Completing and Returning the Application

The application form must be completed; signed by the student, parent/guardian, and school counselor; and submitted to the campus where the student intends to initially enroll. Additional supporting materials must be sent from the school counselor. Questions regarding admission to College Credit Plus (CC+) should be directed to the appropriate campus office.

The student or the student’s parent/guardian must inform the principal or equivalent of the student’s school by the first day of April of the student's intent to participate in the program during the following school year. Any student who fails to provide the notification by the required date may not participate in the program during the following school year without the written consent of the principal.

Remediation-Free Standards and Placement Testing

Prior to an offer of admission being made, all applicants, regardless of campus, must demonstrate that they are remediation-free based on standards set forth by the Ohio Department of Higher Education (ODHE). Determination of remediation-free status is assessed by ACT/SAT or ACCUPLACER scores that meet pre-defined thresholds. Currently, those thresholds are set as follows:

<table>
<thead>
<tr>
<th>Minimum Scores for Eligibility</th>
<th>ACT</th>
<th>Old SAT</th>
<th>New SAT</th>
<th>Accuplacer</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>18</td>
<td>Writing 430</td>
<td>Reading Scale Critical</td>
<td>EBRW 480</td>
</tr>
<tr>
<td>English Subscore</td>
<td></td>
<td>or 500</td>
<td>or 500</td>
<td>80</td>
</tr>
<tr>
<td>Reading Subscore</td>
<td>22</td>
<td>460</td>
<td>520</td>
<td>50CLM</td>
</tr>
<tr>
<td>Math Subscore</td>
<td>*20</td>
<td>490</td>
<td>520</td>
<td>AAF 263 or above</td>
</tr>
</tbody>
</table>

*While students who are deemed remediation free (at the baseline college ready score) are to be placed into a credit-bearing mathematics course, students in a major requiring a STEM intensive pathway may be subject to college level pre-requisite or supportive coursework (e.g., co-requisite, supplemental instruction) to fulfill major requirements.**

**The New SAT was offered for the first time in March 2016. Subscore requirements are subject to change based on forthcoming revisions by the Ohio Department of Higher Education.***

Beginning on Monday, January 28, 2019, classic Accuplacer tests will no longer be available. Accuplacer users will need to transition to using the next-generation placement tests.

For enrollment in CC+, students must demonstrate remediation-free status in both the English and reading subject areas. Participants who wish to enroll in a math course or any course with a math requisite must also demonstrate remediation-free status in math. Remediation-free status for applicants to the Athens campus will be determined based on either the ACT or SAT scores provided at the time of application.

Remediation-free status for applicants to the regional campuses will be determined based on results of ACCUPLACER placement testing, ACT, or SAT scores. ACCUPLACER is offered on a limited number of dates, typically in mid-May. Students should contact the appropriate regional campus for additional scheduling options. Students wishing to participate in CC+ who have not taken the ACT or SAT or who have not earned remediation-free subscores on the ACT or SAT are required to complete ACCUPLACER placement testing.

If a regional campus applicant is not admitted due to low scores on the placement test, he or she may re-apply the following school year. Students are not permitted to take a placement exam more than one time during a 12-month period.
**Admission Guidelines**

The admissions process for CC+ on any of Ohio University’s campuses is modeled on the same review process in place for degree-seeking freshman enrollment. In determining admissibility, all available data, including the following, may be considered:

- Strength and rigor of curriculum
- Performance in curriculum
- Class rank
- Grades and Grade Point Average
- ACT and/or SAT scores
- End-of-course examination scores
- Any prior postsecondary work
- Writing assessment
- Secondary teacher or counselor recommendations, including professional judgment assessing the student’s maturity and readiness for a college curriculum
- Disciplinary records
- Other official secondary academic information as applicable and available
- Advanced Placement scores, if applicable

**Athens Campus**

Successful CC+ applicants to the Athens campus typically will be pursuing a strong college-prep curriculum and present documentation of one of the following combinations of credentials:

- A/B average (or minimum 3.5 grade point average on a 4.0 scale) AND a 21 ACT or comparable SAT score from one test date.
- A/B average (or minimum 3.0 grade point average on a 4.0 scale) AND a 25 ACT or comparable SAT score from one test date.
- A/B average (often demonstrated by minimum 3.5 grade point average on a 4.0 scale) in high school coursework AND strong performance on prior postsecondary coursework (AP, IB, CC+).

