PETITION FOR CREDENTIAL REVIEW AND CANDIDATE PROGRESS BOARD

This form is to be used by ALL students in The Patton College of Education who wish to petition for an appeal NOT covered by a Petition for Waiver or Substitution of Requirements for Graduation and/or Licensure form or to appeal a previous waiver and/or substitution petition.

This form is also to be used by students in other degree colleges who are in teacher education coursework and wish to petition for an appeal as stated above.

Please complete the following information. File your petition by emailing it to Ben Forche (forche@ohio.edu) or mail a hard copy to Student Affairs Office, 103 McCracken Hall, Athens, OH 45701. All petitions must include a completed form, Microsoft Word or Apple Pages statement, updated degree audit (DARS), and applicable documentation, or it will not be considered for review. A written response will be emailed once a decision has been made, usually within 4-6 weeks. If you have questions, please contact Ben Forche, 103Q McCracken Hall, (740) 597-3237 or forche@ohio.edu.

Name ___________________________________________________________________ PID __________

Ohio Email __________________________________________ Expected Graduation Term ______________________

College __________________________________________ Major ______________________

Campus: Athens _____ Chillicothe _____ Eastern _____ Lancaster_____ Southern_____ Zanesville _____ eCampus____

Academic Advisor __________________________________________

Student Signature __________________________________________ Date ______________

TYPE OF APPEAL

_____ Admission to Teacher Candidacy without required courses, credit hours, and/or GPA

_____ Admission to Advanced Standing without required courses, credit hours, and/or GPA

_____ Admission to Professional Internship without required courses, credit hours, and/or GPA

_____ Permission to take a course concurrent with Professional Internship

_____ Other (Please Specify) ______________________________________________________________________

Required Typed Statement
What are your reasons for submitting this appeal?
Please explain fully and organize your ideas to be sure your request is clear. Be sure to include the specifics of what you are requesting (i.e., what class to be waived, what your situation is, and why you believe you qualify for an exception).
Please include your Microsoft Word or Apple Pages statement with this petition.

FOR OFFICE USE ONLY

Approved _____ Denied _____ Copy to Student ______ Name of College ______ Copy to College ______

Signature __________________ Name __________________ Title __________________ Date ______________