

# College Credit Plus Application

for all Ohio University Campuses

Academic Year 2017-2018

[www.ohio.edu/dualenrollment](http://www.ohio.edu/dualenrollment)



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UNIVERSITY

## Completing and Returning the Application

The application form must be completed; signed by the student, parent/guardian, and school counselor; and submitted to the campus where the student intends to initially enroll. Additional materials must be submitted as outlined in "Admission Guidelines" below. Questions regarding admission to College Credit Plus (CC+) should be directed to the appropriate campus office.

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|---|---|---|---|--|--|
| <b>Ohio University Athens</b><br>Undergraduate Admissions<br>Chubb Hall 120<br>1 Ohio University<br>Athens OH 45701<br>740.593.0712 | <b>Ohio University Chillicothe</b><br>Office of Student Recruitment<br>101 University Drive<br>Chillicothe OH 45601<br>740.774.7721 | <b>Ohio University Eastern</b><br>Office of Student Services<br>45425 National Road<br>St. Clairsville OH 43950<br>740.699.2517 | <b>Ohio University Lancaster<br/>and Pickerington Center</b><br>Office of Student Services<br>1570 Granville Pike<br>Lancaster OH 43130<br>740.654.6711 | <b>Ohio University Southern<br/>and Proctorville Center</b><br>Office of Student Services<br>1804 Liberty Avenue<br>Ironton OH 45638<br>740.533.4550 | <b>Ohio University Zanesville</b><br>Office of Student Services<br>1425 Newark Road<br>Zanesville OH 43701<br>740.588.1439 |
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## Description of the Program

Ohio House Bill 487 provides academically qualified students in grades 7 through 12 access to college-level coursework that is not remedial or religious in nature prior to graduation from high school. This program promotes rigorous academic pursuits and provides a wide variety of options to college-ready students. Successful completion of college courses under this program not only earns secondary students transferable college level credit but also credit that satisfies high school graduation criteria.

## Campus Options

Students may apply to any campus of Ohio University. For best access to support services, CC+ applicants are encouraged to attend a campus that serves their geographic area, as described below.

**Athens:** Athens, Hocking, Jackson, Meigs, Morgan, Perry, Vinton, or Washington counties

**Chillicothe:** Adams, Fayette, Highland, Jackson, Pickaway, Pike, Ross, or Vinton counties

**Eastern:** Belmont, Carroll, Guernsey, Harrison, Jefferson, Monroe, Noble, or Tuscarawas counties

**Lancaster:** Fairfield, Franklin, Hocking, Licking, Perry, Pickaway, or Ross counties

**Southern:** Adams, Gallia, Jackson, Lawrence, Pike or Scioto counties

**Zanesville:** Coshocton, Guernsey, Licking, Morgan, Muskingum, Noble, Perry, Tuscarawas, or Washington counties

## Enrollment Options

Applicants to the CC+ program may choose to enroll in courses under either of the following options:

### Option A (Student pays)

The student may elect at the time of enrollment to be responsible for payment of all tuition and the cost of all textbooks, materials, and fees associated with the course. Ohio University shall notify the student about payment of tuition and fees in their My OHIO Student Center.

At the time of enrollment, students electing option A shall inform their school counselor of either their intent:

1. to receive only college credit or
2. to receive both high school and college credit for the course

### Option B (School district pays)

Under this option, the cost of tuition, textbooks, materials and fees are paid for the student. Upon completion of the course, Ohio University shall award the participant credit for the course, and the governing entity of a public school or the governing body of a participating nonpublic school shall award the student high school credit.

## Eligibility

Participation in the CC+ program is available to any qualified student enrolled in a public or nonpublic secondary school during the student's seventh, eighth, ninth, tenth, eleventh, or twelfth grade school year; a student enrolled in a nonchartered nonpublic secondary school in the student's seventh, eighth, ninth, tenth, eleventh, or twelfth grade school year; or a student who has been excused from the compulsory attendance law for home instruction.

The student or the student's parent/guardian must inform the principal or equivalent of the student's school by the first day of April of the student's intent to participate in the program during the following school year. Any student who fails to provide the notification by the required date may not participate in the program during the following school year without the written consent of the principal.

