

Request for Graduate Transfer of Credit



The Gladys W. and David H. Patton College of Education

Student Name _____ PID _____

Dept/Program requesting approval _____

Credits required to earn OHIO Degree _____

Institution where courses taken _____
an official transcript must be attached to this form

Maximum allowed transfer credit: Master's degrees of 30 hours - eight (8) semester hours.
Master's degrees longer than 30 hours – no more than 25 percent of total graded credit hours required to complete the degree.
Courses eligible for transfer:

- At the institution where taken - designated as graduate credit, applicable toward a graduate degree, and earned in courses taught by members of that institution's graduate faculty
- Letter graded B or better and earned within the past five years
- Cannot have been used to satisfy requirements for completion of another degree

Courses equivalent to those at Ohio University cannot be transferred for credit and also be taken for credit at Ohio University.
Credit is not accepted for courses taken by correspondence. The full transfer of credit policy is in the Graduate Catalog.

Course 1	External Course Number	Course Title	Hours: <input type="checkbox"/> Quarter <input type="checkbox"/> Semester	Term/Year Taken	Grade
	Equivalent OHIO Course Number	OHIO Course Title	Or: Transfer as generic course	OU Course Level	
		OU Course Prefix:	<input type="checkbox"/> 500 <input type="checkbox"/> 700	<input type="checkbox"/> 600 <input type="checkbox"/> 800	

Course 2	External Course Number	Course Title	Hours: <input type="checkbox"/> Quarter <input type="checkbox"/> Semester	Term /Year Taken	Grade
	Equivalent OHIO Course Number	OHIO Course Title	Or: Transfer as generic course	OU Course Level	
		OU Course Prefix:	<input type="checkbox"/> 500 <input type="checkbox"/> 700	<input type="checkbox"/> 600 <input type="checkbox"/> 800	

Course 3	External Course Number	Course Title	Hours: <input type="checkbox"/> Quarter <input type="checkbox"/> Semester	Term /Year Taken	Grade
	Equivalent OHIO Course Number	OHIO Course Title	Or: Transfer as generic course	OU Course Level	
		OU Course Prefix:	<input type="checkbox"/> 500 <input type="checkbox"/> 700	<input type="checkbox"/> 600 <input type="checkbox"/> 800	

Please print and sign name:

Advisor _____ Date _____

Graduate Director or Department Chair _____ Date _____

Sr. Associate Dean Sara Helfrich _____ Date _____

Transfer of credit request must be recommended by advisor and department graduate committee, and then forwarded to the office of the College Dean before forwarding to the Graduate College for final review and processing. Transfer documents become part of the student's permanent Graduate College file. Posted transfer credit can be viewed in the student's My OHIO Student Center.