Information for Front Four Residence Hall Students

Please use this step-by-step guide for adjusting the temperature in your Front Four Residence Hall.

Brown
Crawford
Mackinnon
Pickering

Facilities Management & Safety

49 Factory Street
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Step-by-step:

You can regulate the temperature in your residence hall room by trying the following things:

- Make sure the heater unit is not blocked by furniture if you are cold.
- See if the damper works on heater unit & adjust (some dampers can be opened/closed).
- If damper is inoperable or you are still too warm, you may use items such as towels, bedding, or move furniture to obstruct the air flow to the unit.
- Add & subtract items to restrict or allow air flow.
- Or, draw in cool outside air by running the fan/vent on the window A/C unit.

Front Four

Wall Heater

Having Trouble With Your A/C?

Your window A/C unit may freeze up if used during extreme outside temperatures.

If you are having trouble:

- Thaw the unit by turning it off & waiting 2-3 hours.
- A/C unit is not meant to be used when outdoor temperatures are below 50 °. This could result in burning up the unit.

Window A/C Control Panel Operation

- **Basic Functions**
  - **UP and DOWN**: Changes the system's set point (desired room temperature). Press once to change 1 degree at a time or hold down to change at a faster pace.
  - **Fan Speed**: Allows you to select between four fan speeds ("auto selects fan speed needed to satisfy desire set point)
  - **Fan Mode**: Allows you to select between 'auto fan' and continuous modes.
  - **AutoFAN**: Fan cycles on/off with compressor.
  - **Continuous Fan**: Fan operates all the time.

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