Note that the above combinations are provided as examples only and are not an exhaustive list.

**Regional Campuses**

Successful applicants must be remediation-free as described in the Remediation-Free Standards and Placement Testing section and demonstrate a strong academic preparation to succeed in college-level coursework. Regional campus students who wish to take courses offered through the Athens campus are subject to the relocation policy which can be viewed in the Undergraduate Catalog at www.ohio.edu/catalog.

**Application Procedures**

Applicants to CC+ on any of Ohio University’s campuses must submit the following materials to the appropriate campus office by the deadlines listed in the “Application Deadlines” section:

- CC+ application for admission, completed in full and signed
- Official transcripts sent directly from all previously attended secondary schools and postsecondary institutions, when available. When secondary transcripts cannot be provided (e.g., an applicant in grade 7), official grade reports should be submitted by the school, along with any additional documentation that demonstrates academic preparation for college-level coursework.
- Official ACT or SAT scores sent directly from the testing agency or high school (The Accuplacer exam can be substituted on any regional campus).

Additionally, for best consideration for admission to the Athens campus, it is recommended that students have taken the ACT or SAT by February of the year they intend to apply to the program. Athens campus applicants must submit official ACT or SAT scores directly from the testing agency or high school to Undergraduate Admissions by the posted application deadlines for each semester.

Ohio public and community schools administer the ACT to students in the spring term of their 11th grade year. ACT and the CollegeBoard provide registration fee waivers for economically disadvantaged students who are in the 11th and 12th grades. Please contact your school counselor for instructions on how to register for these assessments. Applicants who do not qualify for a registration fee waiver should contact Undergraduate Admissions to discuss eligibility for a voucher. Students who do not enroll during the term to which they are admitted must reapply for admission consideration to subsequent terms.

**Application Deadlines**

All application materials, including grade reports or high school transcript and standardized test scores, if applicable, must be submitted electronically or postmarked by the following dates:

- **Summer Semester - April 1**
- **Fall Semester - May 1**
- **Spring Semester - November 1**

As a reminder, applicants to any semester must notify their secondary school by April 1 of the school year prior to the year they wish to enroll. Applications are only rarely accepted after the posted application deadlines under extenuating circumstances at the discretion of the offices of Dual Enrollment Programs and / or Regional Higher Education. Students interested in CC+ should check with their school counselor to determine whether the school has deadlines or requirements that would supersede Ohio University’s requirements.

CC+ applications for new, first-time enrollment in summer semester will be considered for second summer session only. Continuing CC+ students may enroll during either or both summer sessions.

**Orientation**

Students admitted into CC+ and their parents/guardians must attend an orientation session prior to registering for courses. Admitted students will be sent information about orientation locations, dates, and times after notification of an offer of admission. Details regarding registration procedures, books, and advising will be provided at orientation.

Each participant in CC+ will be assigned to an academic advisor who will make available his or her office hours and meeting scheduling procedures. The academic advisor will be able to assist students with identifying available academic resources and support services as well as to answer questions pertaining to academic policies such as add/drop deadlines.

**Financial Obligations**

Language in the Ohio Revised Code (3365.09) stipulates that if a student does not achieve a passing final grade in a college course or withdraws after the course roster date, the secondary school may seek reimbursement from the student or the student’s parent/guardian for the amount of state funds paid to the college on behalf of the student, except for cases where the student has been identified as economically disadvantaged.

Under no circumstances shall public school students identified by the school district pursuant to Department of Education rules as being economically disadvantaged be charged for College Credit Plus participation.

**Enrollment Limitations**

CC+ students may not take more than 30 college credit hours per academic year and not more than 120 college credit hours total through CC+, including those eligible to begin the program in 7th and 8th grade. The restrictions prescribed in this section shall be reduced proportionately for any such student who enrolls in the program beyond their 9th grade year or during the course of the school year.

- Four academic school years (120 hrs), if the student enrolls for the first time in grades 7, 8, and 9
- Three academic school years (90 hrs), if the student enrolls for the first time in grade 10
- Two academic school years (60 hrs), if the student enrolls for the first time in grade 11
- One academic school year (30 hrs), if the student enrolls for the first time in grade 12

CC+ students are not permitted to enroll and/or participate in any activity, course, or program that requires overnight experiences.

