



MS - Arrangement for Final Thesis Defense

Student Name: _____ PID #: _____

Student OHIO Email Address: _____

Degree Program/Code: _____

Department/School: _____

Title of Thesis:

Date document was submitted to Committee: _____
(must be at least 14 days prior to final thesis defense)

Committee Members - Type Name and Title: _____

Committee Chair/Advisor: _____

Committee Member #2: _____

Committee Member #3: _____

Committee Member #4 (optional): _____

External College Representative: _____

***NOTE TO STUDENT: THIS FORM MUST BE SUBMITTED AT LEAST 14 DAYS PRIOR TO THE FINAL THESIS DEFENSE DATE.**

Academic Honesty - An electronic copy of your thesis document must be submitted at least 14 days prior to the final thesis defense date to the Russ College Dean's Office (russgradinfo@ohio.edu), along with the Statement of Originality form, for a plagiarism check. You are required to submit the final thesis document for another plagiarism check at least 3 days prior to the published TAD semester deadline (refer to <https://www.ohio.edu/graduate/etd> for deadline dates).

It is the responsibility of the student to confirm the availability of each Committee Member prior to scheduling the final thesis defense. All members of a student's Thesis Committee are expected to be present, in person. In exceptional cases, remote access (Teams, Zoom, Skype, telephone, etc.) may be approved with sufficient justification. Such cases should be explained and approved prior to the final thesis defense with written approval by the Graduate Chair and Associate Dean for Research and Graduate Education. Explanation and approval of exceptional cases must accompany the MS Arrangement for Final Thesis Defense form when submitting to the Russ College Dean's Office.

Final Thesis Defense Notice

Date and Time: _____ - _____ Location: _____
(duration: allow at least 2 hours)

APPROVED:

Advisor Date

Department/School Graduate Chair Date

Associate Dean for Research and Graduate Education Date