



MS - Arrangement for Thesis Proposal Defense

Student Name: _____ **PID #:** _____

Student OHIO Email Address: _____

Degree Program/Code: _____

Department/School: _____

Title of Thesis Proposal:

Date document was submitted to Committee: _____
(must be at least 14 days prior to thesis proposal defense)

Committee Members - Type Name and Title:

Committee Chair/Advisor: _____

Committee Member #2: _____

Committee Member #3: _____

Committee Member #4 (optional): _____

External College Representative: _____

*** NOTE TO STUDENT :** **THIS FORM MUST BE SUBMITTED AT LEAST 14 DAYS PRIOR TO THE THESIS PROPOSAL DEFENSE DATE.**
It is the responsibility of the student to confirm the availability of each Committee Member prior to scheduling the thesis proposal defense. All members of a student's Thesis Committee are expected to be present, in person. In exceptional cases, remote access (Teams, Zoom, Skype, telephone, etc.) may be approved with sufficient justification. Such cases should be explained and approved prior to the proposal defense with written approval by the Graduate Chair and Associate Dean for Research and Graduate Education. Explanation and approval of exceptional cases must accompany the MS Arrangement for Thesis Proposal Defense form when submitting to the Russ College Dean's Office (russgradinfo@ohio.edu).

Thesis Proposal Defense Notice

Date and Time: _____ - _____ **Location:** _____
(duration: allow at least 2 hours)

APPROVED:

Advisor

Date

Department/School Graduate Chair

Date

Associate Dean for Research and Graduate Education

Date

Distribution:
Dean's Office (One Drive electronic student folder)
Graduate Chair/Advisor/Student