2016 PAYROLL CALENDAR

Biweekly Direct Deposit Date
Payroll will be deposited on the actual pay date every other Friday.

Semimonthly Direct Deposit date
Payroll will be deposited on the actual pay date. Pay dates are the 15th and the last day of the month. If dates fall on weekend, will be paid Friday before.

Biweekly Processing Date
No later than the 2nd Friday of their 1st pay period.

Semimonthly Processing
Due by 1st for the first pay of the month. Due by 15th for the second pay of the month.

Tax Withholding Schedule for Taxable Fee Waivers

Biweekly
Spring: 2/5, 2/19, 3/4, 3/18
Summer: 8/5, 8/19, 9/2, 9/16
Fall: 9/30, 10/14, 10/28, 11/11

Semimonthly
Spring: 2/15, 2/29, 3/15, 3/31
Summer: 8/15, 8/31, 9/15, 9/30
Fall: 10/14, 10/31, 11/15, 11/30

OGA Pay Dates:
Spring: 1/31 thru 5/15/16
Fall: 9/15 thru 12/31/16

Faculty Pay Dates:
Spring: 1/15 thru 5/15/16
Fall: 8/31 thru 12/31/16

http://www.ohio.edu/finance/payroll/index.cfm

Biweekly Processing Date
Workforce Approvals Due

Semimonthly Payroll Updates:
Due by 1st for the first pay of the month.
Due by 15th for the second pay of the month.

H Holiday

Holidays Observed:
1/1/16 New Year’s Day
1/18/16 Martin Luther King Day
5/30/16 Memorial Day
7/4/16 Fourth of July
9/5/16 Labor Day
11/11/16 Veterans Day
11/24/16 Thanksgiving Day
11/25/16 Columbus Day
12/26/16 Christmas Day
12/27/16 Presidents’ Day
12/28/16 Winter Break Closure
12/29/16 Winter Break Closure
12/30/16 Winter Break Closure

PAYROLL SERVICES
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