 level ATCH, CTCH or BMT Course

Associate to Bachelor Degree Options

Students may wish to continue their studies toward: Bachelor of Science in Applied Management (BSAM) or Bachelor of Technical and Applied Studies (BTAS)

Admission Requirements

To qualify for admission, a student must be a high school graduate or have completed the requirements for the GED. Visit www.ohio.edu/lancaster/futurestudents/admissions.cfm for more information.

Student Services
Ohio University Lancaster Campus
740.654.6711 or 888.446.4468, ext. 215
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Your Path to Promise:

Ohio University Lancaster offers all the benefits and services of a major university; the convenience of a community college; the affordability of state-assisted tuition; the hands-on learning opportunities of a technical school; and the academic foundation of a university education.

Situated on 113 acres on the northern edge of Lancaster, the campus serves students from throughout central Ohio. The two largest buildings, Brasee Hall and Herrold Hall, house classrooms, state-of-the-art laboratories, faculty offices, a library, art studios, an art gallery, a gymnasium, theatre, an exercise room, a dance studio, a student lounge, and a bookstore. The library offers more than 60,000 volumes, research databases, OhioLINK access, and a learning commons.

All of the Lancaster campus faculty members hold at least a master's degree in their fields. More than half of the professors teaching in traditional academic areas such as the humanities, the social/behavioral sciences, the natural sciences, and mathematics hold doctoral degrees. All of the technical faculty have master's degrees and bring employment-oriented experience to their labs and classrooms.

To keep abreast of developments in their fields, professors actively conduct research, write and present papers at national and international conferences, and publish journal articles and books. Faculty members also advise students in selecting courses that meet degree requirements and assist students when they have difficulties understanding course materials.

People of all ages and all backgrounds take courses for credit and non-credit at Ohio University Lancaster and the Pickerington Center each year. Students, instructors, and professors believe this mix makes a vital contribution to the learning experience.

Many students work part- or full-time and find that scheduling classes around employment is indeed possible. Most students who are employed full time take less than a full course load. Students may choose day or evening classes.

Services available to Ohio University Lancaster students include career planning, job placement, basic skills education, a tutoring (Learning Resources) center, a bookstore, food services, babysitting for pre-school age children, financial aid counseling, and assistance with veteran's benefits. Students attending the Lancaster campus may take advantage of any services offered to Athens students.

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