## Remediation-Free Standards and Placement Testing

Prior to an offer of admission being made, all applicants, regardless of campus, must demonstrate that they are remediation-free based on standards set forth by the Ohio Board of Regents. Determination of remediation-free status is assessed by ACT/SAT or ACCUPLACER scores that meet pre-defined thresholds. Currently, those thresholds are set as follows:

### Minimum Scores for Eligibility

| Readiness Area   | ACT | Old SAT                                   | New SAT* | ACCUPLACER                                    |
|------------------|-----|---|----------|---|
| English Subscore | 18  | Writing 430 or<br>Critical Reading<br>450 | EBRW 490 | Sentence Skills<br>88 or >5 on<br>Writeplacer |
| Reading Subscore | 22  | 450                                       | EBRW 490 | 80  |
| Math Subscore    | 20  | 490                                       | 520      | 50 CLM  |

\* \*The New SAT was offered for the first time in March 2016. Subscore requirements are subject to change based on forthcoming revisions by the Ohio Department of Higher Education.

For enrollment in CC+, students must demonstrate remediation-free status in both the English and reading subject areas. Participants who wish to enroll in a math course or any course with a math requisite must also demonstrate remediation-free status in math.

Remediation-free status for applicants to the Athens campus will be determined based on either the ACT or SAT scores provided at the time of application.

Remediation-free status for applicants to the regional campuses will be determined based on results of ACCUPLACER placement testing, ACT, or SAT scores. ACCUPLACER is offered on a limited number of dates, typically in mid-May. Students should contact the appropriate regional campus for additional scheduling options. Students wishing to participate in CC+ who have not taken the ACT or SAT or who have not earned remediation-free subscores on the ACT or SAT are required to complete ACCUPLACER placement testing.

If a regional campus applicant is not admitted due to low scores on the placement test, he or she may re-apply the following school year. Students are not permitted to take a placement exam more than one time during a 12-month period.

## Admission Guidelines

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The admissions process for CC+ on any of Ohio University's campuses is modeled on the same review process in place for degree-seeking freshman enrollment. In determining admissibility, all available data, including the following, may be considered:

- Strength and rigor of curriculum
- Performance in curriculum
- Class rank
- Grades and Grade Point Average
- ACT and/or SAT scores
- End-of-course examination scores
- Any prior postsecondary work
- Writing assessment
- Secondary teacher or counselor recommendations, including professional judgment assessing the student's maturity and readiness for a college curriculum
- Disciplinary records
- Other official secondary academic information as applicable and available
- Advanced Placement scores, if applicable

### Athens Campus

Successful CC+ applicants to the Athens campus typically will be pursuing a strong college-prep curriculum and present documentation of one of the following combinations of credentials:

- A/B average (or minimum 3.5 grade point average on a 4.0 scale) AND a 21 ACT or comparable SAT score from one test date.
- B average (or minimum 3.0 grade point average on a 4.0 scale) AND a 25 ACT or comparable SAT score from one test date.
- A/B average (often demonstrated by minimum 3.5 grade point average on a 4.0 scale) in high school coursework AND strong performance on prior postsecondary coursework (AP, IB, CC+).

Note that the above combinations are provided as examples only and are not an exhaustive list.

### Regional Campuses

Successful applicants must be remediation-free as described in the Remediation-Free Standards and Placement Testing section and demonstrate a strong academic preparation to succeed in college-level coursework.

Regional campus students who wish to take courses offered through the Athens campus are subject to the relocation policy which can be viewed in the Undergraduate Catalog at [www.ohio.edu/catalog](http://www.ohio.edu/catalog).

### Application Procedures

Applicants to CC+ on any of Ohio University's campuses must submit the following materials to the appropriate campus office by the deadlines listed in the "Application Deadlines" section:

- CC+ application for admission, completed in full and signed
- Official transcripts sent directly from all previously attended secondary schools and postsecondary institutions, when available. When secondary transcripts cannot be provided (e.g., an applicant in grade 7), official grade reports should be submitted by the school, along with any additional documentation that demonstrates academic preparation for college-level coursework.
- Official ACT or SAT scores sent directly from the testing agency or high school (The Accuplacer exam can be substituted on any regional campus).

