

College Credit Plus Application

for all Ohio University Campuses

Academic Year 2015-2016

www.ohio.edu/dualenrollment



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Completing and Returning the Application

The application form must be completed; signed by the student, parent/guardian, and school counselor; and submitted to the campus where the student intends to initially enroll. Additional materials must be submitted as outlined in "Admission Guidelines" below. Questions regarding admission to College Credit Plus (CC+) should be directed to the appropriate campus office.

Ohio University Athens Undergraduate Admissions Chubb Hall 120 1 Ohio University Athens OH 45701 740.593.0712	Ohio University Chillicothe Office of Student Recruitment 101 University Drive Chillicothe OH 45601 740.774.7721	Ohio University Eastern Office of Student Services 45425 National Road St. Clairsville OH 43950 740.699.2517	Ohio University Lancaster and Pickerington Center Office of Student Services 1570 Granville Pike Lancaster OH 43130 740.654.6711	Ohio University Southern and Proctorville Center Office of Student Services 1804 Liberty Avenue Ironton OH 45638 740.533.4550	Ohio University Zanesville and Cambridge Center Office of Student Services 1425 Newark Road Zanesville OH 43701 740.588.1439
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Description of the Program

Ohio House Bill 487 provides academically qualified students in grades 7 through 12 access to college-level coursework that is not remedial or religious in nature prior to graduation from high school. This program promotes rigorous academic pursuits and provides a wide variety of options to college-ready students. Successful completion of college courses under this program not only earns secondary students transferable college level credit but also credit that satisfies high school graduation criteria.

Campus Options

Students may apply to any campus of Ohio University. For best access to support services, CC+ applicants are encouraged to attend a campus that serves their geographic area, as described below.

- Athens:** Athens, Hocking, Jackson, Meigs, Morgan, Perry, Vinton, or Washington counties
Chillicothe: Adams, Fayette, Highland, Jackson, Pickaway, Pike, Ross, or Vinton counties
Eastern: Belmont, Carroll, Guernsey, Harrison, Jefferson, Monroe, Noble, or Tuscarawas counties
Lancaster: Fairfield, Franklin, Hocking, Licking, Perry, Pickaway, or Ross counties
Southern: Adams, Gallia, Jackson, Lawrence, Pike or Scioto counties
Zanesville: Coshocton, Guernsey, Licking, Morgan, Muskingum, Noble, Perry, Tuscarawas, or Washington counties

Enrollment Options

Applicants to the CC+ program may choose to enroll in courses under either of the following options:

Option A

The student may elect at the time of enrollment to be responsible for payment of all tuition and the cost of all textbooks, materials, and fees associated with the course. Ohio University shall notify the student about payment of tuition and fees in their My OHIO Student Center.

A student electing option A shall also elect, at the time of enrollment:

1. to receive only college credit or
2. to receive both high school and college credit for the course

Option B

Under this option, the cost of tuition, textbooks, materials and fees are paid for the student. Upon completion of the course, Ohio University shall award the participant full credit for the course, and the governing entity of a public school or the governing body of a participating nonpublic school shall award the student high school credit.

Eligibility

Participation in the CC+ program is available to any qualified student enrolled in a public or nonpublic secondary school during the student's seventh, eighth, ninth, tenth, eleventh, or twelfth grade school year; a student enrolled in a nonchartered nonpublic secondary school in the student's seventh, eighth, ninth, tenth, eleventh, or twelfth grade school year; or a student who has been excused from the compulsory attendance law for home instruction.

The student or the student's parent/guardian must inform the principal or equivalent of the student's school by the first day of April of the student's intent to participate in the program during the following school year. Any student who fails to provide the notification by the required date may not participate in the program during the following school year without the written consent of the principal.

Remediation-Free Standards and Placement Testing

Prior to an offer of admission being made, all applicants, regardless of campus, must demonstrate that they are remediation-free based on standards set forth by the Ohio Board of Regents. Determination of remediation-free status is assessed by either ACT/SAT or Compass scores that meet pre-defined thresholds. Currently, those thresholds are set as follows:

Minimum Scores for Eligibility

Readiness Area	ACT	SAT	Compass
English Subscore	18	Writing 430 or Critical Reading 450*	English Scale Score 63
Reading Subscore	21	450	Reading Scale Score 80
Mathematics Subscore	20	520	Algebra Scale Score 41

*Subject to change for fall 2016 due to SAT redesign

For enrollment in CC+, students must demonstrate remediation-free status in both the English and reading subject areas. Participants who wish to enroll in a math course or any course with a math requisite must also demonstrate remediation-free status.

