GRADUATE COLLEGE at Ohio University

Recommendation for Graduate Study

Applicant Instructions and Information

Complete the Applicant Information section of the form. Provide a copy to each person who will be completing a recommendation on your behalf. Give this form, along with an envelope, to each of your recommenders. When you have collected all completed recommendation forms and letters, mail them as a group, along with any other paper documents, to:

Graduate College, 1 Ohio University, 220 Research and Technology Center, Athens OH 45701 USA

Applicant Information

(Please Print)

_____

Last or Family Name/Surname First Middle Date of Birth (mm/dd/yyyy)

Graduate Program to which you are applying:

Program Name: _____ Program Code (*from Code Sheet*) ___ ___ ___ ___ ___ ___

http://www.ohio.edu/graduate/programcodes.cfm

Specialization (*if any*):_____

Recommendation Review Right to Access:

In compliance with Ohio University policy and with the Family Educational Rights and Privacy Act of 1974, the contents of this recommendation may be reviewed by the student if the student has not waived his or her right to view it.

Student: ☐ **I Waive my right to view this recommendation.**
☐ **I Do Not Waive my right to view this recommendation.**

_____
Signature

_____
Date

Recommender Instructions and Information

The applicant named above has applied for admission to graduate study at Ohio University. Please complete this recommendation form along with a separate recommendation letter written and signed on your **official academic or business letterhead**. Place both documents in an envelope, seal, sign your name over the seal, and return the sealed envelope to the student.

(Please Print)

Recommender's Name:_____

Organization: _____ Title: _____

My professional direct contact information is:

Email:_____ Phone Number:_____

Relationship to Applicant: ☐ Teacher/Professor ☐ Employer/Supervisor ☐ Other _____

How long have you known the applicant? _____ Years _____ Months

Is this applicant's potential for success in graduate study greater or less than indicated by his/her grades?

☐ Much better ☐ Somewhat better ☐ About the same ☐ Somewhat less ☐ Much less ☐ Unable to assess

Recommendation Letter – In an attached letter, describe the applicant's qualifications for graduate study, such as:

- Academic motivation
- Research ability
- Capacity for analytical thinking
- Writing skills
- Preparation for graduate study
- Potential for leadership in profession

Recommender Signature: _____**Date:**_____

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