Additionally, CC+ students are not permitted to enroll in developmental courses or courses deemed outside the scope of the CC+ program.
Use of Campus Facilities and ID Cards

The identification cards issued to CC+ students enables them to use the following campus services:
- University Libraries
- Computer Labs
- Student Activities, including athletic events
- Gordy Hall Learning Lab and Ping Recreation Center on Athens campus

Maintaining Eligibility

Students enrolled under CC+ must maintain the same GPA standards as other students enrolled at Ohio University. At the close of the semester, the academic record of each enrolled undergraduate student (regardless of student enrollment status) will be reviewed to verify the accumulative GPA. At the time of the review, if a CC+ student does not have the required 2.0 minimum accumulative GPA, the student will be placed on academic probation. To be removed from probation, the student’s accumulative GPA must reach at least a 2.0.

Students who have fewer than 90 semester credit hours earned and who are not removed from probation will be continued on probation or academically dismissed. To be continued on probation, a student must have either a semester GPA of at least a 2.0 or an accumulative GPA equal to or greater than the minimum GPA defined by hours earned:

<table>
<thead>
<tr>
<th>Total Hours Earned</th>
<th>Minimum Accumulative GPA to be Continued on Probation</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 29.99</td>
<td>1.6</td>
</tr>
<tr>
<td>30.00 - 59.99</td>
<td>1.8</td>
</tr>
<tr>
<td>60.00</td>
<td>1.9</td>
</tr>
</tbody>
</table>

If a student on probation fails both of the criteria described above, he or she will be academically dismissed. Students with 90 or more semester credit hours earned who are on probation in a given semester must achieve a 2.0 accumulative GPA to avoid academic dismissal.

Students will be subject to the same grading standards and academic disciplinary actions as all other Ohio University students. Grades will be recorded on a permanent Ohio University academic record. Under Option A.2 and B, the student’s high school will calculate his or her Ohio University grades with his or her high school grade-point average. Students should be aware that courses are at the collegiate level and such coursework is more demanding than normal high school coursework in pace and content.

School districts review the academic performance of students participating in the program and determine eligibility to continue at the end of each semester. The school districts review process does not supersede or replace Ohio University’s requirements to maintain eligibility described in the above section.

Additional Considerations

Selective Service

All CC+ students who meet the requirements must register with Selective Service. Verification of registration must be provided to the Office of the University Registrar. Contact the Registrar’s Office at 740.593.4191 for more information.

Course Selection and Availability

Admission to CC+ does not guarantee admission to specific courses. In accordance with the Ohio Revised Code, Ohio University must take care to give registration priority to its degree-seeking students while attempting to provide CC+ students with reasonable class choices. However, once a CC+ student has officially registered for a course they will not be displaced.

Students who have completed 15 or fewer semester hours may only enroll in courses that fall within the Ohio Transfer Module (OTM), Transfer Assurance Guides (TAG) and Career-Technical Assurance Guides (CTAG) or any course in computer science, information technology, anatomy physiology and foreign language (including American Sign Language). Please reference Ohio University’s CC+ Course Eligibility Guide for exceptions to this rule.

Students who have completed more than 15 hours can enroll in any course for which requisites have been met and which has not been designated as “non-allowable” by the Ohio Department of Higher Education.

The University cannot guarantee the availability of all courses a student may wish to take. Therefore, students are advised to work closely with their school counselor in planning CC+ enrollment to ensure that graduation requirements will be met.

Accessibility Services

If a student has a disability and would like to request accommodations, the student should contact the Student Accessibility Services office on the campus he or she wishes to attend. To be eligible for an accommodation, a student will need to complete an application for accommodation and will typically be required to submit documentation of his or her disability. If eligible, accommodations will be determined at an individual intake meeting with an Accessibility Coordinator.

Degree-Seeking Student Status

Admission to CC+ does not guarantee any subsequent admission to any Ohio University campus as a degree-seeking student. Under CC+, applicants are admitted as nondegree students. Students wishing to attend Ohio University beyond high school graduation and/or earn an Ohio University degree must complete the freshman application, pay any required application processing fees, submit required credentials, and meet deadlines.

Relocation

Regional campus CC+ students must be eligible to relocate to Athens in order to enroll in Athens campus coursework.

College-Level Credit

CC+ students will receive full credit toward Ohio University graduation for all courses taken with passing grades while enrolled in the program; however, students may not earn a degree until they have been admitted as a degree-seeking student. Credit earned may be transferred to other postsecondary institutions at the discretion of those institutions.