Remediation-free status for applicants to the Athens campus will be determined based on either the ACT or SAT scores provided by the applicant at the time of application.

Remediation-free status for applicants to the regional campuses will be determined based on results of Compass Placement Testing or ACT/SAT scores. Placement testing is offered on a limited number of dates, typically in mid-May. Contact campus for additional scheduling options. Students wishing to participate in CC+ who have not taken the ACT/SAT or who have not earned remediation-free subscores on the ACT/SAT are required to complete placement testing.

If an applicant is not admitted due to low scores on the placement test, he or she may re-apply the following school year.

Admission Guidelines

The admissions process for CC+ on any of Ohio University's campuses is modeled on the same review process in place for degree-seeking freshman enrollment. In determining admissibility, all available data, including the following, may be considered:

- Strength and rigor of curriculum
- Performance in curriculum
- Class rank
- Grades and Grade Point Average
- ACT and/or SAT scores
- Compass Test scores
- End-of-course examination scores
- Any prior postsecondary work
- Writing assessment
- Secondary teacher or counselor recommendations, including professional judgment assessing the student's maturity and readiness for a college curriculum
- Disciplinary records
- Other official secondary academic information as applicable and available
- Advanced Placement scores, if applicable

Athens Campus

Successful CC+ applicants to the Athens campus typically will be pursuing a strong college-prep curriculum and present documentation of one of the following combinations of credentials:

- A/B average (or minimum 3.5 grade point average on a 4.0 scale) AND a 21 ACT or 950 SAT (math and critical reading) composite test score from one test date.
- B average (or minimum 3.0 grade point average on a 4.0 scale) AND a 25 ACT or 1130 SAT (math and critical reading) test score from one test date.
- A/B average (often demonstrated by minimum 3.5 grade point average on a 4.0 scale) in high school coursework AND strong performance on prior postsecondary coursework (AP, IB, CC+)

Note that the above combinations are provided as examples only and are not an exhaustive list.

Regional Campuses

Successful applicants must be remediation-free as described in the "Remediation-Free Standards and Placement Testing" section and demonstrate a strong academic preparation to succeed in college-level coursework.

Application Procedures

Applicants to CC+ on any of Ohio University's campuses must submit the following materials to the appropriate campus office by the deadlines listed in the "Application Deadlines" section:

- CC+ application for admission, completed in full and signed
- Official transcripts sent directly from all previously attended secondary schools and postsecondary institutions, when available. When secondary transcripts cannot be provided (e.g., an applicant in grade 7), official grade reports should be submitted by the school, along with any additional documentation that demonstrates academic preparation for college-level coursework.
- Official ACT or SAT scores sent directly from the testing agency or high school (The Compass Placement Exam can be substituted on any regional campus).
- Official transcripts sent directly from all previously attended postsecondary institutions other than Ohio University (if applicable)

Additionally, for best consideration for admission on the Athens campus, it is recommended that students have taken the ACT or SAT by February of the year they intend to apply for the program. Athens campus applicants must submit official ACT or SAT scores directly from the testing agency or high school to Undergraduate Admissions by May 1 prior to the academic year they wish to begin taking classes.

Application Deadlines

All application materials, including grade reports or high school transcript and standardized test scores, if applicable, must be received or postmarked by the following dates:

Fall Semester - May 1

Spring Semester - November 1

Summer Semester - May 1

As a reminder, applicants to the spring semester must notify their secondary school by April 1 of the school year prior to the year they wish to enroll.

Because of the time needed to process the application and schedule orientation, no exceptions can be made past the deadlines listed.

Students interested in CC+ should check with their school counselor to determine whether the school has deadlines or requirements that would supersede Ohio University's requirements.

In most cases, participants in CC+ who enroll in courses during either summer session will be responsible for payment of all tuition and the cost of all textbooks, materials, and fees associated with the course(s).

Students applying for the first time can only apply to second summer session; only continuing students can take courses during first summer session.

Orientation

Students admitted into CC+ and their parents/guardians must attend an orientation session prior to registering for courses. Admitted students will be sent information about orientation locations, dates, and times after notification of an offer of admission. Details regarding registration procedures, books, and advising will be provided at orientation.

