THE ADVANCED ROOMMATE SEARCH

1. **Beginning March 15:** Complete your ‘Personal Information’, answer the ‘Roommate Matching Questions’, and begin your search for a roommate in the ‘Advanced Roommate Search’. You may continue to participate until you find a successful roommate match.

2. **May 2:** Add your roommate on your ‘Housing Self-Service’ page and confirm that you are a matched group.

3. **May 15:** Conclusion of the Advanced Roommate Search. All matched groups should be completed by this time for group selection into spaces.

**Advanced Roommate Search Steps:**

**Step 1:** Log onto your ‘Housing Self-Service’ page:
- Go to www.ohio.edu/myhousing

**Step 2:** Fill out your information
- Select the ‘Personal Information’ option from the top menu bar
- Select ‘Update Information’
At the top of the page, confirm that ‘Fall 2017-18’ is selected in the drop box
   • i.e. - “Select a Term”: Fall 2017-18
Answer the ‘Advanced Roommate Search’ questions reflecting your own personal attributes
   • Your answers to these questions will be the attributes that are searched on by other students.

Hit ‘Submit’

Step 3: Fill out ‘Roommate Profile’ Information
   ➡️ Under the ‘Personal Information’ tab, select ‘Roommate Profile’
Fill out the four Personal Profile/Roommate Contact information questions.

1. ‘Make Profile Private’ This question determines whether or not you would like your personal profile to be public.
   - Yes = Profile is private. Other residents will not be able to see your attributes.
   - No = Profile is public. Other residents will be able to see your attributes.
   * Please Note: If your personal preference page is not public, other students will not be able to search for your attributes.

2. ‘Contact Preference Type’: How you would like to be reached.

3. ‘Contact Information’: Additional information that will aid in contacting students

4. ‘My Profile’: A brief profile that will be your first representation to other students.

Hit the ‘Update Roommate Profile’ button

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Step 4: Search for Roommates

Select the ‘Room Selection’ option from the menu on the far left side of the screen. From the drop down menu, select the ‘Roommate/Suitemale’ Option
Confirm that ‘Fall 2017-18’ is selected and hit the ‘Submit’ button.

Scroll down to the ‘Advanced Roommate Search’ Section

Select attributes that are important to you in your future roommate(s)

- You can select as many or as few attributes as are important to you. You do not have to select attributes in all eleven questions.
- Please note that you will have a larger group of students if you search with fewer attributes selected.

Hit the ‘Begin Search’ button
Step 5: Search for Roommates

- After you click ‘Begin Search’ you will be taken to a screen that will show all the other students with public profiles who are compatible with the criteria you have set.

- If no potential roommate matches are found after your criteria is set, we recommend going back to the search screen and broadening your search by de-selecting options that are not as important to you.

- While you will have the option to “Request Roommate” at this point, we highly recommend that you do not submit this request until after May 2. At this point, we recommend that you contact the potential compatible roommates by their preferred method to see if there is mutual interest in the roommate match.

Once you find a compatible match, we recommend that you officially confirm that match on your ‘Housing Self-Service’ page beginning May 2, at which point you and your confirmed roommate will become a “matched group”.

If you have any questions please contact the Housing & Residence Life Department

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