Primary Duties: Kayak/Bicycle Rental and Shuttle Service Coordinator
Other Duties: Bicycle Service Tech/Sales Associate
2 positions: Seasonal (full-time *weekend focused schedule)
Organization: Marietta Adventure Company

About Us:
Marietta, Ohio is the place to be for outdoor fun! Kayaking, road biking, mountain biking and hiking opportunities abound in the Mid-Ohio Valley. Marietta Adventure Company is a full-service bike and paddle retail store, and we not only sell high-quality gear and equipment, but we also offer kayak rentals, shuttles, and guide service to get our customers out there for anything from multi-day river and trail adventures to a fun afternoon with the family.

Job Description:
These are dynamic positions within a tight-knit local outdoor shop. Individuals will take on responsibilities such as overseeing and executing the kayak shuttle operation, performing bicycle repairs, interacting with customers on the sales floor, as well as assisting with other aspects of a lively outdoor bike and paddle business. A background in the outdoors is necessary, enabling quality service and knowledgable interaction with customers regarding local paddling, biking, and climbing. We will train the right candidate but experience with bicycles & kayaks is very important. These positions also require a high level of responsibility and accountability. We strive to make sure that all our interactions with clients are positive and invigorating. You should learn quickly, remain organized, and have the ability to work with calm & grace while under pressure.

Primary Responsibilities:

**Primary Duties:**
- Drive 15 passenger shuttle van with trailer (may only apply to one of the two job positions)
- Loading, unloading, and washing kayaks.
- Manage rental boat/bicycle inventory and shuttle schedule.
- Give basic instruction on kayaking to clients (many are first-time paddlers).
- Plan and promote a full year schedule of guided tours (mountain biking, kayaking, hiking)

**Other Duties May Include:**
- Work in the retail store to help sell bikes, kayaks, equipment, and apparel.
- Promote shop activities & trips via flyers, website, social media, etc.
- Relay local river, trail, outdoor, and historical information to clients.
- Assist service manager and independently complete bicycle repairs.
- Interact with clients in a helpful, intelligent, and pleasant manner.
- Work positively within a team.
- Shipping, receiving, and stocking inventory.
- Cleaning
- If you have other skills that are useful to the business such as photography, video-editing, website design, etc, there may be opportunity to use those as well!

**Requirements:**
- Positive, outgoing personality.
- Good driving record and experience with pulling and backing trailers (may only apply to one of two job positions)
- Ability to lift 40-70 lbs. repeatedly.
- Full range of overhead arm strength to repeatedly lift boats onto trailer.
- Desire to help other people have fun while being safe.
- Interest in outdoor adventure including paddling, mountain biking, road biking, and/or climbing.
- MUST be available to work weekends and some evenings.
- At least 18 years of age.
Schedule:
• Full-time employee with hours varying between 35-50 hours per week: Hours will depend on the time of year and weather conditions. Kayak rentals and shuttle service operate roughly April through October. Full-time, weekend heavy hours can be expected during these months.

Compensation:
• $9-10 per hour starting pay, depending on experience + some tips

Added benefits:
• Employee (Pro) Purchase opportunity with several bike & kayak manufacturers.
• Opportunity to use company rental gear during time off (based on availability).

To Apply:
Submit cover letter, resume, and 2 reference contacts. Applications without a cover letter will not be considered. Please feel free to contact us with questions. It may be possible for this position to meet the criteria for a sports management or outdoor recreation internship.

Contact:
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