Each participant in CC+ will be assigned to an academic advisor who will make available his or her office hours and meeting scheduling procedures. The academic advisor will be able to assist students with identifying available academic resources and support services as well as to answer questions pertaining to academic policies such as add/drop deadlines.

Financial Obligations

Language in the Ohio Revised Code (3365.09) stipulates that if a student does not achieve a passing final grade in a college course, the secondary school may seek reimbursement from the student or the student's parent/guardian for the amount of state funds paid to the college on behalf of the student, except for cases where the student has been identified as economically disadvantaged.

Under no circumstances shall public school students identified by the school district pursuant to Department of Education rules as being economically disadvantaged be charged for College Credit Plus participation.

Enrollment Limitations

CC+ students may not take more than 30 college credit hours per academic year and not more than 120 college credit hours total through CC+, including those eligible to begin the program in 7th and 8th grade. The restrictions prescribed in this section shall be reduced proportionately for any such student who enrolls in the program beyond their 9th grade year or during the course of the school year.

1. Four academic school years (120 hrs), if the student enrolls for the first time in grades 7, 8, and 9
2. Three academic school years (90 hrs), if the student enrolls for the first time in grade 10
3. Two academic school years (60 hrs), if the student enrolls for the first time in grade 11
4. One academic school year (30 hrs), if the student enrolls for the first time in grade 12

CC+ students are not permitted to enroll in any course that would require overnight experiences.

Use of Campus Facilities and ID Cards

The identification cards issued to CC+ students enables them to use the following campus services:

- University Libraries
- Computer Labs
- Student Activities, including athletic events
- Gordy Hall Learning Lab and Ping Recreation Center on Athens campus

Maintaining Eligibility

Students enrolled under CC+ must maintain the same GPA standards as other students enrolled at Ohio University.

At the close of the semester, the academic record of each enrolled undergraduate student (regardless of student enrollment status) will be reviewed to verify the accumulative GPA. At the time of the review, if a CC+ student does not have the required 2.0 minimum accumulative GPA, the student will be placed on academic probation. To be removed from probation, the student's accumulative GPA must reach at least a 2.0.

Students who have fewer than 90 semester credit hours earned and who are not removed from probation will be continued on probation or academically dismissed. To be continued on probation, a student must have either a semester GPA of at least a 2.0 or an accumulative GPA equal to or greater than the minimum GPA defined by hours earned:

Total Hours Earned	Minimum Accumulative GPA to be Continued on Probation
0 — 29.99	1.6
30.00 — 59.99	1.8
60.00 — 89.99	1.9

If a student on probation fails both of the criteria described above, he or she will be academically dismissed.

Students with 90 or more semester credit hours earned who are on probation in a given semester must achieve a 2.0 accumulative GPA to avoid academic dismissal.

Students will be subject to the same grading standards and academic disciplinary actions as all other Ohio University students. Grades will be recorded on a permanent Ohio University academic record. Under Option A.2 and B, the student's high school will calculate his or her Ohio University grades with his or her high school grade-point average. Students should be aware that courses are at the collegiate level and such coursework is more demanding than normal high school coursework in pace and content.

Additional Considerations

Selective Service

All CC+ students who meet the requirements must register with Selective Service. Verification of registration must be provided to the Office of the University Registrar. Contact the Registrar's Office at 740.593.4191 for more information.

Course Selection and Availability

Admission to CC+ does not guarantee admission to specific courses. In accordance with the Ohio Revised Code, Ohio University must take care to give registration priority to its degree-seeking students while attempting to provide CC+ students with reasonable class choices. However, once a CC+ student has officially registered for a course they will not be displaced.

The University cannot guarantee the availability of all courses a student may wish to take. Therefore, students are advised to work closely with their school counselor in planning CC+ enrollment to ensure that graduation requirements will be met.

Accessibility Services

If a student has a disability and would like to request accommodations, the student should contact the Student Accessibility Services office on the campus he or she wishes to attend. To be eligible for an accommodation, a student will need to complete an application for accommodation and will typically be required to submit documentation of his or her disability. If eligible, accommodations will be determined at an individual intake meeting with an Accessibility Coordinator.