Additionally, for best consideration for admission on the Athens campus, it is recommended that students have taken the ACT or SAT by February of the year they intend to apply for the program. Athens campus applicants must submit official ACT or SAT scores directly from the testing agency or high school to Undergraduate Admissions by May 1 prior to the academic year they wish to begin taking classes.

Students who do not enroll during the term to which they are admitted must reapply for admission consideration to subsequent terms.

## Application Deadlines

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All application materials, including grade reports or high school transcript and standardized test scores, if applicable, must be submitted electronically or postmarked by the following dates:

**Summer Semester - April 1**

**Fall Semester - May 1**

**Spring Semester - November 1**

As a reminder, applicants to any semester must notify their secondary school by April 1 of the school year prior to the year they wish to enroll. Applications are only rarely accepted after the posted application deadlines under extenuating circumstances at the discretion of the offices of Dual Enrollment Programs and / or Regional Higher Education. Students interested in CC+ should check with their school counselor to determine whether the school has deadlines or requirements that would supersede Ohio University's requirements.

CC+ applications for new, first-time enrollment in summer semester will be considered for second summer session only. Continuing CC+ students may enroll during either or both summer sessions.

## Orientation

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Students admitted into CC+ and their parents/guardians must attend an orientation session prior to registering for courses. Admitted students will be sent information about orientation locations, dates, and times after notification of an offer of admission. Details regarding registration procedures, books, and advising will be provided at orientation.

Each participant in CC+ will be assigned to an academic advisor who will make available his or her office hours and meeting scheduling procedures. The academic advisor will be able to assist students with identifying available academic resources and support services as well as to answer questions pertaining to academic policies such as add/drop deadlines.

## Financial Obligations

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Language in the Ohio Revised Code (3365.09) stipulates that if a student does not achieve a passing final grade in a college course or withdraws after the course roster date, the secondary school may seek reimbursement from the student or the student's parent/guardian for the amount of state funds paid to the college on behalf of the student, except for cases where the student has been identified as economically disadvantaged.

Under no circumstances shall public school students identified by the school district pursuant to Department of Education rules as being economically disadvantaged be charged for College Credit Plus participation.

## Enrollment Limitations

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CC+ students may not take more than 30 college credit hours per academic year and not more than 120 college credit hours total through CC+, including those eligible to begin the program in 7th and 8th grade. The restrictions prescribed in this section shall be reduced proportionately for any such student who enrolls in the program beyond their 9th grade year or during the course of the school year.

1. Four academic school years (120 hrs), if the student enrolls for the first time in grades 7, 8, and 9
2. Three academic school years (90 hrs), if the student enrolls for the first time in grade 10
3. Two academic school years (60 hrs), if the student enrolls for the first time in grade 11
4. One academic school year (30 hrs), if the student enrolls for the first time in grade 12

CC+ students are not permitted to enroll and/or participate in any activity, course, or program that requires overnight experiences.

Additionally, CC+ students are not permitted to enroll in developmental courses or courses deemed outside the scope of the College Credit Plus program.

## Use of Campus Facilities and ID Cards

The identification cards issued to CC+ students enables them to use the following campus services:

- University Libraries
- Computer Labs
- Student Activities, including athletic events
- Gordy Hall Learning Lab and Ping Recreation Center on Athens campus

## Maintaining Eligibility

Students enrolled under CC+ must maintain the same GPA standards as other students enrolled at Ohio University.

At the close of the semester, the academic record of each enrolled undergraduate student (regardless of student enrollment status) will be reviewed to verify the accumulative GPA. At the time of the review, if a CC+ student does not have the required 2.0 minimum accumulative GPA, the student will be placed on academic probation. To be removed from probation, the student's accumulative GPA must reach at least a 2.0.

