

GRADUATE FACULTY IN THE RUSS COLLEGE OF ENGINEERING AND TECHNOLOGY GUIDELINES

The Russ College of Engineering and Technology Graduate Faculty Guidelines are in accordance with Section II.C.4 of the Faculty Handbook. These guidelines will be reviewed on a 5-year basis by the Associate Dean for Research and Graduate Education in consultation with Department Graduate Chairs.

Appointment to the Russ College Graduate Faculty is achieved through recommendation by the faculty member's Department Chair followed by review and approval by the Associate Dean for Research and Graduate Education's Office in coordination with the Graduate Chairs.

Doctorate Graduate Faculty members are eligible to

- Serve on M.S. committees and be the major thesis advisor
- Serve on Ph.D. committees and be the major dissertation advisor

Doctorate Associate Graduate Faculty members are eligible to

- Serve on M.S. committees and be the major thesis advisor
- Serve on Ph.D. committees

Master Associate Graduate Faculty members are eligible to

- Serve on M.S. committees

CRITERIA

Criteria for Doctorate Graduate Faculty and Doctorate/Master Associate Graduate Faculty are detailed below. Supporting documentation is to be supplied with the nomination as indicated in the requirements. All requirements must be met for a faculty member to be considered for the Graduate Faculty or Associate Graduate Faculty status, except where otherwise stated.

Doctorate Graduate Faculty Status Requirements

To serve as a Graduate Faculty member in the Russ College of Engineering and Technology, an individual shall

1. Hold a Ph.D. in an appropriate engineering field or a related area
2. Hold tenure track faculty position at Ohio University
3. Have taught at least one year of advanced undergraduate or graduate level courses within the five (5) years prior to the nomination date (supporting documentation required)
4. Have demonstrated currency in their field of specialization through the publication of at least five (5) technical/professional journal or refereed conference papers, textbook(s), or monograph(s); OR, have served as Principal Investigator or Co-Principal Investigator on externally funded research activities. The publication or external research requirements must have been accomplished within the five (5) years prior to the nomination date (supporting documentation required).

Requirements 3 and 4 may be waived during the probationary period of newly hired faculty.

Upon retirement or resignation from Ohio University, a Doctorate Graduate Faculty member serving as the major thesis or dissertation advisor for one or more students may retain their status for up to two (2) years after their change in employment status. If the individual has no advisees, they may apply for Doctorate Associate Graduate Faculty status upon change in employment status.

Doctorate Associate Graduate Faculty Status Requirements

To serve as a Doctorate Associate Graduate Faculty member in the Russ College of Engineering and Technology, an individual shall

1. Hold a Ph.D. or special qualifications in an appropriate engineering field or a related area
2. Have demonstrated currency in their field of specialization through the publication of at least three (3) technical/professional journal or refereed conference papers, textbook(s), or monograph(s); OR, have served as Principal Investigator or Co-Principal Investigator on externally funded research activities. The publication or external research requirements must have been accomplished within the five (5) years prior to the nomination date (supporting documentation required).

Upon retirement or resignation from Ohio University, a Doctorate Associate Graduate Faculty member serving as the major thesis advisor for one or more students may retain their status for up to two (2) years after their change in employment status. If the individual has no advisees, they may apply for Master Associate Graduate Faculty status upon change in employment status.

Master Associate Graduate Faculty Status Requirements

To serve as a Master Associate Graduate Faculty member in the Russ College of Engineering and Technology, an individual shall

1. Hold a M.S. or special qualifications in an appropriate engineering field or a related area
2. Have demonstrated currency in their field of specialization through the publication of at least three (3) technical/professional journal or refereed conference papers, textbook(s), or monograph(s); OR, have served as Principal Investigator or Co-Principal Investigator on externally funded research activities. The publication or external research requirements must have been accomplished within the five (5) years prior to the nomination date (supporting documentation required).

Upon retirement or resignation from Ohio University, a Doctorate Associate Graduate Faculty member serving on a thesis committee for one or more students may retain their status for up to two (2) years after their change in employment status.

APPOINTMENT PROCEDURES

The Department Chair initiates appointment to Doctorate Graduate Faculty or Doctorate/Master Associate Graduate Faculty in the Department. The recommendation form and supporting documentation shall be forwarded to the Associate Dean for Research and Graduate Education (ADRGE) for review. The ADRGE will approve or disapprove the appointment based on qualifications. In special cases, Department Graduate Chairs will be consulted.

Appointees must be reviewed every five years to maintain Doctorate Graduate Faculty or Doctorate/Master Associate Graduate Faculty status. Faculty meeting the criteria a higher level of Graduate Faculty status prior to the five-year review period are eligible to be recommended for a higher level of Graduate Faculty status.

SPECIAL CASES

Occasionally, the need will arise for Graduate Faculty to be appointed who do not satisfy the requirements. These special cases will be reviewed on a case-by-case basis. In all cases, the Associate Dean for Research and Graduate Education has final authority in the decision.

The following are examples of special cases that could be considered.

- Adjunct or part-time faculty at Ohio University
- Faculty serving in an administrative capacity
- A faculty member in engineering or a related field at another four year institution
- Emeritus faculty
- Non-faculty research scientists or engineers from industry
- Non-faculty research staff from OHIO, typically from a Center or Institute
- Research Professors (Full, Associate, and Assistant)