The I. Hollis Parry/Ann Parry Billman Fine Arts Award

The Award:
The I. Hollis Parry/Ann Parry Billman Fine Arts Award is offered in the spirit of new creation to stimulate thoughts, insights, and ideas. It is awarded to a talented graduate student or a graduate student collaboration, allowing the student(s) to realize a project that may not otherwise be possible due to financial restrictions. The award may be used for, but is not limited to international travel and research, collaborative performance, travel to an “on-location” film shoot, to build, purchase or rent equipment, etc.

Eligibility:
*All graduate students enrolled full-time in the College of Fine Arts are eligible to apply for this award.

*The student must be pursuing their graduate degree at the time this project is completed.

*While projects of individual graduate students are most commonly submitted, proposals that involve collaboration between 2 or more graduate students will also be considered.

*The award carries an approximate value of $5,000 and must be used within one year of the student being notified that she/he has received the award.

*Only one proposal will be funded yearly.

Student Proposal (6 page limit):
*The written proposal will be comprised of a clear and detailed description of the project, no more than 6 double-spaced pages in length. It must include the following:

*The purpose of this project as it relates to the student’s pursuit of her/his graduate degree at Ohio University must be explained.

*The project’s significance, aims, originality and overall contribution to the fine arts must be discussed. If appropriate, the student’s methodologies should be addressed.

*The student must demonstrate an understanding of how this project relates to similar creative projects or past research within this specific field.

Proposal Supporting Materials (no page limit):
*Budget: The proposal must include a specific budget that clearly outlines anticipated expenses and financial details related to the project: Materials, equipment, travel, lodging, personnel, etc.

*Timeline: Proposals must include a clear timeline related to the research that will be conducted or the creative activity that will be completed during the period this award is granted. An expected date of conclusion must also be stated.

* Visual materials, diagrams, schematics, or/and charts may be included with the proposal.
*VITA:* A 1-2 page abbreviated vita or CV of the student must be included.

*DARS:* A copy of the student’s latest DARS report is required.

*Nomination Letter:* A letter of nomination from the student’s primary advisor must be included. A letter from the School or Division Director is not required unless the director is the student’s primary advisor.

**Guidance Regarding the Proposal:**
Copies of previous winning proposals are available for review in Jennings House. Please see Sharon Ball for these proposals.

Each student is highly encouraged to work with her/his principal advisor and/or the director when developing and writing this proposal.

**Proposal Screening:**
Through a preliminary process of elimination at the School or Division level, each School or Division within the College of Fine Arts offering a graduate degree program will present the best proposals, maximum of 2, to the college-wide selection committee. The College committee will consist of a representative of each School or Division offering a graduate degree program.

**Deadlines and Details Regarding Student Proposals:**

**Monday, February 22, 2016 School or Division Deadline:**
*Students must submit their proposal to her/his School or Division director no later than February 22.*

1. Formats: Each student's proposal must be submitted to the School or Division director in PDF and paper formats.
2. Letter of Support: The student's principal advisor (the faculty member who bests understands the nature of the student's project) submits a letter of support to accompany the proposal.

**Notes to School or Division Director:**
Number of proposals that can be forwarded to the Dean: After receiving all proposals, the School or Division director determines the 1-2 proposals that will be submitted to the Dean's office.

Assisting Students: It is highly recommended that the director work with these 1-2 students before the March submission deadline to the College to help the student(s) revise and strengthen her/his proposal. Based on past winning submissions, it is clear that this guidance considerably strengthens proposals.


**Monday, March 14, 2016 College Deadline:**
Directors must submit the proposals they wish to forward to The College of Fine Arts no later than March 14.

No more than 2 student proposals can be forwarded from each School or Division. Each director must submit 1-2 student proposals & letters of support to the Dean's office (to Sharon Ball) no later than March 14. This should be submitted in both pdf and paper formats.

**Award Recipient Determination & Recipient Notification:**
The College of Fine Arts’ Graduate Advisory and Research Committee meets and determines the award recipient no later than Friday, April 1.

The COFA Dean notifies the award recipient in writing during the 1st week of April.

**Requirements of the Award Recipient Upon Completion of the Project:**
*The Parry/Billman Fine Arts Award recipient must attend a luncheon with members of the Billman family, COFA deans, and the School or Division director sometime in April.

*After the Parry/Billman recipient has completed her/his project or research as described in the student’s award proposal, the award recipient must send a summary of the results of this research or the final project to the Dean of the College of Fine Arts. This will then be forwarded to the Billman family.

In the past this has taken the form of a written summary, copy of a written thesis, a DVD of a completed thesis film, or published advertisements, reviews or material related to the completed project. The student may also choose to occasionally update the Billman family on the progress of the project, although this is optional.

1/13/2016