Students who have fewer than 90 semester credit hours earned and who are not removed from probation will be continued on probation or academically dismissed. To be continued on probation, a student must have either a semester GPA of at least a 2.0 or an accumulative GPA equal to or greater than the minimum GPA defined by hours earned:

| Total Hours Earned | Minimum Accumulative GPA to be Continued on Probation |
|--------------------|---|
| 0 — 29.99          | 1.6   |
| 30.00 — 59.99      | 1.8   |
| 60.00 — 89.99      | 1.9   |

If a student on probation fails both of the criteria described above, he or she will be academically dismissed.

Students with 90 or more semester credit hours earned who are on probation in a given semester must achieve a 2.0 accumulative GPA to avoid academic dismissal.

Students will be subject to the same grading standards and academic disciplinary actions as all other Ohio University students. Grades will be recorded on a permanent Ohio University academic record. Under Option A.2 and B, the student's high school will calculate his or her Ohio University grades with his or her high school grade-point average. Students should be aware that courses are at the collegiate level and such coursework is more demanding than normal high school coursework in pace and content.

## Additional Considerations

### Selective Service

All CC+ students who meet the requirements must register with Selective Service. Verification of registration must be provided to the Office of the University Registrar. Contact the Registrar's Office at 740.593.4191 for more information.

### Course Selection and Availability

Admission to CC+ does not guarantee admission to specific courses. In accordance with the Ohio Revised Code, Ohio University must take care to give registration priority to its degree-seeking students while attempting to provide CC+ students with reasonable class choices. However, once a CC+ student has officially registered for a course they will not be displaced.

The University cannot guarantee the availability of all courses a student may wish to take. Therefore, students are advised to work closely with their school counselor in planning CC+ enrollment to ensure that graduation requirements will be met.

## Accessibility Services

If a student has a disability and would like to request accommodations, the student should contact the Student Accessibility Services office on the campus he or she wishes to attend. To be eligible for an accommodation, a student will need to complete an application for accommodation and will typically be required to submit documentation of his or her disability. If eligible, accommodations will be determined at an individual intake meeting with an Accessibility Coordinator.

## Degree-Seeking Student Status

Admission to CC+ does not guarantee any subsequent admission to any Ohio University campus as a degree-seeking student. Under CC+, applicants are admitted as nondegree students. Students wishing to attend Ohio University beyond high school graduation and/or earn an Ohio University degree must complete the freshman application, pay any required application processing fees, submit required credentials, and meet deadlines.

## Relocation

Regional campus CC+ students must be eligible to relocate to Athens in order to enroll in Athens campus coursework.

## College-Level Credit

CC+ students will receive full credit toward Ohio University graduation for all courses taken with passing grades while enrolled in the program; however, students may not earn a degree until they have been admitted as a degree-seeking student. Credit earned may be transferred to other postsecondary institutions at the discretion of those institutions.

## Academic Calendar and Attendance

Ohio University's academic calendar may not correspond directly with that of local school districts. As a result, starting and ending dates may not coincide with that of the student's school district and in cases of discrepancy, Ohio University's calendar will prevail.

Ohio University's campuses are often open and classes held on days in which secondary schools are closed due to inclement weather, holidays or other planned closures such as fall or spring breaks.

The responsibility of monitoring student attendance will rest primarily with the local school district of the enrolled student. The University does not assume the school district's responsibility.

In general, CC+ students will be treated like all other Ohio University students with regard to attendance. It is assumed that all students participating in CC+ are capable of handling such responsibility.

## Parking Regulations

Athens campus CC+ participants (A and B) are required to obtain a parking permit from Parking Services prior to parking on campus for classes. Please review the parking rules and regulations carefully prior to parking on campus. Parking information is available at: [www.ohio.edu/parking/students](http://www.ohio.edu/parking/students)

Please contact the Student Services office at the regional campus that interests you for regional campus parking information.

## Extracurricular Activities and Services

Support services necessary for students to successfully complete Ohio University coursework are available to all currently enrolled CC+ students. Students are expected to know and follow all rules outlined in the Ohio University Student Code of Conduct and the Ohio University Undergraduate Catalog. Under either CC+ option, enrolled students are considered to be high school students and may not become a member of University-sponsored clubs, social organizations, or athletic teams.