Opening:
The first meeting of the Presidential Advisory Council on Disability and Accessibility Planning was called to order at 8:35 a.m. on February 7, 2011 in Baker University Center 226 by Laura Myers, Co-chairperson and Harry Wyatt, Co-chairperson.

Present:
Carolyn Bailey Lewis, Carey Busch, Dan Evans, Jenny Hall-Jones, Sebastian Hurtado Torres, Leisha Lininger, Linda Lonsinger, John McCarthy, Laura Myers, Dick Planisek, J.W. Smith, and Harry Wyatt

Minutes:
Laura Myers welcomed the Council members. Each council member introduced themselves and discussed their reason(s) for accepting President McDavis’ invitation to participate on the Presidential Advisory Council, such as:

1. Focus on infrastructure
2. Campus culture
3. Promote campus and community accessibility
4. Promote captioning in movie theaters
5. Rolling tour of campus to see where help is needed
6. Encouraging faculty to be proactive with disability issues
7. Promote universal accessibility
8. Remove obstacles to pave way for accessibility
9. Proactive online programming – E-Learning
10. Improve the attitudes on regional campuses

Role of Planning Committee
1. Set goals with specific objectives.
   a. Smart goals
   b. Lofty goals
2. Brainstorming sessions to get different views and develop relationships
3. Obtain a common level of education
4. Establish process for people to submit project proposals.
5. Recommend set asides for proposals so people could compete
6. Council is not a project implementation team
   a. Don’t let list of projects keep us from creating plans
7. Focus on the universal issue

**Charge and Scope of Council**

1. **Academic Access**
   a. More attention to employment opportunities
   b. Covered veterans will overlap with disability status
   c. Brailling materials
   d. Campuses with many different issues
   e. E-learning accessibility
   f. Access for regional campus students and movement between campuses

2. **Program and Web Access**
   a. Web sites across campus should be compliant and welcoming
   b. Accessible web site for everyone
   c. Captioning

3. **Architectural Access**
   a. Projects should be prioritized. What is the biggest priority for making changes to the residence halls?
   b. The funding for projects may be built into the cost of the renovation projects already in process, i.e., dorm renovations. The Council may have to request administration to consider funding for specific projects.

4. **Campus Climate for Persons with Disabilities**
   a. Accessibility for everyone
   b. Universal design concept

The President’s office will share the plan with campuses and bring their ideas to the table. Other units can also refer to the plan when they are implementing daily work. The present plans referring to accessibility and accommodations should be enhanced.

There are no “one size fits all” solutions. It is important that individuals bring their concerns to the appropriate office, Disability Services or Institutional Equity. Encourage them to use existing channels then bring information back to the Council.

There was discussion about previous advisory committees and the importance of consistent follow-up with the main council and sub councils. The Council will meet at least once a month for the next few months.
Review: Role for Sub Councils

1. Use sub councils to bring in more representation
2. Council members to inform Laura and/or Harry what sub council(s) they would like to be on and if they would like to be chair of the sub council
3. Within the next two weeks, council members to recommend people who would be good working representatives on the sub councils – students, grad students, faculty, and staff

Opportunities to Reach Out to Campus

1. Have a public forum quarterly or twice a year to interact with campus community
2. Compass article
3. Announcement at President’s Dean’s Council
4. Council information on Institutional Equity web site (public)
5. Blackboard page (members only)

Future Meetings

1. The guidelines state that meetings will be bi-monthly. This will begin after the first four meetings (February, March, April, and May).
2. Council would like standing council meetings
3. An alternate will be designated if member is unable to attend a meeting

Please Note: Carey Busch, Assistant Director, Disability Services, will Braille documents, handouts, etc., for members who plan to share information with the group. Please email the Word documents at least one week in advance of the meeting to Carey at buschc@ohio.edu.

Future Meetings:

The next council meeting will be at 8:30 a.m. on Monday, March 14 in Baker Center 226.

Future meetings are scheduled as follows:

Friday, April 29, 8:30 a.m. in Baker Center 226 – President McDavis will attend from 9:00-9:30 a.m.

Thursday, May 19, 3:30 p.m. in Baker Center 226

Minutes submitted by: Ruth Blickle

Approved by: Laura Myers and Harry Wyatt