

Russ College Promotion and Tenure Deadlines

Deadline for <u>tenured</u> faculty eligible for <u>promotion</u> to request letter of evaluation from chairperson, if desired.	September 15
Chair provides tenure-track faculty in the <u>probationary</u> period with annual evaluation letters addressing their progress toward tenure/promotion.	February 1
Deadline for dossiers to be submitted to department or school promotion and tenure committee.	November 1
Deadline for department or school promotion and tenure committees to report promotion/tenure decisions to candidates, with copies to the Chair and the Dean.	Last day of Fall Semester exams
Dossiers for successful cases forwarded to the Dean.	First day of Spring Semester
Dean sends written notification of college-level decisions to chair and candidate.	March 1
Dossiers for successful cases forwarded to the Executive Vice President and Provost.	March 1
Executive Vice President and Provost and President review promotion/tenure dossiers.	March 1 – March 31
Provost sends written notification of decision to dean, chair, and candidate	April 1