Academic Calendar and Attendance

Ohio University’s academic calendar may not correspond directly with that of local school districts. As a result, starting and ending dates may not coincide with that of the student’s school district and in cases of discrepancy, Ohio University’s calendar will prevail.

Ohio University’s campuses are often open and classes held on days in which secondary schools are closed due to inclement weather, holidays or other planned closures such as fall or spring breaks. The responsibility of monitoring student attendance will rest primarily with the local school district of the enrolled student. The University does not assume the school district’s responsibility.

In general, CC+ students will be treated like all other Ohio University students with regard to attendance. It is assumed that all students participating in CC+ are capable of handling such responsibility.

Parking Regulations

Athens campus CC+ participants (A and B) are required to obtain a parking permit from Parking Services prior to parking on campus for classes. Please review the parking rules and regulations carefully prior to parking on campus. Parking information is available at: www.ohio.edu/parking/students

Please contact the Student Services office at the regional campus that interests you for regional campus parking information.

Extracurricular Activities and Services

Support services necessary for students to successfully complete Ohio University coursework are available to all currently enrolled CC+ students. Students are expected to know and follow all rules outlined in the Ohio University Student Code of Conduct and the Ohio University Undergraduate Catalog. Under either CC+ option, enrolled students are considered to be high school students and may not become a member of University-sponsored clubs, social organizations, or athletic teams.
### Completing and Returning the Application

The application form must be completed; signed by the student, parent/guardian, and school counselor; and submitted to the campus where the student intends to initially enroll. Additional supporting materials must be sent from the school counselor. Questions regarding admission to College Credit Plus (CC+) should be directed to the appropriate campus office.

### Ohio University Athens
- **Undergraduate Admissions**
- **Office of Student Recruitment**
- **Address**: 1 Ohio University Drive
- **City**: Athens
- **State/Province**: OH
- **Zip**: 45701
- **Phone**: 740.593.0712

### Ohio University Chillicothe
- **Office of Student Services**
- **Office of Student Services**
- **Address**: 101 University Drive
- **City**: Chillicothe
- **State/Province**: OH
- **Zip**: 45601
- **Phone**: 740.774.7721

### Ohio University Eastern
- **Office of Student Services**
- **Office of Student Services**
- **Address**: 45425 National Road
- **City**: St. Clairsville
- **State/Province**: OH
- **Zip**: 43950
- **Phone**: 740.698.2517

### Ohio University Lancaster
- **Office of Student Services**
- **Office of Student Services**
- **Address**: 1570 Granville Pike
- **City**: Lancaster
- **State/Province**: OH
- **Zip**: 43130
- **Phone**: 740.854.6711

### Ohio University Southern
- **Office of Student Services**
- **Office of Student Services**
- **Address**: 1804 Liberty Avenue
- **City**: Ironton
- **State/Province**: OH
- **Zip**: 45638
- **Phone**: 740.533.4550

### Ohio University Zanesville
- **Office of Student Services**
- **Office of Student Services**
- **Address**: 1425 Newark Road
- **City**: Zanesville
- **State/Province**: OH
- **Zip**: 43701
- **Phone**: 740.588.1439

### Your Information

<table>
<thead>
<tr>
<th><strong>Student Name</strong></th>
<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Suffix (Jr., III, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Birth</td>
<td>/</td>
<td>/</td>
<td>mm/dd/yyyy</td>
<td></td>
</tr>
<tr>
<td><strong>Sex Assigned at Birth</strong></td>
<td>Male</td>
<td>Female</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Security Number (optional)</td>
<td>-</td>
<td>-</td>
<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Permanent Street Address</strong></th>
<th>Apartment#</th>
<th>City</th>
<th>State/Province</th>
<th>/</th>
<th>/</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Zip/Postal Code</strong></td>
<td>County</td>
<td>Country</td>
<td>Address Valid Since</td>
<td>mm/dd/yyyy</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Mailing Address</strong></th>
<th>Apartment#</th>
<th>City</th>
<th>State/Province</th>
<th>/</th>
<th>/</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Zip/Postal Code</strong></td>
<td>County</td>
<td>Country</td>
<td>Address Valid Since</td>
<td>mm/dd/yyyy</td>
<td></td>
</tr>
</tbody>
</table>

| **E-mail** | Phone Number | Home | Cell |

Are you now or have you ever been charged with or under indictment for a felony? [ ] Yes  [ ] No

Are you now or have you ever been charged with or indicted for an act you committed as a child that would be a felony if committed by an adult? [ ] Yes  [ ] No

If the answer to either or both of the immediately preceding questions is yes, were you convicted of a felony and/or were you adjudicated as a delinquent child for an act that would be a felony if committed by an adult? [ ] Yes  [ ] No

At all times, as an applicant or a student, you are required to notify Ohio University’s Office of Legal Affairs of any charge, indictment or conviction involving a felony or act that would be a felony if committed by an adult. Failure to provide such notification may result in student disciplinary action, up to and including expulsion from Ohio University.

