



Housing Exemption / Termination Request

Financial Hardship Worksheet

This form should be completed and attached to exemption requests based on financial hardship. Forms with incomplete information will not be able to be used in the review. This form can only be considered with **complete and accurate documentation**, that is accompanied by the [Housing Exemption Financial Aid Information Form](#).

Note that financial savings are not grounds for an exemption for financial hardship.

Yearly Expenses

	On Campus	Off Campus
Tuition/Fees:	\$ _____	\$ _____
Books/Supplies:	\$ _____	\$ _____
Room/Board:	\$ _____	\$ _____
Transportation:	\$ _____	\$ _____
Other Expenses:	\$ _____	\$ _____
Totals:	\$ _____	\$ _____

Monthly Off Campus Expenses

Rent: \$ _____	Food: \$ _____
Electric: \$ _____	Cable: \$ _____
Gas: \$ _____	Internet: \$ _____
Water/Sewer: \$ _____	Phone: \$ _____
Trash: \$ _____	Transportation: \$ _____
Semester Total: \$ _____	x 3 = \$ _____

Yearly Financial Resources

Savings: \$ _____
Employment Earnings: \$ _____
Aid from Parents: \$ _____
Aid from Others: \$ _____
Work Study: \$ _____
Grants: \$ _____
Loans: \$ _____
Scholarships: \$ _____
Trusts: \$ _____
Other: \$ _____
Total: \$ _____

Proposed Residence/Landlord Information

Proposed Address: _____	Landlord Name: _____
Landlord Phone: _____	Terms of Proposed Lease: _____ Months
Roommates: _____	_____
Roommates: _____	_____
Roommates: _____	_____

*Do not sign an off-campus lease. If a lease has already been completed, it should accompany this request. Signing a lease is not recommended until you have received confirmation of exemption from Housing and Residence Life and **does not** guarantee an exemption.*