



MS - Arrangement for Final Thesis Defense

Student Name: \_\_\_\_\_ PID #: \_\_\_\_\_

Student OHIO Email Address: \_\_\_\_\_

Degree Program/Code: \_\_\_\_\_

Department/School: \_\_\_\_\_

Title of Thesis: [Empty box]

Date document was submitted to Committee: \_\_\_\_\_ (must be at least 14 days prior to final thesis defense)

Committee Members - Name/Title: \_\_\_\_\_ Committee Chair/Advisor: \_\_\_\_\_

Committee Member #2: \_\_\_\_\_

Committee Member #3: \_\_\_\_\_

Committee Member #4 (optional): \_\_\_\_\_

External College Representative: \_\_\_\_\_

\*NOTE TO STUDENT: THIS FORM MUST BE SUBMITTED AT LEAST 14 DAYS PRIOR TO THE FINAL THESIS DEFENSE DATE. Academic Honesty - An electronic copy of your thesis document must be submitted at least 14 days prior to the final thesis defense date to the Russ College Dean's Office (russgradinfo@ohio.edu), along with the Statement of Originality form, for a plagiarism check. You are required to submit the final thesis document for another plagiarism check at least 3 days prior to the published TAD semester deadline (refer to https://www.ohio.edu/graduate/etd for deadline dates). It is the responsibility of the student to confirm the availability of each Committee Member prior to scheduling the final thesis defense. All members of a student's Thesis Committee are expected to be present, in person. In exceptional cases, remote access (Teams, Zoom, Skype, telephone, etc.) may be approved with sufficient justification. Such cases should be explained and approved prior to the final thesis defense with written approval by the Graduate Chair and Associate Dean for Research and Graduate Education. Explanation and approval of exceptional cases must accompany the MS Arrangement for Final Thesis Defense form when submitting to the Russ College Dean's Office.

Final Thesis Defense Notice

Date and Time: \_\_\_\_\_ - Location: \_\_\_\_\_ (duration: allow at least 2 hours)

APPROVED:

Advisor \_\_\_\_\_ Date \_\_\_\_\_

Department/School Graduate Chair \_\_\_\_\_ Date \_\_\_\_\_

Associate Dean for Research and Graduate Education \_\_\_\_\_ Date \_\_\_\_\_