Country of citizenship  
Are you an international student? [ ] Yes  [ ] No

Do you have a current immigration status? [ ] Yes  [ ] No  
If yes, current immigration status: [ ] Asylee  [ ] Temporary Protective Status  [ ] Refugee  

Undocumented  
[ ] Deferred Action for Childhood Arrivals  [ ] Permanent Resident  [ ] Other

Are you an Ohio resident? [ ] Yes  [ ] No  
If yes, since when? / / mm/dd/yyyy

What is your county of residence?  

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College Credit Plus Application
For all Ohio University Campuses
Academic Year 2019-2020
www.ohio.edu/dualenrollment
Could someone else claim you on the previous year tax return? ☐ Yes ☐ No

Where were you born?
City ____________________________ State ____________________________ Country ____________________________

Ethnic information is optional and will not be used for discriminatory purposes.
Are you Hispanic or Latino? ☐ Yes ☐ No
☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

Your CC+ Plans

When do you plan to enroll? ☐ Summer II (July 2019) ☐ Fall (August 2019) ☐ Spring (January 2020)

In which program option do you plan to participate? ☐ Option A (Student pays) ☐ Option B (School district pays)

Campus where you intend to enroll in College Credit Plus: ☐ Athens ☐ Chillicothe ☐ Eastern ☐ Lancaster ☐ Southern ☐ Zanesville

Where do you intend to take coursework? (Check all that apply; selection is non-binding): ☐ Online ☐ At your high school ☐ On campus ☐ Unknown

Your Educational Background

Current School ____________________________________________ School Type ☐ Public ☐ Private ☐ Homeschool
City ____________________________ State/Province ____________________________ CEEB Code, if available ____________________________ Expected Graduation Date ____________ / ____________ / ____________

Do you also attend a career-technical center? ☐ Yes ☐ No If yes, which center: ____________________________

Date(s) you took or plan to take standardized tests: ACT ____________ / ____________ / ____________ SAT ____________ / ____________ / ____________

Have you ever taken Ohio University coursework (regardless of location or level)? ☐ Yes ☐ No

Have you attended other colleges or universities? ☐ Yes ☐ No

Have you ever been dismissed or suspended from any school, regardless of level? ☐ Yes ☐ No

If yes, nature of dismissal: ☐ Disciplinary ☐ Academic Date of Dismissal/Suspension ____________ / ____________ / ____________

Name of Institution ____________________________

Have you ever been found responsible for a disciplinary violation at any school you have previously attended? ☐ Yes ☐ No If yes, please attach an explanation.
You should answer yes to the above question if, at any time, you have been found responsible for any disciplinary violation at your school, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion from your institution.

Are there any unresolved judicial charges still pending at any of your previous institutions? ☐ Yes ☐ No If yes, please attach an explanation.

Are you eligible to return to every institution you have previously attended? ☐ Yes ☐ No If no, please attach an explanation.

Previously Attended Colleges and Universities (Attach additional sheets, if necessary.)

Name ____________________________________________ Dates of Attendance ____________ / ____________ / ____________ - ____________ / ____________ / ____________
City ____________________________ State/Province ____________________________ Country ____________________________

Name ____________________________________________ Dates of Attendance ____________ / ____________ / ____________ - ____________ / ____________ / ____________
City ____________________________ State/Province ____________________________ Country ____________________________
Your Parent/Guardian(s)

Parent/Guardian 1 (This person will serve as your emergency contact.)

