



Request for Graduate Transfer of Credit

Graduate College

College/Academic Unit:

- | | | |
|---|---|---|
| <input type="checkbox"/> Center for International Studies | <input type="checkbox"/> College of Fine Arts | <input type="checkbox"/> Russ College of Engineering & Technology |
| <input type="checkbox"/> College of Arts & Sciences | <input type="checkbox"/> Graduate College | <input type="checkbox"/> Scripps College of Communication |
| <input type="checkbox"/> College of Business | <input type="checkbox"/> College of Health Sciences & Professions | <input type="checkbox"/> Voinovich School of Public Policy & Leadership |
| <input type="checkbox"/> Patton College of Education | | |

Student Name _____ PID _____

Dept/Program _____ Credits required for OHIO degree _____

Institution where courses taken _____
An official transcript must be on file with the Graduate College or attached to this form

Administrative Use: Plan Code _____ Institution Code _____
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Transfer credit limit by OHIO degree:

- Master's – 30 hr. degree, limit eight (8) semester hr. Greater than 30 hr. degree, maximum 25% of total graded credit hrs.
- Doctoral – no set limit.

Course eligibility requirements:

- At the institution where taken - designated as graduate credit, applicable toward a graduate degree, and earned in courses taught by members of that institution's graduate faculty
- Letter graded B or better and earned within the past five years
- Cannot have been used to satisfy requirements for completion of another degree

Courses equivalent to those at Ohio University cannot be transferred for credit and also be taken for credit at Ohio University. Credit is not accepted for courses taken by correspondence.

Course 1	External Course Number	Course Title	Hours: <input type="checkbox"/> Quarter <input type="checkbox"/> Semester	Term/Year Taken	Grade
	Equivalent OHIO Course Number	OHIO Course Title	Or: Transfer as generic course	OU Course Level	
			OU Course Prefix:	<input type="checkbox"/> 500 <input type="checkbox"/> 700 <input type="checkbox"/> 600 <input type="checkbox"/> 800	

Course 2	External Course Number	Course Title	Hours: <input type="checkbox"/> Quarter <input type="checkbox"/> Semester	Term /Year Taken	Grade
	Equivalent OHIO Course Number	OHIO Course Title	Or: Transfer as generic course	OU Course Level	
			OU Course Prefix:	<input type="checkbox"/> 500 <input type="checkbox"/> 700 <input type="checkbox"/> 600 <input type="checkbox"/> 800	

Course 3	External Course Number	Course Title	Hours: <input type="checkbox"/> Quarter <input type="checkbox"/> Semester	Term /Year Taken	Grade
	Equivalent OHIO Course Number	OHIO Course Title	Or: Transfer as generic course	OU Course Level	
			OU Course Prefix:	<input type="checkbox"/> 500 <input type="checkbox"/> 700 <input type="checkbox"/> 600 <input type="checkbox"/> 800	

Request must be approved by advisor, department graduate committee, and academic college Dean or Director of the School/Center. After obtaining all approvals, forward to the Graduate College for final review/processing. Transfer documents are part of the student's Graduate College file. Posted transfer credit is viewable in you MyOHIO Student Center. Full transfer credit policy: Graduate Catalog, Degree & Certificate Requirements.

Please print and sign name:

Advisor _____ Date _____

Graduate Director or Department Chair _____ Date _____

Associate Dean/Director _____ Date _____

Return form to the Graduate College | Research & Technology Center 220 | Ohio University | Athens, OH 45701-2979 USA or graduate@ohio.edu