Degree-Seeking Student Status

Admission to CC+ does not guarantee any subsequent admission to any Ohio University campus as a degree-seeking student. Under CC+, applicants are admitted as nondegree students. Students wishing to attend Ohio University beyond high school graduation and/or earn an Ohio University degree must complete the freshman application, pay any required application processing fees, submit required credentials, and meet deadlines.

College-Level Credit

CC+ students will receive full credit toward Ohio University graduation for all courses taken with passing grades while enrolled in the program; however, students may not earn a degree until they have been admitted as a degree-seeking student. Credit earned may be transferred to other postsecondary institutions at the discretion of those institutions.

Academic Calendar and Attendance

Ohio University's academic calendar may not correspond directly with that of local school districts. As a result, starting and ending dates may not coincide with that of the student's school district and in cases of discrepancy, Ohio University's calendar will prevail.

Ohio University's campuses are often open and classes held on days in which secondary schools are closed due to inclement weather, holidays or other planned closures such as fall or spring breaks.

The responsibility of monitoring student attendance will rest primarily with the local school district of the enrolled student. The University does not assume the school district's responsibility.

In general, CC+ students will be treated like all other Ohio University students with regard to attendance. It is assumed that all students participating in CC+ are capable of handling such responsibility.

Parking Regulations

Athens campus CC+ participants (A and B) are required to obtain a parking permit from Parking Services prior to parking on campus for classes. Please review the parking rules and regulations carefully prior to parking on campus. Parking information is available at: www.ohio.edu/parking/students

Please contact the Student Services office at the regional campus that interests you for regional campus parking information.

Extracurricular Activities and Services

Support services necessary for students to successfully complete Ohio University coursework are available to all currently enrolled CC+ students. Students are expected to know and follow all rules outlined in the Ohio University Student Code of Conduct and the Ohio University Undergraduate Catalog. Under either CC+ option, enrolled students are considered to be high school students and may not become a member of University-sponsored clubs, social organizations, or athletic teams.

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Your Information

Student Name _____
Last First Middle Suffix (Jr., III, etc.)

Date of Birth / /
mm / dd / yyyy

Gender Male Female

Social Security Number (optional) _____ - -

Permanent Street Address _____ Apartment# _____ City _____ State/Province _____

Zip/Postal Code _____ County _____ Country _____ Address Valid Since / /
mm / dd / yyyy

Mailing Address (if different from above) _____ Apartment# _____ City _____ State/Province _____

Zip/Postal Code _____ County _____ Country _____ Address Valid Since / /
mm / dd / yyyy

E-mail _____ Phone Number _____ Home Cell

Are you now or have you ever been charged with or under indictment for a felony? Yes No

Are you now or have you ever been charged with or indicted for an act you committed as a child that would be a felony if committed by an adult? Yes No

If the answer to either or both of the immediately preceding questions is yes, were you convicted of a felony and/or were you adjudicated as a delinquent child for an act that would be a felony if committed by an adult? Yes No

At all times, as an applicant or a student, you are required to notify Ohio University's Office of Legal Affairs of any charge, indictment or conviction involving a felony or act that would be a felony if committed by an adult. Failure to provide such notification may result in student disciplinary action, up to and including expulsion from Ohio University.

Country of citizenship _____ Are you an international student? Yes No

Do you have a current immigration status? Yes No If yes, current immigration status: Asylee Temporary Protective Status Refugee Undocumented
 Deferred Action for Childhood Arrivals Permanent Resident Other _____

Are you an Ohio resident? Yes No If yes, since when? / /
mm / dd / yyyy

What is your county of residence? _____

Could someone else claim you on the previous year tax return? Yes No

Where were you born? _____
City State Country

Ethnic information is optional and will not be used for discriminatory purposes.