Name

Last   First

E-mail __________________________  Phone Number __________________________  □Home  □Work  □Cell

Relationship:  □Mother  □Father  □Step-Father  □Step-Mother  □Legal Guardian

Highest level of school this parent/guardian has completed:

□Less than HS Graduate  □HS Graduate or Equivalent  □Some College  □Technical School  □2-Year College Degree  □Bachelor’s Level Degree  □Some Graduate School  □Master’s Level Degree  □Doctorate (Academic)  □Doctorate (Professional)  □Post-Doctorate

Is this parent or guardian an employee of Ohio University?  □Yes  □No

Parent/Guardian 2 (optional)

Name

Last   First

E-mail __________________________  Phone Number __________________________  □Home  □Work  □Cell

Relationship:  □Mother  □Father  □Step-Father  □Step-Mother  □Legal Guardian

Highest level of school this parent/guardian has completed:

□Less than HS Graduate  □HS Graduate or Equivalent  □Some College  □Technical School  □2-Year College Degree  □Bachelor’s Level Degree  □Some Graduate School  □Master’s Level Degree  □Doctorate (Academic)  □Doctorate (Professional)  □Post-Doctorate

Is this parent or guardian an employee of Ohio University?  □Yes  □No

Signatures

Student Signature ___________ Date / / 

I understand that I am responsible for submitting complete and accurate information on my application form and in all related application materials. I certify that the information contained in this application form and in all application materials is complete and accurate, and I understand that submission of inaccurate information by me or at my direction may be sufficient cause for terminating my enrollment. I understand that I am required to notify Undergraduate Admissions if any of the information provided on this application for admission changes after submission. Ohio University reserves the right to alter terms of admission, up to and including revocation of the admission offer, if necessary. I understand that grades earned as part of any Ohio University dual enrollment program will become part of my permanent academic record with Ohio University.

Parent/Guardian Signature ___________ Date / / 

I understand the responsibilities of students and parents/guardians in this program. Further, I understand that if my student fails any course or withdraws after the course roster date, I may be held responsible for all financial obligations for that course.

High School Counselor Signature ___________ Date / / 

I have advised this student and his/her parent/guardian of the options and conditions for enrollment in Ohio University dual enrollment programs and have verified that the student has submitted the Intent to Participate in College Credit Plus form by April 1 or has been approved by the school district as an exception.

Ohio University Notice of Non-Discrimination: Ohio University does not discriminate against any person in employment or educational opportunities because of race, color, religion, age, national origin, ethnicity, national ancestry, sex, pregnancy, gender, gender identity or expression, sexual orientation, military service or veteran status, mental or physical disability, or genetic information. The following person has been designated to handle inquiries regarding the University’s non-discrimination policies, to receive discrimination/harassment complaints from members of the University community, and to monitor the institution’s compliance with state and federal non-discrimination laws and regulations: Kerri Griffin, J.D., Interim Director, University Equity and Civil Rights Compliance, Office of the Executive Vice President and Provost, Ohio University, Lindley Hall 006, Athens, Ohio 45701, Voice: 740.593.9140, Fax: 740.593.9168, equity@ohio.edu

For more information about Ohio University’s policies prohibiting discrimination and harassment, and for a description of Ohio University’s grievance procedures, please visit the webpage for the Office of Equity and Civil Rights Compliance at http://www.ohio.edu/eqc-store/office-of-equality-and-civil-rights.

Ohio University is an equal access/equal opportunity affirmative action university. © 2019 Ohio University. All rights reserved.
Complete in blue or black ink:

Student Name
Last	First	Middle	Suffix (Jr., III, etc.)

I, the undersigned, hereby authorize Ohio University to release the following education records and information (check all that apply):

☐ application/admission status  ☐ billing questions  ☐ academic performance in my courses, including grades  ☐ class schedule
☐ accumulative GPA  ☐ term GPA  ☐ other

Contact 1:
Name
Last	First
E-mail __________________________ Phone Number __________________________ ☐ Home ☐ Work ☐ Cell
Address
Apartment# City State/Province Zip/Postal Code

Contact 2:
Name
Last	First
E-mail __________________________ Phone Number __________________________ ☐ Home ☐ Work ☐ Cell
Address
Apartment# City State/Province Zip/Postal Code

Method of disclosure (check all that apply):
☐ phone  ☐ e-mail  ☐ postal mail  ☐ other

Student Signature __________________________ Date / /

I understand further that (1) I have the right not to consent to the release of my education records; (2) I have the right to review such records upon request; (3) and that this content shall remain in effect until revoked by me, in writing, and delivered to Ohio University, but that any such revocation shall not affect disclosures previously made by Ohio University prior to the receipt of any such written revocation.

This information is released subject to the confidentiality provisions of appropriate state and federal laws and regulations which prohibit any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by such regulations.

For office use only: Date Received __________________________ Initials ____________ PID __________________________