



The Patton College of Education
Student Affairs
(740) 593-4400

103 McCracken Hall
Athens, OH 45701

Petition for Substitution of Undergraduate Requirements for Graduation

Information and Directions

This form is to be used by **all undergraduate** students in The Patton College of Education (PCOE) who wish to petition for a waiver and/or substitution of degree requirements. **Please be aware that substituted courses may not cover material which will appear on the Ohio Educators Assessment examinations.**
Please have your program coordinator sign off on this waiver.

Please complete the following information completely. Please have your Program Coordinator sign off on the Waiver, file your petition in the Student Affairs Office, 103 McCracken Hall, Athens, OH 45701. If you have questions, please contact the Student Affairs Office, 103 McCracken Hall, (740) 593-4400.

THIS SUBSTITUTION REQUEST APPLIES **ONLY** TO THE PERSON REQUESTING THE SUBSTITUTION/WAIVER.

Name _____ PID # _____
(Last) (First) (M)

Ohio Univ. Email _____ Date _____

PCOE Major _____ Phone (cell) (____) _____

Campus: Athens ____ Chillicothe ____ Eastern ____ Lancaster ____ Southern ____ Zanesville .

Expected Graduation Date _____

What requirement(s) are you petitioning to be waived and/or substituted? If you desire to have one course substituted for another, indicate this. (i.e., EDTE 1000 for EDEC 1001). You should submit this BEFORE you enroll in the course.

What are your reasons for requesting a waiver and/or substitution? Please explain fully and organize your ideas to be sure your request is clear. Please write about similarities in the courses; not scheduling issues. If you need additional space, please write on the back. Petitions without a coherent argument will be returned.

Student's Signature _____

Program Coordinator Signature: _____

UPDATED 8/2017

FOR OFFICE USE ONLY

Approved _____ Denied _____ Copy to Student _____ Name of College _____ Copy to College _____

Signature

Title

Date