Are you Hispanic or Latino? Yes No

American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

Your CC+ Plans

When do you plan to enroll? Fall (August 2015) Spring (January 2016) Summer II (July 2016)

In which program option do you plan to participate? Visit www.ohio.edu/dualenrollment for more information. Option A Option B

Campus where you intend to enroll in College Credit Plus: Athens Chillicothe Eastern Lancaster Southern Zanesville

Your Educational Background

Current School _____ School Type Public Private Homeschool
City State/Province CEEB Code, if available Expected Graduation Date / /
mm / dd / yyyy

Are you involved in a Tech Prep Program? Yes No

Date(s) you took or plan to take standardized tests: ACT / / SAT / /
mm / dd / yyyy mm / dd / yyyy

Have you ever taken Ohio University coursework (regardless of location or level)? Yes No

Have you attended other colleges or universities? Yes No

Have you ever been dismissed or suspended from any school, regardless of level? Yes No

If yes, nature of dismissal: Disciplinary Academic Date of Dismissal/Suspension / /
mm / dd / yyyy

Name of Institution _____

Have you ever been found responsible for a disciplinary violation at any school you have previously attended? Yes No If yes, please attach an explanation.
You should answer yes to the above question if, at any time, you have been found responsible for any disciplinary violation at your school, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion from your institution.

Are there any unresolved judicial charges still pending at any of your previous institutions? Yes No If yes, please attach an explanation.

Are you eligible to return to every institution you have previously attended? Yes No If no, please attach an explanation.

Previously Attended Colleges and Universities (Attach additional sheets, if necessary.)

Name _____ Dates of Attendance / / - / /
mm / dd / yyyy mm / dd / yyyy

City State/Province Country

Name _____ Dates of Attendance / / - / /
mm / dd / yyyy mm / dd / yyyy

City State/Province Country

Your Parent/Guardian(s)

Parent/Guardian 1 (This person will serve as your emergency contact.)

Name _____
Last First

E-mail _____ Phone Number _____ Home Work Cell

Relationship: Mother Father Step-Father Step-Mother Legal Guardian

Highest level of school this parent/guardian has **completed**:

Less than HS Graduate HS Graduate or Equivalent Some College Technical School 2-Year College Degree Bachelor's Level Degree
 Some Graduate School Master's Level Degree Doctorate (Academic) Doctorate (Professional) Post-Doctorate

Is this parent or guardian an employee of Ohio University? Yes No

Parent/Guardian 2 (optional)

Name _____
Last First

E-mail _____ Phone Number _____ Home Work Cell

Relationship: Mother Father Step-Father Step-Mother Legal Guardian

Highest level of school this parent/guardian has **completed**:

Less than HS Graduate HS Graduate or Equivalent Some College Technical School 2-Year College Degree Bachelor's Level Degree
 Some Graduate School Master's Level Degree Doctorate (Academic) Doctorate (Professional) Post-Doctorate

Is this parent or guardian an employee of Ohio University? Yes No

Signatures

Student Signature _____

Date / / _____

I understand that I am responsible for submitting complete and accurate information on my application form and in all related application materials. I certify that the information contained in this application form and in all application materials is complete and accurate, and I understand that submission of inaccurate information by me or at my direction may be sufficient cause for terminating my enrollment. I understand that I am required to notify Undergraduate Admissions if any of the information provided on this application for admission changes after submission. Ohio University reserves the right to alter terms of admission, up to and including revocation of the admission offer, if necessary. I understand that grades earned as part of any Ohio University dual enrollment program will become part of my permanent academic record with Ohio University.

Parent/Guardian Signature _____

Date / / _____

I understand the responsibilities of students and parents/guardians in this program. Further, I understand that if my student withdraws from or stops attending any course, I may be held responsible for all financial obligations for that course.

High School Counselor Signature _____

Date / / _____

I have advised this student and his/her parent/guardian of the options and conditions for enrollment in Ohio University dual enrollment programs.

Ohio University Notice of Non-Discrimination:

Ohio University does not discriminate on the basis of race, color, religion, national origin, sex, disability, sexual orientation, gender identity or expression, age, or military veteran status in its employment practices or in the provision of educational programs and services. The following person has been designated to handle inquiries regarding the University's nondiscrimination policies, to receive discrimination/harassment complaints from members of the University community, and to monitor the institution's compliance with state and federal nondiscrimination laws and regulations: Dianne Bouvier, Ph.D., M.A., M.B.A.; Interim Executive Director, Office for Institutional Equity; Title IX Coordinator, ADA/504 Coordinator; Crewson House 101; 1 Ohio University; Athens OH 45701; 740.593.9124; equity@ohio.edu

For more information about Ohio University's policies prohibiting discrimination and harassment, and for a description of Ohio University's grievance procedures, please visit the website for the Office for Institutional Equity at www.ohio.edu/equity. Ohio University is an equal access/equal opportunity affirmative action institution. ©2015 Ohio University. All rights reserved.