Campus Involvement Center

Position: Graduate Assistant for Peer Health Education Programs

Remuneration: $9,000.00 (plus tuition waiver)

Contact Person: Terry Koons, Associate Director, Campus Involvement for Health Promotion

Position Description:
The Graduate Assistant for Peer Education Programs has oversight of POWER (Promoting Ohio University’s Wellness, Education and Responsibility) and GAMMA (Greens Advocating Mature Management of Alcohol). The graduate assistant is responsible for the supervision, marketing, and promotion the peer education program.

• Coordinate and facilitate weekly POWER/GAMMA meetings;
• Schedule and coordinate the requested POWER programs and assign the programs to the POWER members;
• Assist in planning POWER/GAMMA quarterly retreats
• Maintain accurate records of the number of POWER/GAMMA programs presented, the types of programs and the attendance;
• Assist in the management of large peer education programs (Safe and Sexy, Safe Spring Break, HIV Awareness and the Latex League)
• Assist in the presentation of health and wellness programs to the university community. Campus audiences will include residence halls, Greek organizations and other campus organizations;
• Assist peer educators with the quarterly funding process through the Student Activities Commission and other fundraising efforts;
• Coordinate peer educator recruitment and assist with peer educator course;
• Maintain regular office hours;
• Attend bi-weekly Campus Involvement Center staff meetings;
• Attend weekly supervision meetings;
• Fulfill other assigned duties;
• Requires 20 hours per week while school is in session. Some evening and weekend work required. Must be available to participate in staff orientation and training during the week prior to the opening of fall quarter. Must be available to assist in Opening weekend activities, commencement and Halloween.
• Participation in Campus Involvement Center, Division, University and professional activities is encouraged.

How to apply: Please complete the online application at http://www.ohiouniversityjobs.com/postings/12506

To apply, you will need your resume, cover letter, and a list of professional references. You may apply for up to four graduate assistantships at Ohio University. For general questions on the GA application process, please contact: Jonathan Renard, Graduate
Assistant for the Office of the Dean of Students at jr274509@ohio.edu or (740) 593-1800.

**Questions regarding the above position should be directed to:** Terry Koons Associate Director, Campus Involvement for Health Promotion at 740-593-4025 or email koons@ohio.edu