

PCOE Tuition Waiver Guidelines
Ohio University Patton College of Education
OHIO Center for Clinical Practice in Education

We greatly value and appreciate our school-university partnerships and all that our mentor teachers/school based teacher educators do to prepare our next generation of teachers (NAPDS Essential 2). We are dedicated to supporting this work and teacher professional development (NAPDS Essential 3) through the sharing the PDS Graduate Fee Waiver resources (NAPDS Essential 9). The PDS Graduate Fee Waivers have supported teachers seeking advanced degrees and professional development from the beginning of these important school-university relationships.

GUIDELINES FOR MENTOR TEACHERS USING PCOE TUITION WAIVERS ASSOCIATED WITH THEIR PDS CLINICAL MODEL CONTRIBUTIONS

1. Any teacher may enroll in EDTE 6900: *PDS Study Group Course* as a non-degree student and apply a tuition waiver.
 - a. If you have completed your master's degree you must apply for re-admission to the non-degree-seeking status (ND) program before you will be able to register. Apply online at www.ohio.edu/graduate
 - b. If your non-degree status has expired, you will not be able to register. You may apply for re-admission to non-degree-status at www.ohio.edu/graduate.
 - c. If applying for non-degree status, please apply to the ***Curriculum & Instruction 6269 Non-Degree program***.
2. For other courses, the teacher must be enrolled as a graduate degree seeking student in The Patton College.
3. Teachers in degree seeking programs may select any course offered within (as part of) their PCOE graduate program that is offered on the **Athens** or **eCampus** to apply the waivers.
4. Teachers must be enrolled as a graduate degree seeking student in The Patton College. These waivers will **only apply to PCOE courses** within your selected program.
5. Courses in non-degree programs (e.g. endorsement and certificate programs) or programs on regional campuses are **NOT** eligible for application of tuition waivers.
6. Other important guidelines regarding courses:
 - a. Non-attendance in a course in which you are registered is not the same as officially 'withdrawing' from a course.
 - b. If you want to withdraw from a course, seek advice from your faculty advisor and/or Partnership Liaison about procedures, late fees, and depending on other factors, how a 'grade' will be assigned.
 - c. Courses add or dropped after the first week of the semester will incur fees which you will be responsible for paying.
 - d. The waiver will **NOT** work if you choose to audit the course.