TAS 4900—Leadership and Organizational Development
Three Semester Hours

PREREQUISITES:
None

COURSE OVERVIEW:
Covering contemporary organization development that guides individual, team, and organizational change, this course explores all aspects of organizational development. Providing insight into what is driving leadership theory and practice today, it assists students in developing their leadership expertise.

METHODS OF COURSE INSTRUCTION:
All material for this course is print-based. Instructor and students communicate and exchange materials through postal mail.

E-PRINT OPTION:
In this course, an option exists to use e-mail to submit your lesson assignments. Your assignment will be returned to you either as an e-mail attachment or as a hard copy sent through the postal mail, depending on the preferences of the instructor and/or program.

TEXTBOOKS AND SUPPLIES:


Internet access or, if not, the book below:

NUMBER OF LESSONS:
The course has six lessons. These lessons include
- Lesson 1: Robert’s Rules of Order
- Lesson 2: Leadership Philosophy
- Lesson 3: Leadership Analysis
- Lesson 4: Organizational Analysis
• Lesson 5: Reflection on Texts
• Lesson 6: Media Reflection

TYPES OF WRITING ASSIGNMENTS:

Specific instructions are given in each lesson. You can submit your assignments by mail, e-mail, or fax. To do the writing assignments well, you need first to complete the reading assignments and have a good understanding of all new concepts, definitions, and so on.

Handwritten assignments are acceptable, but the preferred method is a typed assignment, double-spaced, using 12-point font and one-inch margins. As with all assignments, good grammar and standard written English are paramount.

GRADING CRITERIA:

Your final grade will be determined by your grades on the submitted writing assignments as follows:

Robert’s Rules of Order Paper  100 Points
Leadership Philosophy  100 Points
Leader Analysis  200 Points
Reflection on Texts  200 Points
Organizational Analysis  200 Points
Media Reflection  200 Points
TOTAL  1,000 Points